

Calhoun County Board of Health Meeting Minutes

2/24/14

Board of Health

Dr. Mahesh Karamchandani, Chairperson
Nancy Mullett, Vice Chairperson
Mary Jo Byrne
Amy Davis
Kathy-Sue Dunn, County Commissioner
Ronnie Sims
Rick Tsoumas

County Administration

Kelli Scott

Absent

Meeting called to order

Karamchandani called the meeting to order at 9:02 am.

Consent Agenda

Mullett motioned for approval of the consent agenda, Dunn seconded. All in favor, motion passed.

Agenda

Tsoumas motioned for agenda approval. Dunn seconded. All in favor, motion passed.

Public Comment

No public comment

Health Officer Report

Rutherford recognized Ken Ponds for his many years of service on the Board of Health.

Rutherford summarized the accreditation process that CCPHD will be going through in March.

Presentation

Laing presented the Strategic Planning Summary.

Action Plans were presented as follows:

- Makoski presented Issue #1.1 “CCPHD will continue to develop and support a diverse workforce.”
- Makoski presented Issue #1.2 “CCPHD has a skilled and supported workforce.”

Health Department

Michelle Datema
Paul Makoski
Deb Metzgar
Victoria Reese
Kristin Roux
James Rutherford, Health Officer
Kristin Tekiele
Michelle Thorne

Other

Shannon Laing, MPH
Ken Ponds

- Datema presented Issue #2.1 “CCPHD will institute a culture of continuous quality improvement.”
- Thorne presented Issue #3.1 “CCPHD will prioritize community input in decision-making, planning, and service delivery.”
- Thorne presented Issue #3.2 “CCPHD will ensure that all client populations represented in the community will be served.”
- Roux presented Issue #4.1 “County residents have increased awareness and understanding of public health services.”
- Rutherford presented Issue #5.1 “CCPHD will evaluate decisions with precision in order to align them with our mission and values.”

Rutherford said that Strategic Planning will be a standing item on the BOH agenda. The report will be more in depth quarterly and annually. A dashboard will be used to present progress as well. The dashboard will be updated monthly once the committees are up and running.

Tsoumas moved to approve the mission, the values, and the overall Strategic Plan. Dunn seconded. All in favor, motion passed.

By-Laws

BOH by-laws were last reviewed and signed in 2007. Metzgar will send a copy of the by-laws, electronically, to all board members for their review. This will be on next month’s agenda for discussion.

Meeting adjourned at 9:45 a.m.

For a copy of the presentation or the Health Officer report, please contact Deb Metzgar at 269-969-6463 or via email at dmetzgar@calhouncountymi.gov