

Senior Millage Allocation Committee
March 4, 2011 8:00 a.m.
Calhoun County Building
Lower Level Conference Room

The meeting was called to order at 8:03 a.m. by Chairman, Jim Haadsma.

Members Present: Rod Auton, Arlene Bolton, Jill Booth, Julie Camp, Shirley Clutter, Jim Haadsma, Viola Johnson, Art Kale, Joanne Konkle, Ralph Moore

Members not Present: Jennie Hoffmann, Tiana Cannon, Eusebio Solis,

Staff Present: Carl Gibson, Rodna Stealy, Brad Wilcox

Guests: Teresa Durham

Approval of the Agenda:

Auton made a motion to approve the Agenda, Konkle supported. ***Motion Carried.***

Approval of Minutes: Moore made a motion to approve the minutes from February 4, 2011. Johnson supported the motion. ***Motion Carried.***

Reports

Gibson noted that the 2010 YTD Balance sheet does not reflect interest earned as the Budget Performance report from Logos System does not show that. Brad will get that information to Carl. Johnson made a motion to approve the reports. Clutter supported. ***Motion Carried.***

Directors Report

This information is provided as background to the March 4th SMAC meeting by Carl Gibson.

1. Budget Process for FYI 2011

This completes an issue outlined at the February 4 meeting: We were able to handle a question from Community Action clarifying some of the contracted units of service. An email message was sent confirming our practice that the binding factors were the allocated amounts; any revision in projected numbers of units were based upon a unit price and total dollar amounts. Therefore, no separate addendum to the contract was required.

In this week's edition of the Ad-Visor (02.26.11) was printed a complete list of County Board allocations for this year. We had waited until final resolution of this Community Action issue.

2. 2011 Health Fair in Marshall

Implementation continues for the Marshall Area Senior Health Fair on April 7, at the Marshall Middle School cafeteria. The expectation is for up to 48 vendors and possibly 400 seniors walking through. But it is

to be remembered that the event is not just for seniors but also for those who are caregivers and family members, to find out ahead the variety of resources available in the Marshall-eastern County to help seniors remain independent.

At its February 17 meeting, based upon recommendation of this Committee:

- The Board of Commissioners accepted the \$720 grant from the Marshall Community Foundation, established special event account for the health fair.
- The Board, Adopted a Resolution of Endorsement for said event, with purpose to request similar endorsement from the Hospital Board and the City for this continuing partnership. The Marshall City Council adopted similar resolution at its February 22nd meeting and Oaklawn Hospital was expected to approve the same.

Recap Other Pending Short-term Activity

- On February 9, I joined the AAA and representatives from the Barry Co Commission on Aging at the **Legislative Luncheon** at the Capitol Building. Smac MEMBER Jill Booth also joined us at the capitol. It was worthwhile to have some direct contact time with Senior Mike Nofs, Rep. Kate Segal and staff from Rep. Jase Bolger office. At issue were some of the AAA and state level priorities for this next year. Along this same line, the State has not appointed a new director of the Office of Services to the Aging yet. Ms Peggy Brey, Asst. Dir., fills in temporarily.
- I have backed out of most of the activity to be connected with the Fair Board Advisory Committee, due to too many commitments. I do expect to contribute in some meaningful way with respect to seniors' participation at fair events.
- I was appointed to the City of Marshall Local Community **advisory board for the Dial-a-Ride** services. It serves to fulfill a state mandate for local representation. It will create a venue for working closer on transportation issues with the City; this board will not take much time and will meet probably just twice a year.
- On February 17 a meeting was held to discuss the concept of a senior/community center in Marshall. Richard Lindsey, Kelli Scott and I discussed the concept with representatives of Marshall Public Schools, Chamber of Commerce, City of Marshall, and local citizens with expressed interest. The MPS expects to release Shearman School from operation after the end of this school year. This could be a good option for a center, except it needs renovation of plumbing and ADA compliance. It also has much more space than would be needed just for a center. One participant, Maureen Mickus, professor/WMU and local resident, believes her students might be able to perform a survey of seniors in this area to determine need and utilization of a center.
 - *Johnson feels a Community Center would be more sustainable than a Senior Center. Auton noted that a feasibility study might be more beneficial than a survey done by students. Moore concurred with Auton as with a survey you get an answer, but nothing may happen.*

Note: This is a community project not a Senior Millage funded project. This is for information only!

3. Strategic Planning in the Near Future:

Rod Auton and I participate in a conference call with Mr Tim Fallon of TSI Consulting of Portage who has provided strategic planning services to local agencies.

PROJECTS WITH A LIFE OF THEIR OWN FOR 2011 (these were outlined more in the February report)

INCOME ELIGIBILITY

- **Review Poverty Level Guidelines** and impact on eligibility.

TRANSPORTATION STANDARDS

- Currently we do not have a process in place, nor does the vendor, to allow for discounted cost for groups trips between 2 points.
- We do not have a process in place, nor does the vendor, to have a backup plan or service in place in the situation in which one of their 3 wheelchair lift vans is out of commission.

PRESCRIPTION DRUG CARDS

- We need to look more closely at the vitality of our senior Millage discount card vs. the general benefit of the County Rx discount card. Must still recognize a value to those 60 to 64 years of age.

PRESCRIPTION VOUCHERS

- We had never looked closely at the idea of authorizing the prescribing and providing vouchers for controlled substances, such as vicadin, etc.

MINOR HOME REPAIR

- There are hardly any minor home repairs; most are major, such as roofs and furnaces. We need to review the idea of freeing this money up for smaller projects serving a larger number of people.

BYLAWS

- At a recent meeting there was agreement to start a review of the Bylaws by taking a small component each month and keep a rotating review in place, as necessary.

Discussion:

Fountain Clinic Dental Services- Fountain Clinic will be short billing us for Dental Services to adjust for services billed to Senior Millage that there is not sufficient supporting documentation. Moore made a motion to appoint an auditor to review this, subject to County Administration's discretion. Konkle supported the motion. ***Motion Carried.***

Sub-Committees

Gibson suggested setting up three sub-committees:

- Access
- Health
- Home/Community Based Services

Gibson asked members to please sign up for one of these three committees before leaving the meeting.

Members discussed how these committees might affect the RFP Process. Brad will look at this with the committee later.

Education

Teresa Durham, Executive Director of the Non-Profit Alliance -Why do Strategic Planning. Ms Teresa Durham of the Non-Profit Alliance provided a summary of the process and importance of strategic planning. Performing a meaningful needs survey almost parallels the process of strategic planning of what we start with, mission/goals, and where Senior Millage needs to be going.

- Viola made a motion for Rod Auton and Carl Gibson to meet with Theresa Durham to review and make a recommendation to the SMAC for a facilitator to lead strategic planning. Moore supported the motion. ***Motion Carried.***

Adjournment: Bolton made a motion to adjourn. Auton supported the motion. ***Motion Carried***
Adjourned 9:35 a.m.

Next Meeting: April 1, 2011 8:00 a.m.