

**Calhoun County Metropolitan Planning Commission**  
**Minutes**  
**January 28, 2013**

Present: Comrs. Daniel Kesselring, Robert Bolton, Larry Rizor, Blaine VanSickle, and Terence Lunger.  
Staff: Planning Consultant Jennifer Bomba and Executive Assistant/Deputy Clerk Chris McComb.

Excused: Rebecca Rocho and Kelli Scott

1. The January 28, 2013 Planning Commission Meeting was called to order at 4:00 p.m.

2. Roll was called by the Deputy Clerk.

3. Approval of Agenda

“Moved Rizor, supported by Lunger to approve the January 28, 2013 Planning Commission agenda as presented.”

On a voice vote, Motion CARRIED.

4. Public Comment

There was none.

5. Election of Officers

a. Chair

“Moved Lunger to nominate Member Rocho as the 2013 Planning Commission Chairperson in a unanimous ballot, supported by VanSickle.”

On a voice vote, Motion CARRIED.

b. Vice Chair

“Moved VanSickle to nominate Member Kesselring to serve as the 2013 Vice Chair of the Planning Commission in a unanimous ballot, Rizor supported.”

On a voice vote, Motion CARRIED.

c. secretary

“Moved Rizor to nominate Member Bolton as the 2013 Secretary of the Planning Commission by a unanimous vote, supported by Lunger.”

On a voice vote, Motion CARRIED.

6. Approval of November 5, 2012 Meeting Minutes

“Moved VanSickle, supported by Rizor to approve the November 5, 2012 Planning Commission meeting minutes as presented.”

On a voice vote, Motion CARRIED.

7. Communication

a. Planning Consultant Bomba stated she had received one item of communication about the Master Plan before the comment period closed last week. She stated Kalamazoo County stated they were not going to make a formal review.

b. Planning Consultant Bomba stated the public hearing for the Master Plan will be held at the February 25 meeting. She stated once it was finished and adopted she would present to the local Michigan Township Association and talk about how it relates to them.

7. Township Planning & Zoning Coordination

a. 13-01 Marshall Township: Zoning Ordinance Text Amendment re: Sign Regulations

Staff recommended for approval with comment.

“Moved VanSickle, supported by Lunger for approval with comment of 01-13-01, Marshall Township: Zoning Ordinance Text Amendment re: Sign Regulations noting that the referenced scale of 1”=25’ is not a common engineering scale and could be problematic.”

On a voice vote, Motion CARRIED

b. 01-13-02, Marshall Township: Zoning Ordinance Text Amendments re: Restaurants and Sexually Oriented Businesses.

Staff recommended for approval.

“Moved Rizor, supported by Lunger for approval of 01-13-02, Marshall Township: Zoning Ordinance Text Amendments re: Restaurants and Sexually Oriented Businesses.”

On a voice vote, Motion CARRIED

8. Department Report

“Moved VanSickle, supported by Bolton for approval of the 2013 Planning Commission Meeting Schedule as presented.”

On a voice vote, Motion CARRIED

Planning Consultant Bomba noted that she has been working on the 2012 annual report and shared a summary of cases reviewed by the County Planning Commission in 2012. The 2012 annual report will come to the Commission for approval at their next meeting then sent to the Board of Commissioners.

The Commission held discussion of Planning Commission vacancies, currently there are four.

Bomba reviewed a letter from the Southcentral Michigan Planning Commission, the regional planning council that incorporates Calhoun County, explaining their re-development.

9. Member Comments

Member Rizer commented that any property located on a private road was required by a title company to have a maintenance agreement for the road.

10. Public comments

There were none.

11. Announcements

The next meeting is scheduled for March 25, 2013 at 4:00 p.m.

14. Adjournment

“Moved Linger, supported by Rizer to adjourn the January 28, 2013 Calhoun County Planning Commission meeting at 5:17 pm.”

On a voice vote, Motion CARRIED

Respectfully submitted,

Robert Bolton  
Secretary