

CALHOUN COUNTY
PROCEEDINGS OF THE
BOARD OF COMMISSIONERS

July 10, 2014

1. CALL TO ORDER/ROLL CALL

The Regular Session of the Calhoun County Board of Commissioners convened at 7:00 p.m., Thursday, July 10, 2014 in the Commissioners' Meeting Room, County Building, Marshall, MI.

Chair Kale called the meeting to order and requested the Deputy Clerk call the roll.

Present: Comrs. Dunn, Todd (arrived at 7:20), Haadsma, Frisbie, King, VanSickle and Kale

Staff Present: County Administrator/Controller Kelli Scott, Human Resources Director Kim Archambault, Assistant County Administrator Brad Wilcox, Corporation Counsel Richard Lindsey and Deputy Clerk Chris McComb

2 and 3. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

The Board held a moment of silence followed by Comr. Frisbie leading the Pledge of Allegiance.

4. APPROVAL OF AGENDA

"Moved Comr. Frisbie, second by Comr. Dunn to approve the agenda of the July 10, 2014 Regular Session of the Calhoun County Board of Commissioners as presented."

On a voice vote, Motion **CARRIED**.

5. APPROVAL OF MINUTES

A. Minutes of the June 19, 2014 Regular Session

"Moved Comr. VanSickle, second by Comr. Frisbie to approve the minutes of the June 19, 2014 Regular Session of the Calhoun County Board of Commissioners as presented."

On a voice vote, Motion **CARRIED**.

6. CITIZENS' TIME

Creighton Burrows, Marengo Township, thanked Road Department Managing Director Jerry Peterson and the road crew for doing most of the work he was told they would do.

7. ELECTED/APPOINTED COUNTY OFFICIALS' COMMENTS

Senior Services Manager Carl Gibson extended the invitation to the Centenarians lunch at Schuler's Restaurant on Tuesday, July 22 at noon. He stated that five years ago Schuler's celebrated their 100th anniversary and that was when they held the first Centenarian lunch.

Road Department Managing Director Jerry Peterson gave Road Department updates.

Comr. Frisbie stated Townships were showing more interest in road funding solutions.

Prosecutor Dave Gilbert mentioned crime in Calhoun County was not up but elder abuse in Michigan had increased and suggested a pamphlet for everyone to read.

8. SPECIAL ORDER OF BUSINESS

- A. Update on Battle Creek as a Finalist for a Possible New Defense Missile Site and Approval of Resolution of Support

Comr. Kale read the resolution into the record.

Army Lt. Colonel Gus Gorzynski and Air Force Colonel presented information on Battle Creek being a finalist for a possible new defense missile site.

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Res. 108-2014

"Moved Comr. Dunn, second by Comr. Frisbie to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the resolution supporting Battle Creek as a finalist for a possible new defense missile site as presented."

On a voice vote, Motion CARRIED.

- B. Presentation of the Calhoun County 2013 Fiscal Year Audit from Dave Fisher of Rehmann Robson

Administrator/Controller Scott thanked Dave Fisher of Rehmann Robson for working with us on the audit and helping us with the Road Department issues. She also thanked the Finance staff, Jeryl Schoepke and Pam Kline, for their work. She the first explained that the first ten pages of the report showed the accomplishments from the past year and encouraged the Board to read that section.

Dave Fisher, Rehmann Robson, presented a summary of the Calhoun County 2013 Fiscal Year Audit.

C. Approval of the Calhoun County Fiscal Year 2013 Audit

Res. 109-2014

“Moved Comr. Haadsma, second by Comr. Dunn to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the Calhoun County Fiscal Year 2013 Audit as presented.”

On a roll call vote, Yes – 7. Motion CARRIED.

9. CONSENT AGENDA

A. Petitions, Communications, Reports

1. Huron County Resolution Opposing House Bill 5097 and Senate Bill 850
2. Huron County Resolution of Support for HCR 31

B. Resolutions

1. Calhoun County Resolution Supporting Proposition 1 on the August 5, 2014 Ballot
2. Appointment to the Southwest Michigan Solid Waste Consortium
(Term to Expire December 31, 2016)
 - {a} Sarah Kelly
3. Calhoun County Planning Commission Appointments
(Terms to Expire December 31, 2016)
 - {a} Dan Kesselring – Agricultural, Forestry and Land Use Interest Representative
 - {b} David Walters – Government Municipal Interests Representative
 - {c} Linda Freybler – Recreational and Tourist Interests Representative

Res. 110-2014

“Moved Comr. VanSickle, supported by Comr. Dunn to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the Consent Agenda of the July 10, 2014 Regular Session.”

On a voice vote, Motion **CARRIED**.

10. SPECIAL COMMITTEE/ WORKSHOP/BOARD REPORTS

There was none.

11. UNFINISHED AND OLD BUSINESS

There was none.

12. NEW BUSINESS AND COUNTY ADMINISTRATOR'S REPORT

A. County Administrator/Controller's Report

Administrator/Controller Scott thanked Dave Fisher and Rehmann Robson for working with us. She also thanked Finance Staff Jeryl Schoepke and Pam Kline for their role and hard work. She encouraged everyone to read at least the first ten pages of the CAFR because they highlighted the accomplishments of the Board of Commissioners over the past year and if they had any questions she would be happy to answer them.

B. New Business

1. Acceptance of the Edward Byrne Justice Assistance Grant

Administrator/Controller Scott stated this item was from the Office of the Sheriff and was a grant acceptance request.

Sheriff Saxton stated this was a 100% grant with no match that buys equipment for interview rooms at the Justice Center. He stated that in 2012 the recording requirements were changed and this grant would bring the rooms up to the new standard.

Res. 111-2014

"Motion by Comr. Haadsma, second by Comr. Todd to approve the following: Resolved the Calhoun County Board of Commissioners does hereby accept the Edward Byrne Justice Assistance Grant - Wrongful Convictions Demonstration Grant totaling \$7,664 and also approves the corresponding Budget Amendment to fund the upgrade of interview facility recording equipment as presented."

On a roll call vote, Yes – 7. Motion **CARRIED**.

2. Approval of MDOT Contract 14-5334, Hot Mix Asphalt Resurfacing Work Along Division Drive from 24 Mile Road to the West City Limits of Albion (Finley Drive)

Administrator/Controller Scott stated this was a standard Michigan Department of Transportation contract for Federal Funding. She stated this project was in the Road Department budget and the contract provided for full funding.

Res. 112-2014

“Moved Comr. Haadsma, second by Comr. VanSickle to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve MDOT contract 14-5334, hot mix asphalt resurfacing work along Division Drive from 24 Mile Road to the west city limits of Albion (Finley Drive) as presented.”

On a roll call vote – Yes – 7. Motion **CARRIED**.

13. CITIZEN’S TIME

Dave Walters, Mayor of the City of Battle Creek, thanked the Board for allowing him to serve on the Planning Commission. Walters stated he had served on the City Planning Commission and felt this appointment showed cooperation between the City and County. He stated he was looking forward to working with everyone.

14. COMMISSIONERS TIME

Comr. Todd reminded everyone that on July 26 the City of Albion was having their recycling day at Ketchum Field.

Comr. Todd congratulated Mayor Walters on his appointment to the Planning Commission.

Comr. Kale acknowledged the work of the Finance staff, the Administrative Team, and the Budget Committee for their work on the audit and the budget.

15. CLAIMS PAYABLE

- A. Calhoun County Claims Payable for June 13 – July 3, 2014 in the amount of \$1,902,248.41, PCard Payables for May 2014 in the Amount of \$115,350.68 and Road Department Payables from June 18, 2014 in the amount of \$4,500 and from June 24, 2014 in the Amount of \$496,504.98

Res. 113-2014

- B. “Moved Comr. Haadsma, supported by Comr. King to approve the following: Resolved, the Calhoun County Board of Commissioners does hereby approve the Calhoun County Claims Payable for June 13 – July 3, 2014 in the amount of \$1,902,248.41, PCard Payables for May 2014 in the Amount of \$115,350.68 and Road Department Payables from June 18, 2014 in the amount of \$4,500 and from June 24, 2014 in the Amount of \$496,504.98 as presented.”

On a voice vote, Yes – 7. Motion **CARRIED**.

16. ANNOUNCEMENTS

Comr. King reminded everyone that August 8 is the 6S for Students (Sheriff's) golf outing at Riverside Golf Club in Battle Creek.

Comr. VanSickle announced the Marengo Township Annual Fire Department pancake breakfast would be the last Sunday in July, \$6 for adults, 5 and under were free, and he had tickets.

Comr. Frisbie announced that Breakfast on the Farm would be at Crandall Farm on Saturday, July 19, from 9 until noon.

Comr. Dunn announced the Annual Gougac Lake Swim would be held Saturday, July 12.

Comr. Kale reminded everyone there was another Commission meeting on July 17.

17. Closed Session Pursuant to MCL 15.268(a) to Consider the Periodic Personnel Evaluation of the Administrator/Controller

Res. 114-2014

"Motion by Comr. Frisbie, second by Comr. Haadsma to retire to closed session pursuant to MCL 15.268(a) to consider the periodic personnel evaluation of the Administrator/Controller.

On a roll call vote, Yes – 7. Motion **CARRIED**.

The Board retired to closed session at 8:38 p.m. and returned to open session at 8:51 p.m.

18. Renewal of Administrator/Controller's Employment Agreement

Corporation Counsel Lindsey stated that Comrs. Frisbie, King, and Kale served on the Administrator/Controller's Contract Review Committee. He explained that because the Board was approving prior to August 1, this would be a three year agreement and it was mostly the same as the previous agreement. He stated the compensation would be a one-time raise equal to 2% less than county non-union employees received. He explained there would be a change in mileage allowance to allow credit for outside the county travel, her life insurance would change from a flat amount to one and a half times her annual salary and if she were to be terminated without cause she would receive full benefits and pay for six months.

Res. 115-2014

"Motion by Comr. Haadsma, second by Comr. VanSickle to approve the Employment Agreement between the Board of Commissioners and the Administrator/Controller as presented and the Board Chair is authorized to sign the same on behalf of Calhoun County."

On a roll call vote, Yes – 7. Motion **CARRIED**.

19. ADJOURNMENT

The meeting was adjourned at 8:56 p.m. at the call of the Chair.

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Chairman
Calhoun County Board of Commissioners

Clerk
Calhoun County