

CALHOUN COUNTY
PROCEEDINGS OF THE
BOARD OF COMMISSIONERS

June 6, 2013

1. CALL TO ORDER/ROLL CALL

The Regular Session of the Calhoun County Board of Commissioners convened at 7:00 p.m., Thursday, June 6, 2013 in the Commissioners' Meeting Room, County Building, Marshall, MI.

Chair Kale called the meeting to order and requested the Deputy Clerk call the roll.

Present: Comrs. Dunn, Todd, Haadsma, Frisbie, King, VanSickle and Kale

Staff Present: County Administrator/Controller Kelli Scott, Corporation Counsel Richard Lindsey , Assistant County Administrator Brad Wilcox, and Deputy Clerk Chris McComb

2 and 3. INVOCATION AND PLEDGE OF ALLEGIANCE

The Board held a moment of silence followed by Comr. Kale leading the Pledge of Allegiance.

4. APPROVAL OF AGENDA

"Moved Comr. Frisbie, supported by Comr. Dunn to approve the agenda of the June 6, 2013 Regular Session of the Calhoun County Board of Commissioners as presented."

On a voice vote, Motion **CARRIED**.

5. APPROVAL OF MINUTES

A. Minutes of the May 16, 2013 Regular Session

"Moved Comr. VanSickle, supported by Comr. Dunn to approve the minutes of the May 16, 2013 Regular Session of the Calhoun County Board of Commissioners as presented."

On a voice vote, Motion **CARRIED**.

6. CITIZENS' TIME

There was none.

7. ELECTED/APPOINTED COUNTY OFFICIALS' COMMENTS

There was none.

8. SPECIAL ORDER OF BUSINESS

There was none.

9. CONSENT AGENDA

A. Petitions, Communications, Reports

1. Bay County Resolution Regarding Municipal Bonds.
2. Bay County Resolution Regarding State Revenue Sharing.
3. Cheboygan County Resolution Regarding Support for the Preservation of the Second Amendment.
4. Crawford County Resolution in Support of the Preservation of the Second Amendment.
5. Crawford County Resolution Urging the Federal Government to Take Immediate Action to Improve and Expedite America's Veteran's Access to Deserved Benefits.
6. Menominee County Resolution Requesting the Legislature Implement a Plan to Improve Michigan Roads and Highways.
7. Otsego County Resolution Regarding Michigan Road and Bridge Repair.

B. Resolutions

1. Marshall City Local Development Finance Authority Appointment
(Term to Expire December 31, 2016)

{a} Richard C. Lindsey, Jr. (Replacing Wendy Woods)
2. Senior Millage Allocation Committee Reappointments
(Terms to Expire April 30, 2016)

{a} Ralph Moore
{b} Shirley Clutter

Res. 93-2013

“Moved Comr. Dunn, supported by Comr. Todd to approve the following: Resolved the Calhoun County Board of Commissioners do hereby approve the consent agenda of the June 6, 2013 meeting.”

On a voice vote, Motion **CARRIED**.

10. SPECIAL COMMITTEE/ WORKSHOP/BOARD REPORTS

Comr. Dunn stated the Gougac Lake Board held discussion on the first application of weed control. She stated quite a few fish had died in the lake recently due to warmer water temperatures causing difficulty with their spawning.

Comr. Dunn stated she attended a Southcentral Michigan Planning Commission (SMPC) meeting to discuss where to go with the region and a possible name change.

Comr. VanSickle stated the Homer Lake Board met and discussed possible restoration of the lake and dredging. He stated they got a perspective from a different engineer, who gave ideas on weed control and dredging. He explained the engineer suggested bringing the original engineering firm, CEI, back to give prices on different options. He stated the Water Resources Commissioner would probably be presenting a proposal to the Board of Commissioners soon. VanSickle explained this was no longer a drainage project, but a lake restoration project. He stated people in the village would probably not be assessed, the property owners and the village itself would be responsible.

Comr. Frisbie announced the Health Department would be holding a strategic planning session on Friday, June 7.

Comr. Frisbie stated the first 911 invoices had been sent out to cities and townships.

Comr. Frisbie stated he, Comr. Kale, and Administrator/Controller Scott met with a few of the townships to discuss roads. He stated they were trying to figure out how to afford moving ahead.

11. UNFINISHED AND OLD BUSINESS

There was none.

12. NEW BUSINESS AND COUNTY ADMINISTRATOR’S REPORT

A. County Administrator/Controller’s Report

There was none.

B. New Business

1. Approval of Refinancing Medical Care Facility Bonds

Administrator/Controller Scott stated one of the things going on in Washington, D.C. is reform, one of the items negatively affecting us was to limit tax exemptions for municipal bonds and it would be a multi-million dollar negative impact. She stated the county issued bonds in 2006 for the expansion and renovation of the Medical Care Facility and now the recommendation of bond counsel was to refinance that bond for an amount not to exceed \$6,700,000. She explained the refinance would save about half a million dollars over the life of the bonds, with rates at about 2%, compared to double that when bonds were issued and at no cost to county. Scott explained with the refinance, the county would receive a new bond rating from Standard & Poors and would save taxpayer dollars. She stated the Board was being asked to authorize the issuance of the refinanced bonds and allow board chair to sign resolution.

Res. 94-2013

“Moved Comr. Frisbie, Supported by Comr. Dunn to approve the following: Resolved, the Calhoun County Board of Commissioners does hereby approve the refinancing of the Calhoun County Medical Care Facility Bonds and authorize the Board Chair to sign the resolution as presented.”

On a roll call vote – Yes – 7. Motion **CARRIED**.

2. Community Corrections 2014 Grant Application

Administrator/Controller Scott stated most of the Community Corrections operation is funded with grants and this was a recurring grant for that office. She introduced Jerry Lambert, Director of Community Corrections.

Community Corrections Director Lambert stated the 2014 grant was for \$181,229.00. He explained that in 2013 they had received over \$200,000 but the State just announced mid-year cuts and the Calhoun County grant was reduced over \$36,000. He stated they had been forced to cut programs and eliminate one position.

Sheriff Matt Saxton stated that with the mid-year cut and having to lay off an employee, they have had to make some changes to the program. He stated the jail staff was taking steps to inform inmates when they were released that they could get the same post release information, they just needed to go to the Community Corrections office instead of having someone at the jail to sit down with them.

Res. 95-2013

“Moved Comr. Dunn, Supported by Comr. Todd to approve the following: Resolved, the Calhoun County Board of Commissioners does hereby approve the submission of the 2014 Community Corrections Grant Application.”

On a roll call vote – Yes -7. Motion **CARRIED**.

3. Bronson Battle Creek Community Partners Grant, Associated Budget Amendment and Addition to the Health Department Staffing Allocation Chart

Health Director Jim Rutherford stated the Health Department had received a \$225,000, 3 year grant from Bronson Battle Creek Community Partners, allowing them extend service within the Nurse and Family Partnership (NFP) Program and to take on an additional twelve to sixteen moms per year with the hospital partnering. He stated the NFP Program was developed about two years ago and has been very successful. Rutherford explained the hospital was interested in partnering on the program and would assist with more initiatives in breast feeding. He explained Bronson Hospital was working toward a "Baby Friendly USA Initiative", in which they promote breast feeding and don't take money from formula companies. He stated the nurse hired with these grant funds would spend half their time on that initiative. He stated there would be no out of pocket funds required from the county other than administrative costs and this was a renewable three year grant. Rutherford explained there was a lot of desire from Bronson to partner with the community on preventative health related programs.

Res. 96-2013

"Moved Comr. Dunn, Supported by Comr. Frisbie to approve the following: Resolved, the Calhoun County Board of Commissioners do hereby approve the Bronson Battle Creek Community Partners Grant, the associated budget amendment and also approve a change to the Health Department Staffing allocation chart to add 1 NFP nurse."

On a roll call vote, Yes – 7. Motion **CARRIED**.

4. New Calhoun County Public Health Department Travel Immunization Clinic and Consultation Fee

Health Director Jim Rutherford introduced new manager, Michelle Thorne, stating she came from the Kalamazoo Public Health Department brought many great ideas. He stated the travel immunization clinic was an idea she brought from Kalamazoo County and it will bring a new service to Calhoun County.

Nursing Clinic Manager Michelle Thorne stated the Health Department received phone calls for travel services and since we did not provide this service, the citizens of Calhoun County had been referred to Kalamazoo or Ingham counties. She stated there were three specialized immunizations required for overseas travel and they would be certified by the state services instead of referring people elsewhere. She noted it also allows the Health Department keep the service here in the county then monitor any diseases people might have when they come back from traveling abroad. Thorne explained the consultation fee that would be charged was for the nurse sitting down with travelers, educating them on the health aspects of their travels and providing immunizations per the Center for Disease Control (CDC) guidelines.

Res. 97-2013

"Moved Comr. Dunn, Supported by Comr. Frisbie to approve the following: Resolved, the Calhoun County Board of Commissioners does hereby approve the new Calhoun County Public Health Department Travel Immunization Clinic Immunization and Consultation Fee."

On a roll call vote, Yes – 7. Motion **CARRIED**.

5. Final Plans for the Calhoun County Trailway, Phase 1, Segment 1, Control Section STE-13411, Job No. 111574A, Issued for MDOT Letting; 5/24/13

Corporation Counsel Lindsey stated Friends of the Ott Board representatives Doug Sofia and Dr. Bill Comai had reviewed the final plan and it had been sent to the Parks and Recreation Commission. He stated the plan would be submitted for bidding in August and construction would begin in September or October.

Administrator/Controller Scott stated the Parks and Recreation Commission had created subcommittees and were working on oversight of the parks, including Ott and the Trailway.

Comr. King stated there had been some concerns about trying to keep bikes off walking trail. He stated some areas exceeded a 5% grade, so they needed to figure out how to maintain those areas but the Trailway was ADA compliant. He stated another concern was ATV's in the Ott, which we were trying to stop with the cooperation of the Sheriff and the DNR, as well as by repairing fencing and putting up signage.

Comr. Haadsma noted that Dr. Comai had sent a letter expressing concerns over this plan and asked what was being done to address his concerns.

Corporation Counsel Lindsey stated Dr. Comai's concerns had been discussed, he was on the Parks and Recreation Commission and they would be addressed going forward.

Comr. Haadsma stated he was concerned about the shapelessness with which we were moving forward and Dr. Comai's concerns. He asked Mr. Sofia if he was satisfied Dr. Comai's concerns would be addressed and if he was comfortable with moving forward.

Mr. Sofia stated they were concerned when they first read the plans but Corporation Counsel Lindsey had been very diligent about keeping communication open and working hard for both sides. He stated they understood there would be funds raised later for the items that were of concern and stated in Dr. Comai's letter. He stated the Friends of the Ott were going on faith but they were comfortable moving forward and their concerns would be addressed.

Comr. King stated that the more use the Ott has, the more people there would be to police the grounds and ensure people were using the trailway and the grounds as intended.

Comr. Haadsma stated he would be voting no, because he does not sign on to things that are still evolving and believes that was represented in Dr. Comai's letter.

Comr. Kale stated he had all the confidence in the world that everyone would continue to work with each other in the spirit of cooperation.

Res. 98-2013

"Moved Comr. Dunn, Supported by Comr. Frisbie to approve the following: Resolved, the Calhoun County Board of Commissioners does hereby authorize the Board Chair to approve the final plans for the Calhoun County Trailway, Phase 1, Segment 1, Control Section STE-13411, Job No.: 111574A, issued for MDOT letting: 5/24/13.

On a roll call vote, Yes – 6, No – 1 (Haadsma). Motion **CARRIED**.

6. Assessing Services Agreement with the City of Albion

Administrator/Controller Scott stated the next three items are putting in place contracts that solidify our plan for providing equalization direction for the county as well as assessing services for the cities of Albion and Marshall. She noted the previous contracts with Albion and Marshall had expired, these were renewals and they were similar to the previous contracts. She noted that since the Equalization Director and Deputy Director positions had been vacant, Brad Wilcox had stepped in and directly overseen the Equalization Department. Scott stated Wilcox had been instrumental in creating these agreements and finding the new Equalization team of Roger McEvers and Judy Nelson.

Assistant Administrator Wilcox stated they had developed a budget, walked through numbers, and developed a better process that shows the cities a budget instead of a lump sum amount. He stated they had made some changes that will allow us to move away from the contractual obligations the cities have requiring a Level 3 Assessor because one of the employees is going to school to obtain this level. He stated this would reduce the cost of doing services so the county and the cities would benefit. Wilcox explained they had also put into the contracts to do the assessing on an actual cost basis and they included a 6% admin fee so the county reclaims costs. He stated the Albion and Marshall contracts were similar and though the costs went up slightly, they were still saving money.

Scott stated the Albion contract was for \$69,718.

Wilcox stated both cities had Council meetings on June 17 and the contracts would be presented to them for approval at that time.

Res. 99-2013

"Moved Comr. Frisbie, Supported by Comr. Haadsma to approve the following: Resolved, the Calhoun County Board of Commissioners does hereby approve the Assessing Services Agreement specifying the services the Equalization Department would perform for the City of Albion."

On a roll call vote, Yes – 7. Motion **CARRIED**.

7. Assessing Services Agreement with the City of Marshall

Assistant Administrator Wilcox stated the Assessment Services Agreement specifying the services the Equalization Department would perform for the City of Marshall was for an annual amount of \$79,544.

Res. 100-2013

“Moved Comr. Haadmsa, Supported by Comr. VanSickle to approve the following: Resolved, the Calhoun County Board of Commissioners does hereby approve the Assessing Services Agreement between Calhoun County and the City of Marshall as presented and the Board Chair is authorized to sign the agreement on behalf of Calhoun County.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

8. Employee Leasing Agreement

Assistant Administrator Wilcox stated the Marshall Assessing Clerk was kept on the city’s payroll to preserve her seniority and retirement but she works under county direction.

Res. 101-2013

“Moved Comr. King, Supported by Comr. Frisbie to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the Employee Leasing Agreement between the City of Marshall and Calhoun County, as presented, and authorize the Board Chair to sign the Agreement on behalf of Calhoun County.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

9. Contract to Provide Dust Control Services

Assistant County Administrator Wilcox stated three bids were received for dust control services, the annual application of sodium chloride to gravel roads. He stated the bid review was done by purchasing teams and they had received three bids, recommending Michigan Mineral Resources, they were 30% lower.

Res. 102-2013

“Moved Comr. Haadsma, Supported by Comr. Dunn to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the contract with Michigan Mineral Resources to provide dust control services for a four year period in an annual amount estimated at \$65,000.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

13. CITIZEN'S TIME

Jim Coury thanked Kelli Scott, Richard Lindsey and the Board of Commissioners for approving the final plan of the Trailway and stated they were leaving a legacy for the future.

14. COMMISSIONERS TIME

Comr. Todd thanked Comr. Frisbie for the update on the meeting with the townships and the roads. He believed the more we communicate to the residents that something was being done, the more helpful it was to them.

15. CLAIMS PAYABLE

- A. Calhoun County Claims Payable for May 10-30, 2013 in the Amount of \$1,499,913.59, P-Card Claims Payable List for April 2013 in the amount of \$59,312.94 and Road Department Payables in the Amount of \$72,169.16.

Res. 91-2013

"Moved Comr. Dunn, Supported Comr. Frisbie to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the Calhoun County Claims Payable for May 10-30, 2013 in the Amount of \$1,499,913.59, P-Card Claims Payable List for April 2013 in the amount of \$59,312.94 and Road Department Payables in the Amount of \$72,169.16."

On a roll call vote, Yes – 7. Motion **CARRIED**.

16. ANNOUNCEMENTS

Comr. Todd stated he was blessed to give out awards to students and recognize teachers from Lakeview, Pennfield and Harper Creek Schools for outstanding excellence in social studies and government.

Comr. VanSickle stated he had attended the 50th recognition night for MarLee Schools and had the honor of handing out the diplomas for the golden anniversary of their school system. He stated there was a reunion coming up on August 24 and if anyone had any ties with the school over the last 50 years, they were welcome to attend.

Comr. King congratulated the Harper Creek boys' baseball and girls' softball teams. He stated the girls won the District Championship with a record of 35-3 and would be moving on the Regionals.

Comr. King gave a shout out to Josh Bass of Harper Creek who is the first student at Harper Creek to be All State in three sports.

Comr. King announced that Marshall Public Schools recently sanctioned a sports shooting team, and thought it was great to keep the kids in activities outdoors.

Comr. VanSickle announced the girls' who were on the 8th grade basketball team had a 86-1 record they started in the 5th grade.

Comr. Todd announced that on Saturday, June 8 Battle Creek would host the World's Longest Breakfast Table with cereal, bananas and donut holes.

Comr. Frisbie announced the parade in Battle Creek was to be on Friday, June 7 at 6 p.m.

Comr. Dunn reminded ladies that the women of IMPACT would hold their quarterly meeting Tuesday, June 11 at 5:30 at the Battle Creek Country Club. She stated they donated \$100 at each meeting then it was donated to a local charity.

17. ADJOURNMENT

The meeting was adjourned at 8:15 p.m. at the call of the Chair.

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Chairman
Calhoun County Board of Commissioners

Clerk
Calhoun County