

**Senior Millage Allocation Committee Meeting  
August 2, 2013 7:30 am, Law Library,  
Calhoun County Building  
315 W Green Street, Marshall, MI**

Commissioner Jim Haadsma - Called meeting to order and roll call.

Members Present: Rod Auton, Arlene Bolton, Kathy-Sue Dunn, Jim Haadsma, Art Kale, Diane (Willy) Kalnins, Ralph Moore, Jim Powers, Willie Tabb

Absent: Jill Booth, Shirley Clutter, Jane Chappell excused to attend meeting elsewhere representing this committee.

Staff: Carl Gibson, Brad Wilcox and Rodna Zuck

INTRODUCTIONS: Citizens: Joanne Konkle and Beverly Bentley - Albion area, Maureen Reed, Micki Olgibee from Forks Senior Center

**Agenda** - Moore motion to approve and Powers supported the Motion. Gibson noted that he would like to move Tom Jankowski up on the Agenda to Follow Forks Senior Center Update. **Motion Carried**

**Minutes for July 12** – Bolton made a motion to approve the minutes from July 12th meeting and Moore supported the Motion. **Motion Carried**

**Report**

Program spending is in line

**Forks Senior Center Report**

Maureen Reed spoke to Committee Members reporting that due to some re-configuration in the Crowell School Building Forks Senior Center has been asked to move activities from a couple of classrooms to the Gymnasium. By agreeing to this move the rent expense for Forks Senior Center will become more affordable for them, so they are withdrawing their request for Rental Assistance, for the next year. This move would also put all senior center activities centralized in the building. Reed explained what has transpired as far as budget issues and some Program Updates.

Ogilbee, Forks Senior Center Board Vice-President, noted that FSC is the go to place in Albion for Seniors. She does Benefits Counseling at the center on Wednesday Mornings.

**Tom Jankowski-Needs Assessment and Strategic Planning**

Jankowski discussed how the Needs Assessment, which was done as a part of Strategic Planning, fits in with the Request For Proposal that is due to go out now for future funding. The information from the Needs Assessment fits in with the spread sheet laid out by the RFP Committee supporting multi-year contracts for some services.

Gibson reviewed information in packets that led to the recommendation for multi-year contracts.

- Stable services could be contracted for up to five years without much variance in future. Such services require a high infrastructure.

- Three year contracts are more flexible but still stable services and will most likely continue to be stable.
- One year contracts are services that are more likely to have some changes. Members discussed 1 year verses 2 or 3 year contracts. Bolton noted that if you don't have a clear intent to offer a long term contract you need to keep them at a 1 year contract so that you have some flexibility.

Budget was discussed. Members discussed Budget amounts and decided to start where each Service was currently funded and strategically look at what services need to be decreased and what services need increased funding or stable funding.

- Members discussed some funding changes they thought should be considered. The RFP Committee will consider these recommendations as they come up with a budget for 2014 funding.
- Members felt that Dental, Whole Person Wellness, Vision and Hearing all should be considered for increases in funding.
- They further recommended looking at Legal Services Guardianship and Money Management for maintaining or possibly slight increases.
- Prescription vouchers and the PDAP program as well as Transportation should continue at current funding levels.
- Senior Center Support, Chore Services, and Ramps could be put in the Mini-Grant category.
- Care Management should be reduced 10 to 25%.

#### Senior Center Support

Discussion was held about supporting the startup of a Senior Center in Marshall, which has been an open issued for a couple of years. There is a group of citizens in Marshall trying to start a Senior Activity Center. There is a possibility of using a couple of rooms in the Middle School but an agency has to agree to help support changes needed in the rooms to make this a feasible option. Bolton made a motion supported by Kalnins to support the startup of a Marshall Senior Center up to \$10,000. **Motion Carried**

Wilcox noted that this Committee needs to approve some direction with support and development of Senior Centers, with Marshall being an exception. Powers made the motion to support the development of Senior Centers and Develop a Grant Process for the future, Moore supported the motion. **Motion Carried**

The Committee brainstormed about Transportation and the need for expansion, and the need to keep open to options. The Committee needs to look at what percentage of funds can go to transport Dialysis patients. Auton suggested that there needs to be more discussion about this.

Gibson noted that there are a few Minimum Service Standards that need to be reviewed and updated before the RFP is issued. Discussion followed and RFP Committee will review these Standards before RFP is issued.

Bolton brought up the subject of a Part-time office assistant asking when this will take place as it was approved at an earlier meeting. Gibson noted that currently Sr. Service Office is in a temporary space and there isn't work space for another person. Renovations has not taken place yet of the basement.

Wilcox addressed The Committee, noting that there has been a contract with Schweitzer to oversee the renovations and that construction should begin in 2 weeks. Hopefully the Office will be relocated to the new area in October.

Calhoun County Fair Health & Senior Day is August 14. This office will partner with *Senior Times* and AAA to provide a lunch, coffee, & donuts for Senior Citizens. This office rents tables and chairs annually to provide better seating for seniors.

*Miles for Memories* (Alzheimers) walk /run will be held September 7, in Battle Creek. Volunteers are requested to assist that day.

Tom Jankowski plans to move forward with Strategic Planning and tying it in with the Needs Assessment. Jankowski is requesting 2 more meetings about 3 hours each. These meetings would be to make measurable goals and objectives to follow a map to get there. Gibson and Jankowski will work on goals and tying them to the Plan and present back to the SMAC.

Motion to adjourn made by Bolton, supported by Kale. ***Adjourned 9:48***

**Next Meeting: September 6, 2013 8:00 AM**