

**Senior Millage Allocation Committee  
November 4, 2011 8:00 a.m.  
Calhoun County Building  
Lower Level Conference Room**

The meeting was called to order at 8:12 a.m. by Chair, Jim Haadsma.

**Members Present:** Rod Auton, Arlene Bolton, Julie Camp-Siefke, Shirley Clutter, Jim Haadsma, Jennie Hoffmann, Art Kale, Joanne Konkle, Tina Renea' Perry, Eusebio Solis, Ralph Moore, Willie Tabb Jill Booth,

**Members Absent:** n/a

**Staff Present:** Carl Gibson, Rodna Stealy, Brad Wilcox, Richard Lindsey

Guests Present: n/a

**Approval of the Agenda:**

Moore made a motion to approve the Agenda, Camp-Siefke supported. ***Motion Carried.***

**Approval of Minutes:** Bolton made a motion to approve the minutes from October 7, 2011, Clutter supported the motion. ***Motion Carried.***

**Reports**

Gibson reviewed the Contract Spending Report and The YTD Balance Sheet. Clutter made a motion to approve the reports. Konkle seconded the motion. ***Motion Carried***

**Discussion-**

November 11, 2011 Strategic Planning session #3 will be held at the Calhoun County Building in the Human Resources Conference room on the 3<sup>rd</sup> floor, 8:00AM.

Gibson noted Managers Report is available to anyone who was unable to print it. He will not spend much time on the report today.

Gibson reported that he had received notification, from the Area Agency on Aging, of several bills known as the Senior Protection Package that were passed in the state senate. These are bills that have been in the senate for several years and just now passed.

**New Business:**

Gibson noted that there will be Benefits Counseling training for Part D Tuesday November 8, at 1:30 p.m. in the HR Conference Room. This is for community members who may be helping others at their work site. Gibson made comments about Part D plans and open enrollment that is currently taking place.

Gibson noted that Jackie Dehaan of Guardian Finance and Advocacy will be retiring at the end of this year. David Kirby will be the new CEO of Guardian Finance and Advocacy Services and is currently being mentored by Dehann.

**RFP recommendation for Funding Year 2012:**

Documents were distributed to committee members regarding recommendations from the RFP Review Committee.

Hoffmann presented the recommendations from the RFP Committee.

- I. She noted that several bids were supported for their continuation-level funding requests.

Area Agency on Aging:

- Home Heating Assistance
- Minor Home Repair
- Senior Transportation

Family Health Center:

- Dental Services

Guardian Finance & Advocacy Services:

- Guardianship
- Money Management

Health Department:

- Hearing
- Vision

Marian Burch ADC:

- Adult Day Care

- II. Hoffmann next noted that there were programs with a recognized need and strong history who requested increased funding. The RFP Committee is recommending:

Community HealthCare Connections:

Fund \$120,000 for all programs. CHC would need to prioritize funding distribution. They are proposing to offer the Prescription Voucher Program and continue the Prescription Drug Access Program, as well as Plan B for the Uninsured, and Health Assistance Fund.

Fountain Clinic Dental requested:

Dental Increase to \$150,000 committee recommendation is to continue at \$115,000  
Prescriptions Vouchers requested \$28,000; recommend \$5,000 increase to \$18,850-a total of \$133,850 to the Clinic.

Whole Person Wellness requested:

Increase to \$63,396; recommendation is to increase from \$50,000 to \$60,000 (Noted that this program goes to all areas of the county and represents quality of life issues and some medical monitoring.

PERS Home Monitoring Programs (Recommend increasing total program funding due to need).

- Guardian Medical Monitoring: (New Bidder) Unit Price High. No recognized need for additional vendor.
- Lifespan requesting \$30,000: recommend continued funding of \$25,000
- Critical Signal Technologies: Requested \$35,000-Best Unit Price and best product; recommended increase from \$10,000 to \$20,000

III. Hoffmann next addressed programs that were requesting increased funding but that the RFP Committee is not recommending increases.

Legal Services:

Requesting \$30,000 RFP committee is recommending remaining at \$25,000.

Area Agency on Aging:

Requesting \$635,000 for Care Management ;RFP committee recommends \$600,000

Forks Senior Center:

Requesting \$35,000; RFP committee is recommending \$25,000 with time line reminder ( this is fourth year of five, they need to seek other funding sources).

Senior Health Partners:

Requesting funding for WholePerson, Wellness Lifestyle Clubs; Committee recommends 0 (no) funding; suggest a mini-grant process could be applied for this rural community pilot project.

Hands on Battle Creek/211:

Requesting \$35,000; RFP committee recommends reducing current level to \$10,000.

Wilcox noted that the RFP Committee had discussed many issues during their meetings to look at how they should make decisions. They had to look at history, needs, wait lists. The Committee did not have a comprehensive needs assessment. We are not there yet but it is being worked on.

IV. Hoffmann next addressed an OUTBID situation:

Transportation Dispatch:

- Community Action bid \$58,775, an increase of \$10,000 over current.
- Lifecare Ambulance Service bid \$49,580.
- The RFP committee recommends Lifecare Ambulance: They have provided the service in the past; they have a route planning software for better scheduling of mixed services, and Millage Service Standards do recommend Dispatch be separate from the primary transportation provider.

Hoffmann next noted that there were two bids for Nutrition/Meals:

Community Action:

Home Delivered/Congregate Meals request \$480,000-a continuing level from 2011, with a unit price reduction of \$0.05.

Senior Services Inc. Home Delivered Meals Requested \$247,500

They plan to start with 60 clients in a quarter and add 90 for each of 2 additional quarters—total of 240 by year end.

- The RFP committee recommends that the Whole SMAC should discuss this issue further. The lower meal pricing, and quality (from scratch, fresh vegetables, homemade breads, meals prepared by a chef in Battle Creek) reflect an opportunity to address what is best for seniors: hot meals delivered five days a week.

Hoffmann noted that current provider had asked for a unit rate significantly higher than the new bidder and is using a Frozen meal one day per week, and suggesting more frozen or prepackaged meals, possibly cutting delivery days due to other funding cuts. We gave them an additional \$50,000 for the current year (Moved from other programs). We have received conflicting information as to whether the state cuts ever occurred.

In a separate meeting with Community Action on October 31, they introduced a new pricing

structure that could match the lower price of meals bid by Senior Services Inc. It was not the initial offer. The RFP committee members feel it can be in the County's best interest to support Senior Services Inc. offer in order to support innovation, support new vendors being taken seriously, and to see if we will get better quality meals for our senior citizens.

- Recommendation is to fund Senior Services Inc. at \$247,500 to provide some of the Home Delivered Meals. It will require both providers to work together. It may not be simple and one provider cannot be handed the closest area and the other only the out county areas.

There was discussion by committee members, purchasing and corporate counsel about the process and how to handle a second bid that was received from Community Action. The RFP committee discussed concerns that led to their decision to award funding to Senior Services Inc. to provide some of the Home Delivered.

- Community Action would be awarded \$240,000 for the Congregate Meal program and the balance of Home Delivered Meals.

**Total Funding Recommendation for Funding Year 2012 is for \$2,501,291.**

Booth made a motion that the Senior Millage Allocation Committee accept the recommendation from the RFP committee for funding for FY 2012 and submission to the Board of Commissioners. Bolton supported the motion. (1 No vote; 10 Yes.) ***Motion Carried.***

Note: (2 members were absent) Camp-Siefke left meeting at 9:00 a.m. Auton left the meeting at 9:50 a.m.

**Adjournment:** Konkle made a motion to adjourn. Solis supported the motion. ***Motion Carried***

**Adjourned 9:55 a.m.**

**Next Meeting: November 11, 2011 for Strategic Planning 3 and hear any Appeals.**

