

**Calhoun County Board of Health
Meeting Minutes**

June 19, 2006

ATTENDANCE

Board of Health

Larry Anderson
Kathy Foerster
Byron McDonald
Benjamin Miller
Dr. Jeffrey Mitchell
Kenneth Ponds

Health Department

Dottie-Kay Bowersox
John Eva
Ted Havens
Amy Latham
Brigette Reichenbaugh

Absent

Richard Tsoumas (excused)

Calhoun County

Nancy Mullett
Greg Purcell

Other

A.J. Jones, Family Health Center
Dr. Bill Mayer, Family Health Center
Mr. Jim Reed, Family Health Center
Board Chair
Bill Schroer, W.J. Schroer Company

Anderson called the meeting to order at 8:02 a.m. Motioned for approval of the agenda.
McDonald moved. Ponds supported. All in favor.

CONSENT AGENDA

Motion for approval. Ponds moved. Foerster approved. All in favor.

EMERGENCY PREPAREDNESS PLAN OVERVIEW

Amy Latham, Epidemiologist, presented an overview of the Calhoun County Emergency Preparedness plan.

McDonald moved approval of Resolution 8-2006: Emergency Facility Use Agreement.
Mitchell supported. All in favor.

FAMILY HEALTH CENTER PRESENTATION

Dr. Bill Mayer presented an overview of the Family Health Center's services and their quality measures. Miller asked various questions and how the Breast and Cervical Cancer Control Program will be served (additional 300+ patients without new or additional staff). Jones and Dr. Mayer stated that the FHC currently performs these services and additional staff is not needed to see, on average, 1 new patient per day.

FINANCIAL REPORT

Eva and Bowersox reviewed the 2006-2006 FY budget adjustments and the May 2006 financial statements. McDonald asked that all acronyms be defined on the financial statements (e.g., STI, HCAP, etc.). Anderson motioned for approval of the budget adjustments. Mitchell moved. Ponds supported. Mitchell asked what is the impact of these adjustments. Identify the need and purpose for these adjustments. Secretary called role call vote on approval of these adjustments: Anderson: yes; Mitchell: yes; Foerster: yes; McDonald: yes; Miller: abstained; Ponds: yes. Approved. The adjustments will be presented to the Commissioners for approval on July 6, 2006.

W.J. SCHROER REPORT

Schroer reported that 406 surveys are complete. He asked to present the findings to the Board after July 6, 2006 and requires 1.5 hours to present. The Strategic Planning task forces have been assigned. Schroer is prepared to facilitate the training for the task force groups.

Schroer passed out a handout entitled "Local Public Health Agencies, LPHA's Personal Health Care Services vs. Population-based Health Services" outlining the cause and effect of services offered vs. personal to population based services. Mitchell asked what this tells us. Schroer stated that it directs public health agencies on how to focus their energies and resources. Use for benchmarking.

Miller suggested that the BOH meeting scheduled for July 17th be focused on strategic planning and to hold for the survey findings presentation. The Board agreed.

Foerster asked about the governance issue. Schroer stated that once the budget is set and approved that the Health Department and Health Officer goals and objectives can be set.

HEALTH OFFICER UPDATES

McDonald asked Bowersox for an update to the Tuberculosis case at Lakeview and an update on the Health Partnership (HP) program. Regarding the HP program, Bowersox stated the HP Community Advisory Group will host a retreat on June 30, 2006. An update to the Nursing Clinic of Battle Creek will be provided at the next meeting.

OTHER

McDonald indicated that he will not be at the July 17, 2006 meeting.