

Calhoun County Metropolitan Planning Commission
Minutes
August 26, 2013

Present: Comrs. Daniel Kesselring, Robert Bolton, Larry Rizor, Blaine VanSickle, Terence Lunger, Rebecca Rocho and Suzanne Ebright. Staff: Planning Consultant Jennifer Bomba and Executive Assistant/Deputy Clerk Chris McComb.

Excused: Kelli Scott

1. The August 26, 2013 Planning Commission Meeting was called to order at 4:00 p.m.
2. Roll was called by the Deputy Clerk.
3. Approval of Agenda

“Moved VanSickle, supported by Bolton to approve the August 26, 2013 Planning Commission agenda as presented.”

“Moved Kesselring, supported by VanSickle for a friendly amendment to the agenda to switch agenda items seven and eight, seven now being Township Planning & Zoning Coordination and eight now being New Business.”

On a voice vote, Motion **CARRIED**.

4. Public Comment

There was none.

5. Approval of June 24, 2013 Meeting Minutes

“Moved Lunger, supported by VanSickle to approve the March 25, 2013 Planning Commission meeting minutes as presented.”

On a voice vote, Motion **CARRIED**.

6. Communication

There was none.

7. Township Planning & Zoning Coordination

- a. 8-13-01, Clarence Township: PA116 Application for Donald & Daren Woods

Staff recommends for approval.

“Moved Member Kesselring, supported by Member VanSickle for approval of 8-13-01, Clarence Township: PA116 Application for Donald & Daren Woods.”

On a voice vote, Motion **CARRIED**.

b. 8-13-02, Newton Township: PA116 Application for Michael & Kathryn Kile

Staff recommends for approval.

“Moved Kesselring, supported by Bolton for approval of 8-13-02, Newton Township: PA116 Application for Michael and Kathryn Kile.”

On a voice vote, Motion **CARRIED**.

8. New Business

a. County Planning Commission By-Law Review

Planning Consultant Bomba presented the rough draft of what could be renewed bylaws for the Planning Commission. She stated that recent changes in the statute that governs Planning Commissions are driving the review. She stated she had been working with Corporation Counsel to do a comparison with the statute and the current bylaws, drafting an entirely new document.

The Commission reviewed the draft bylaws and reported their changes to Planning Consultant Bomba. She will incorporate their suggestions and present a revised version at a later date.

9. Department Report

Planning Consultant Bomba stated the County is going into budget season and the Planning Department was given a target budget. She stated the basement of the county building is under renovation and the county is developing a Community Development Department that will house similar departments that have similar goals. She believed it will create a nice synergy between departments as well as provide additional support to smaller departments. The county is still looking at funding and coordination. Bomba stated she has been assisting on an interim basis with Parks and Recreation and Solid Waste. She noted Solid Waste and recycling is now handled at the Environmental Health Department. She stated the planning consultant position may be phased into a full time position as a Planning/Parks and Recreation/Community Development Director position.

Bomba noted she has been following Marshall Township amendments on their ordinance for height variances for wind turbines.

10. Member Comments

Member Rizer suggested a discussion on the county capital improvements and how the Planning Commission could be involved.

11. Public Comments

There were none.

12. Announcements

The next meeting is scheduled for September 23, 2013 at 4:00 p.m.

13. Adjournment

The August 26, 2013 Calhoun County Planning Commission meeting at 5:43 p.m.

On a voice vote, Motion CARRIED

Respectfully submitted,

Robert Bolton
Secretary