

**Calhoun County Metropolitan Planning Commission**  
**Minutes**  
**March 25, 2013**

Present: Comrs. Rebecca Rocho, Daniel Kesselring, Robert Bolton, Larry Rizer, Blaine VanSickle, Kelli Scott, Terence Lunger and Suzanne Ebright. Staff: Planning Consultant Jennifer Bomba and Executive Assistant/Deputy Clerk Chris McComb.

1. The March 25, 2013 Planning Commission Meeting was called to order at 4:05 p.m.
2. Roll was called by the Deputy Clerk.
3. Approval of Agenda

“Moved Rizer, supported by Lunger to approve the March 25, 2013 Planning Commission agenda as presented.”

On a voice vote, Motion **CARRIED**.

4. Public Comment

There was none.

5. Approval of February 25, 2013 Meeting Minutes

“Moved VanSickle, supported by Lunger to approve the February 25, 2013 Planning Commission meeting minutes with amendments as presented.”

On a voice vote, Motion **CARRIED**.

6. Communication

- a. Notice of Finding of No Significant Impact and Intent to Request Release of Funds, City of Battle Creek, March 13, 2013

CDBG funds for their home program, letting us know what they are working on.

7. New Business

- a. Proposal to Sell County-Owned Property Located in Marengo Township, Section 14

Planning Consultant Bomba stated that the Planning Commission is charged with reviewing county assets. She stated she had looked at it from a parcel based review and it was at one time part of a gravel pit. She stated she then looked at it from a planning perspective, as Marengo has the parcel planned and zoned as agricultural, the same as in the county plan. The property is of limited use by the county, therefore the planning department recommends for sale of the property.

“Moved Rizor, supported by Kesselring to approve the sale of county-owned Property located in Marengo Township, Section 14.”

On a voice vote, Motion **CARRIED**.

8. Township Planning & Zoning Coordination

a. 3-13-01, Pennfield Township: Zoning Text Amendment re: Donation Boxes

Staff recommended for approval.

“Moved Rizor, supported by Lunger for approval of 3-13-01, Pennfield Township: Zoning Text Amendment re: Donation Boxes.”

“Addendum to motion: approval with comment to suggest a permitting process to provide the information necessary to contact the owner of the donation box.”

On a voice vote, Motion **CARRIED**.

9. Department Report

a. Proposal to Sell County-Owned Property Located in Marengo Township, Section 33

Planning Consultant Bomba explained that this Marengo Township parcel was owned by the County and was part of the compost center on Division Drive. She stated the County owns the property all around the parcel except to the east. She noted there was a DNR public boat launch at the property and the planning department is checking on the county’s responsibilities for maintaining the boat launch.

Member Rizor stated there was a former roadway and bridge on the property that could potentially be part of a trailway and he would like an easement on the north side of D Drive. He believed that would be a good place for a trail and camping. He stated he would like the trailway to be as close to the river as possible so they could access the river throughout the trail.

b. By-Law Update

Planning Director Bomba stated the Bylaws were outdated and asked the Commissioners to review and bring recommendations to the next meeting. She stated there would be action on updates at a future meeting.

10. Member Comments

The Commissioners discussed mineral rights on the county property that is up for possible sale and suggested the County verify who held the rights.

11. Public Comments

There were none.

12. Announcements

The next meeting is scheduled for April 22, 2012 at 4:00 p.m.

13. Adjournment

“Moved Kesselring, supported by Lunger to adjourn the March 25, 2013 Calhoun County Planning Commission meeting at 4:50 pm.”

On a voice vote, Motion CARRIED

Respectfully submitted,

Robert Bolton  
Secretary