

CALHOUN COUNTY
PROCEEDINGS OF THE
BOARD OF COMMISSIONERS

October 16, 2014

1. CALL TO ORDER/ROLL CALL

The Regular Session of the Calhoun County Board of Commissioners convened at 7:00 p.m., Thursday, October 16, 2014 in the Commissioners' Meeting Room, County Building, Marshall, MI.

Chair Kale called the meeting to order and requested the Deputy Clerk call the roll.

Present: Comrs. Todd, Haadsma, Frisbie, King, VanSickle and Kale

Excused: Comr. Dunn

Staff Present: Administrator/Controller Kelli Scott, Assistant County Administrator Brad Wilcox, Corporation Counsel Richard Lindsey Human Resources Director Kim Archambault and Deputy Clerk Chris McComb

2 and 3. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

The Board held a moment of silence followed by Comr. King leading the Pledge of Allegiance.

4. APPROVAL OF AGENDA

"Moved Comr. Haadsma, second by Comr. Todd to approve the agenda of the October 16, 2014 Regular Session of the Calhoun County Board of Commissioners as presented."

On a voice vote, Motion **CARRIED**.

5. APPROVAL OF MINUTES

A. Minutes of the October 2, 2014 Regular Session

"Moved Comr. VanSickle, second by Comr. Frisbie to approve the minutes of the October 2, 2014 Regular Session of the Calhoun County Board of Commissioners as presented."

On a voice vote, Motion **CARRIED**.

6. CITIZENS' TIME

Hugh Coward, Bedford Township, expressed concern that Bedford was working hard to get a road millage passed and he worried how the County would handle their side of funding if communities started passing millages. He stated the County Commissioners attended Township meetings and committed to entering into an agreement to provide funding for 30% of road projects with the Township. He took his hat off to the Commissioners for making the obligation and noted it was stated there would be a commitment in writing so he wondered what the timeline was. He then asked about specific roads that needed repairs.

7. ELECTED/APPOINTED COUNTY OFFICIALS' COMMENTS

There was none.

8. SPECIAL ORDER OF BUSINESS

A. NAACP Freedom Fund Dinner Proclamation

Comr. Todd read the Proclamation into the record.

WHEREAS, The **National Association for the Advancement of Colored People (NAACP)** was created in 1909 by a small group of black and white citizens, and has grown to be the largest and most influential civil rights organization in the country; and

WHEREAS, For more than 100 years, **the NAACP** has led the civil rights battle to destroy barriers to equality for minority groups, and has launched many programs to assist in eliminating the scourges of racial hatred and poverty; and

WHEREAS, the mission of the **NAACP** is to ensure the political, educational, social and economic equality of minority groups, to achieve equality of rights and eliminate racial prejudice among the citizens of the United States; to remove barriers of racial discrimination through the democratic process and seek to enact and enforce all federal, state and local laws securing civil rights; and

WHEREAS, the Battle Creek Senior Branch of the NAACP hosts its 81st Annual Freedom Fund Dinner on Friday, October 17, 2014, at 6:00 p.m. at the Holiday Inn on Harper Village Drive in Battle Creek; and

WHEREAS, the keynote speaker of the dinner will be Ms. Lavonia Perryman, Chair of the Michigan Democratic Party Black Caucus; and

NOW, THEREFORE, on behalf of the Calhoun County Board of Commissioners, it is my honor and privilege to extend our very best wishes for a most successful 81st Annual Freedom Fund Dinner.

Res. 170-2014

“Moved Comr. Haadsma, second by Comr. Todd to approve the NAACP Freedom Fund Dinner Proclamation as presented.”

On a voice vote, Motion **CARRIED**.

B. 2014 Calhoun County Apportionment Report

Equalization Director Judy Nelson explained the Board of Commissioners was required to annually approve the millage to be levied on taxable values. She stated they were all submitted and had been verified to be accurate.

Equalization Consultant Roger McEvers presented a brief review of the Apportionment Report.

Res. 171-2014

“Moved Comr. Haadsma, second by Comr. Todd to approve the resolution approving the 2014 apportionment report pursuant to Michigan Compiled Law 211.37 as presented.”

On a roll call vote – Yes – 6, Excused – 1 (Dunn). Motion **CARRIED**.

9. CONSENT AGENDA

A. Petitions, Communications, Reports

There was none.

B. Resolutions

There were none.

10. SPECIAL COMMITTEE/ WORKSHOP/BOARD REPORTS

Comr. King stated the Michigan Workforce Development Board met as a collaboration of Saint Joseph, Kalamazoo, Branch and Calhoun counties as part of the regional prosperity move that the State was implementing. He believed it would be a great partnership with the Upjohn Institute. He noted that ultimately the group was about how we train our residents for good, high paying jobs.

King stated the Parks and Recreation Commission met and announced the Trailway was almost done with the final easement approved. He stated they expected the trail itself would be done within the next thirty days. He stated the Parks and Recreation Commission had put out a survey to get feedback from the community on what they would like to see in our parks. He encouraged everyone to fill out a survey and noted it could be found on the county webpage and on the Parks and Recreation Facebook page.

Comr. Frisbie stated he attended budget hearings with Comrs. Kale and Haadsma and the budget would be wrapped up soon. He stated they had good discussion and leadership and he appreciated everyone's efforts.

Comr. Todd stated he attended a Solid Waste Advisory Committee meeting and they were working hard to look forward with recycling efforts and solid waste concerns. He stated their main focus right now was looking at how to turn them into a revenue source.

11. UNFINISHED AND OLD BUSINESS

There was none.

12. NEW BUSINESS AND COUNTY ADMINISTRATOR'S REPORT

A. County Administrator/Controller's Report

Administrator/Controller Scott stated the Solid Waste Advisory Committee was working to form next year's budget and to amend the contract for tipping fees with C&C Landfill. She stated the Environmental Health Division was managing the program and they were getting a lot more constructive input on priorities for recycling and compost. She explained that costs had escalated, the current model was not sustainable and the program was at a crossroads. She noted they were working toward a resolution and it would all be part of the budget the Board would approve in December.

Scott introduced new Road Department Managing Director Christopher Bolt, stating he had twenty-two years of experience in Public Works and he was most recently the Engineer and Managing Director of Saint Joseph County Road Commission where he also led their collaboration with the Cass County Road Commission. She stated he just started this week and we were happy to have his leadership here.

Road Department Managing Director Christopher Bolt introduced himself and told the Board some of his background information. He stated the bridge deck on the Michigan Avenue Bridge was poured earlier in the day and was slated for completion November 14. He stated the Trailway was moving along and was expected to be finished November 9. Bolt stated pavement marking would start October 17 and they expected 135 miles to be done by the end of the season. He announced they had closed a structure in Sheridan Township on 29 ½ Mile Road between N Drive North and O Drive North until they could find a funding source and a plan of action for replacement. He stated they had also closed a bridge in Sheridan Township on J Drive North between 24 and 26 Mile Road. He explained the closures were due to corrosion, Road Department staff would do the repairs and they should be able to re-open within two weeks.

Comr. Frisbie stated they needed Managing Director Bolt to hit the ground running and the Board was behind the Road Department one hundred and ten percent. He stated Townships like Bedford were working hard on securing funding for their roads and we needed to work with them.

B. New Business

1. Michigan Department of Community Health Michigan Adolescent Family Life Program – Positive Youth Development Grant and Corresponding Staff Allocation Amendment for the Calhoun County Health Department

Administrator/Controller Scott stated this request relates to one of many grants the Health Department was able to secure, this one coming from the Michigan Department of Community Health.

Health Officer Jim Rutherford explained this was a three year grant for \$185,000 per year to assist with programs for pregnant teenagers, as we have a high rate of teen pregnancy. He stated the program allowed them to do social education and connecting the girls with resources. He stated there was a local match of 20% that would be covered with in-kind donations.

Res. 172-2014

“Motion by Comr. VanSickle, second by Comr. Frisbie to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the Michigan Department of Community Health Michigan Adolescent Family Life Program-Positive Youth Development Grant as presented, and approves changing the 2015 Authorized Staffing Allocation for the Health Department to include the additional positions of Social Worker and Health Educator II.”

On a roll call vote, Yes – 6, Excused – 1 (Dunn). Motion **CARRIED**.

2. School/Daycare Exclusion Policy and Procedure

Health Officer Rutherford explained this policy allows the Health Officer to exclude kids from school due to a communicable disease. He stated that when a physician gives a diagnosis of diseases that were very contagious, the Health Department was notified. He stated parents could either vaccinate their children or sign a waiver and then the Health Department could exclude. He stated this was not an attempt to punish families for not vaccinating, it was an attempt to protect the whole. Rutherford noted that families would receive counseling and assistance regarding the illness and the vaccine. He stated the policy and procedure had approval and support from the Calhoun Intermediate School District (CISD), the Board of Health and school superintendents. He noted Calhoun County had one of the strongest school wellness programs in the state.

Corporation Counsel Lindsey applauded the Health Department for taking a leadership role on procedure because many counties didn't have anything like this. He stated it would be an educational process for the families, not solely an exclusion.

Res. 173-2014

“Moved Comr. King, second by Comr. Frisbie to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the Calhoun County Public Health Department School/Daycare Exclusion Policy and Procedure (Regulation) pursuant to MCL 333.2441(1).”

On a roll call vote – Yes – 6, Excused – 1 (Dunn). Motion **CARRIED**.

3. Crime Victim Rights Grant Agreement

Administrator/Controller Scott stated this was an annual agreement that funded the salaries of four positions. She noted the county funded the fringe benefits through budget appropriations in the General Fund.

Prosecutor Dave Gilbert added that the grant covers the salaries of the Director, two advocates and secretary.

Res. 174-2014

“Moved Comr. Haadsma, second by Comr. Todd to approve the following: Resolved the Calhoun County Board of Commissioners does approve the fiscal year 2014/15 Crime Victim Rights Grant Agreement as presented, and further authorizes the Board Chair to sign the Agreement on behalf of the Board of Commissioners.”

On a roll call vote – Yes – 6, Excused – 1 (Dunn). Motion **CARRIED**.

4. Michigan Department of Transportation (MDOT) Contract for the Improvements to 22 Mile Road from M-60 Southerly to South County Line Road and South County Line Road from 22 Mile Easterly to 24 Mile Road

Administrator/Controller Scott stated this was an amendment to the Road Department contract with MDOT approved earlier this year. She stated we only received one bid in the earlier process, and so we were asking for an extension of the contract to allow for bids during the 2015 construction season. She stated the request only extended the timeline of the contract earlier approved.

Res. 175-2014

“Moved Comr. Haadsma, second by Comr. Frisbie to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the contract with the Michigan Department of Transportation (MDOT) for the improvements to 22 Mile Road from M-60 southerly to S. County Line Road and S. County Line Road from 22 Mile Road easterly to 24 Mile Road as presented.”

On a roll call vote – Yes – 6, Excused – 1 (Dunn). Motion **CARRIED**.

5. Memo of Understanding With Summit Pointe for the Envision Center

Administrator/Controller Scott stated this was a renewal of an agreement already in place.

Health Officer Rutherford stated the arrangement they had with Summit Pointe to assist in their work with autistic children. He explained that the agreement was to give Summit \$25,000 in program assistance and in return the Health Department nurses receive autism awareness training. He stated it was a good program for the county.

Res. 176-2014

“Moved Comr. Haadsma, second by Comr. Todd to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the Envision Center Memo of Understanding (MOU) with Summit Pointe as presented and the Administrator/Controller is authorized to sign the MOU on behalf of Calhoun County.”

On a roll call vote – Yes – 6, Excused – 1 (Dunn). Motion **CARRIED**.

6. Property Transfer Agreements

Administrator/Controller Scott stated this was an economic development project that Battle Creek Unlimited (BCU) came to us with. She stated a company in Battle Creek, Shouldice Brothers was looking to expand and needed to purchase a parcel from the City of Battle Creek. She explained that the City parcel was contiguous with a County parcel, as was a City and a Shouldice parcel next to the County’s Justice Center. She stated the parcel owned by the county would be swapped with the size equivalent Shouldice and the City of Battle Creek’s parcel with no fiscal impact. She stated they were working on environmental impact studies to make sure there was no liability. She stated Corporation Counsel was proposing Administration be given the authority to sign documents when an agreement was reached.

Corporation Counsel Lindsey stated this swap was basically to straighten property lines on parcels downtown. He stated it would be good for the neighborhood and was an equal exchange of property.

Res. 177-2014

Moved Comr. VanSickle, second by Comr. King to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the transfers of property to and from Calhoun County as proposed and the Administrator/Controller is authorized to sign all documents necessary to effectuate the transfers.”

On a roll call vote – Yes – 6, Excused – 1 (Dunn). Motion **CARRIED**.

7. Purchase of MERS Generic Service Credit

Administrator/Controller Scott stated as we complete the transition to Michigan Employees Retirement System (MERS), we had one final employee purchase of service credits using their 401K funds. She stated MERS required the Board to approve the purchase and this transaction would have no negative impact on plan assets.

Res. 178-2014

Moved Comr. King, second by Comr. VanSickle to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the purchasing of Municipal Employees Retirement System (MERS) Generic Service Credit by Leslie Larson as presented.”

On a roll call vote – Yes – 6, Excused – 1 (Dunn). Motion **CARRIED**.

8. Contract for Road Signs and Posts

Administrator/Controller Scotts stated the Road Department was completing their final purchasing projects for this year. She stated this was a four year road sign and post contract for up to \$400,000, was a joint bid with Jackson County and would create savings for both Jackson and Calhoun Counties.

Assistant Administrator Wilcox stated this bid reflects the evolving strategies of county purchasing teams, results in savings from joint bids and shows the strategy works when used appropriately.

Res. 179-2014

Moved Comr. Frisbie, second by Comr. King to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve a four year contract with Callendar & Dornbos for road signs and posts as presented.”

On a roll call vote – Yes – 6, Excused – 1 (Dunn). Motion **CARRIED**.

9. September 2014 Financial Statements

Administrator/Controller Scott stated property tax revenue was posted up to date and in line with what was expected this time of year, expenditures seem to be on track and the possible revenue shortages with the Courts were not expected to happen due to legislation recently passed.

Res. 180-2014

Moved Comr. Frisbie, second by Comr. King to approve the following: Resolved the Calhoun County Board of Commissioners does hereby accept for informational purposes the September 2014 Financial Statements as presented.”

On a voice vote, Motion **CARRIED**.

13. CITIZEN'S TIME

Mike Bearman, candidate for District 7 County Commissioner, introduced himself and commended Comr. Kale for attending so many meetings in the community. He commended the Board for doing such a good job and encouraged everyone to come out and vote on November 4.

14. COMMISSIONERS TIME

Comr. Todd reminded everyone the 81st Annual Battle Creek Chapter NAACP Freedom Fund Banquet at the Holiday Inn in Battle Creek at 6 p.m. on October 18. He stated it was a diverse environment and everyone was welcome.

Comr. King stated he received an email from a Guidance Counselor at Harper Creek High School inviting the Commissioners to volunteer to go in during college application week November 3 – 7 and help the kids fill out college applications.

15. CLAIMS PAYABLE

- A. Calhoun County Claims Payable for September 26 - October 6, 2014 in the amount of \$638,946.91 and PCard claims for August 2014 in the amount of \$107,778.96

Res. 181-2014

“Moved Comr. VanSickle, supported by Comr. Haadsma to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the Calhoun County Claims Payable for September 26 - October 6, 2014 in the amount of \$638,946.91 and PCard claims for August 2014 in the amount of \$107,778.96 as presented.”

On a voice vote, Yes – 6, Excused – 1 (Dunn). Motion **CARRIED**.

16. ANNOUNCEMENTS

Comr. King wished Comr. Kale a Happy Boss’ Day.

Comr. Frisbie invited everyone to the Pennfield Exchange Club spaghetti dinner Friday, October 24 at the Pennfield High School before the high school football game. He stated part of the proceeds were going to Holli, the Prosecutor's therapy dog.

Comr. Haadsma announced an autumn fundraiser on October 25 between 7 and 10 at the Arts Center.

Corporation Counsel Lindsey thanked the Commissioners for supporting the United Way campaign. He also thanked grillmasters Comr. Kale, for the Marshall cookout, and Comr. King and Sheriff Saxton, for the Battle Creek cookout.

17. ADJOURNMENT

The meeting was adjourned at 8:11 p.m. at the call of the Chair.

cam

Chairman
Calhoun County Board of Commissioners

Clerk
Calhoun County