

**Senior Millage Allocation Committee Meeting  
July 12, 2013 8:15 am, Law Library,  
Calhoun County Building  
315 W Green Street, Marshall, MI**

Commissioner Kathy Sue Dunn - Called meeting to order and roll call.

Members Present: Arlene Bolton, Kathy-Sue Dunn, Shirley Clutter, Diane (Willy) Kalnins, Ralph Moore, Jim Powers, Willie Tabb

Staff: Carl Gibson, Brad Wilcox and Lora Stevens

INTRODUCTIONS: Citizens: Mary Jo Byrne, Joanne Konkle and Beverly Bentley - Albion area

**Agenda** - Bolton motion to approve and Moore supported the Motion. **Motion Carried**

**Minutes for June 7** – Clutter made a motion to approve the minutes from June 7<sup>th</sup> meeting and Tabb supported the Motion. **Motion Carried**

**Fountain Clinic Request**

Mary Jo Byrne thanked everyone on the SMAC for supporting the seniors in the Marshall and Albion areas. As a SMAC member prior to working with the Clinic, she understands the tough financial decisions it must make.

She discussed the June 25 letter requesting \$20,000 additional funds to supplement the Dental budget and transfer of \$6,000 from underutilized Prescription Vouchers into Dental. The Clinic has obligated 61% of its funds to date and still maintains a wait list between 45 and 51 dental clients at any one time. The \$6,000 will cover the additional administrative costs for staff to provide the eligibility screening for both the Clinic and the Family Health Center; this recent screening arrangement was prior approved by the SMAC.

Discussion held on the dental intake process and how clients are scheduled among five participating dentists and one oral surgeon. The in-house hygienist services and X-rays are provided but not charged to the Millage. Kellogg Community College (KCC) is a good resource for basic dental cleaning and hygiene, and some seniors are referred there for services by students in-training.

**ACTION:** Motion by Clutter to allocate up to \$20,000 additional funds to the Fountain Clinic dental services for the balance of this fiscal year, and authorize transfer up to \$8,000 from the Prescription Voucher program to Dental funds for the increased screening services. Moore seconded. **Motion Carried.**

Jim Haadsma, Brad Wilcox, arrived at 8:30am; Jim left at 9:30am (Kathy Sue chaired the entire meeting)

Discussion was held about creating a Resolution from the SMAC Board at the 15 year mark in Feb and the Fountain Clinic wanted to hand one out to each Doctor/Dentist that works helping Seniors - personally from the SMAC Committee.

Contract Spending Spreadsheet through May 2013 handed out with discussion

### **Forks Senior Center Report**

Willie Tabb and Art Kale attended June 19 Forks Senior Center Board meeting. They expressed their concern from SMAC committee to have the Forks Center be more accountable their budgeted funds. They have made this request before with no results. Last meeting they requested funds from SMAC for the rent on the building that they have their office in. This money was to be short term funding and it is coming to an end. They needed to become more financial self-funding and wanted to know where they were going to get their future funds. SMAC requested their strategic plan and follow it with regular updates. Forks Center did send a letter to SMAC but it was not an adequate update or a strategic plan for their future.

Willie will be attending monthly meetings in the future as a SMAC representative. Discussion held on the length of time funds will be authorized and documentation required. Gibson and Tabb will assist the Forks Senior Center as needed. Wilcox will review the Crowell Building lease for fair market value.

**Clutter made a motion Powers second** - Fund for only 3 months with a satisfactory strategic plan sent to SMAC along with their future building rental site (alternative site) and a review of their expenses.

Motion = 2 no- 6 yes **Motion Carried.**

Director Report - Handouts and sent out electronic also to everyone before this meeting.

RFP 2014 - a sub-committee of 3 SMAC members (3 members: Willie Tabb, Willy Kalnins and Jill Booth) will review RFPs and bring their recommendations to the board. Brad will be reviewing all RFPs and does not recommend a roll-over of all contracts. Renegotiate and review for the Senior needs - may authority adding one-year on some contracts and looking at roll-over other contracts; reviewing how long these contracts should be rebid for.

**Powers and Bolton made a motion** - for the 3 member committee to go over RFP with Wilcox and Gibson and come back to the Board with their findings. **Motion Carried.**

Brainstormed ideas from Tuesday meeting - reviewed by Carl - Senior needs for the future. Carl set up a survey for priority needs for the seniors, will use this to set up RFPs for future contracts. Carl handed out strategic priority from meeting to use a guide for RFP review.

Gibson and Powers will discuss Mission Statement and bring it back to this Board.

Adding a half hour to next meeting - 7:30 to 9:30AM August 2 in Law Library. The purpose is to continue discussion on Strategic Plan.

Kathy Sue and welcomed Willy Kalnins to the board as a new committee member and adjourned meeting 9:47

**Next Meeting: August 2, 2013 7:30AM**