1. **CALL TO ORDER/ROLL CALL**

The Organizational Session of the Calhoun County Board of Commissioners convened at 7:00 p.m., Thursday, January 4, 2018 in the Commissioners' Meeting Room, County Building, Marshall, MI.

Chair King called the meeting to order and requested the Deputy Clerk call the roll.

Present: Comrs. Vette (7:03 p.m.), Reynolds, Smith, King, Potter, and Tompkins

Excused: Comr. Frisbie

Staff Present: Administrator/Controller Kelli Scott, Assistant County Administrator Brad Wilcox, Human Resources Director Kim Archambault, Finance Director Michele Johnson, Corporation Counsel Jim Dyer and Deputy Clerk Shana Huerta

1 and 3. **INVOCATION AND PLEDGE OF ALLEGIANCE**

A moment of silence was held followed by Comr. Tompkins leading the Pledge of Allegiance.

4. **APPROVAL OF AGENDA**

“Moved Comr. Potter, second by Comr. Reynolds to approve the agenda of the January 4, 2018 Organizational Session of the Calhoun County Board of Commissioners as presented.”

On a voice vote, Motion CARRIED.

5. **APPROVAL OF MINUTES**

A. Minutes of the December 8, 2017 Board of Commissioners Road Department Workshop Session and the December 21, 2017 Regular Session

“Moved Comr. Tompkins, second by Comr. Smith to approve the minutes of the December 8, 2017 Board of Commissioners Road Department Workshop Session and the December 21, 2017 Regular Session as presented.”

On a voice vote, Motion CARRIED.

6. **CITIZENS’ TIME**

1
Mark Gaffney, Business Agent for Teamster’s Local 214, provided an update pertaining to Road Department labor negotiations. Mr. Gaffney stated that the contract had been expired since November 1, 2017. He explained that the bargaining table had been cordial and respectful and that a tentative agreement had been reached earlier that day and would be presented to their members prior to the next Board of Commissioners meeting. Mr. Gaffney stated that during negotiations, the Road Department employees’ work was made more difficult due to the intervention of the Finance and Payroll departments in regard to payment arrangement changes which caused one bargaining proposal to become six proposals. Mr. Gaffney stated that the recent late payroll payment and changes caused confusion for nearly half of the members. He stated employees plowed six hours on Christmas Eve and ten hours on Christmas Day and remained dedicated, worked hard for the County and did not deserve the recent payroll circumstance and that most of the concerns had been addressed. Mr. Gaffney stated next steps would be presenting changes to members for ratification and he looked forward to sharing that news with the Board.

7. **ELECTED/APPOINTED COUNTY OFFICIALS’ COMMENTS**

Treasurer Brian Wensaur shared that on January 2nd the Treasurer’s Office hired a new Staff Accountant, Bol Duot, whose background includes county auditing. He stated that Mr. Duot is getting ready to complete his CPA exam and the Treasurer’s Office is very proud to have Bol as part of their team.

Assistant Prosecutor Dan Buscher stated the Department of Justice presented a memorandum that afternoon announcing they will be enforcing the federal marijuana laws. Mr. Buscher shared that a show cause hearing had been scheduled due to the delayed treatment from the state’s Center for Forensic Psychiatry for mentally ill inmates that had become a wide-spread problem across the state. Prosecutor Buscher thanked Ms. Scott for her support, work and dedication to The Safe Place.

Sheriff Matt Saxton wished everyone a Happy New Year and recognized the retirements of John Jolin, a 25 year veteran and Jeff Palmer, a 19 year veteran. Sheriff Saxton stated he was available for questions regarding the housing of the mentally ill inmates impacted by the delay of treatment.

County Prosecutor David Gilbert provided the Prosecutor’s Office 2017 updates. He stated they received almost 6,000 criminal complaints that were reviewed by 12 attorneys, himself and Assistant Prosecutor Dan Buscher. He stated that number has decreased since 2016 but that felony charges increased by 100 to 1,600 and there were 3,000 misdemeanors in 2017. Mr. Gilbert stated the Child Support Recovery Unit has one attorney assigned that solely focuses on child support and paternity cases. He stated that attorney had 496 support cases and 152 paternity cases in 2017. Prosecutor Gilbert shared that because the Child Support Recovery Unit met their federal incentives, the County’s contribution to the Unit will be dropping from 34% to 28%. Mr. Gilbert stated the Sexual Assault Rape Kit Initiative was dealing with 241 rape cold cases dating back to the 1990’s; one attorney and one investigator were working on those and doing a very good job with 122 cases being closed.

8. **SPECIAL ORDER OF BUSINESS**

A. Election of Board Vice Chairperson
Chair Derek King asked for nominations for the Vice Chairperson of the County Commission. Comr. Tompkins nominated Comr. Vic Potter as Vice Chairperson. There were no other nominations. Chair King declared Comr. Vic Potter as the 2018 Vice Chairperson for the Calhoun County Board of Commissioners.

9. CONSENT AGENDA

A. Petitions, Communications, Reports

There was none.

B. Resolutions

1. Calhoun County Planning Commission Reappointment
   {a} Terance Lunger  
   (Term January 1, 2018 through May 31, 2020)

2. Calhoun County Board of Health Reappointments
   {a} Sheryl Mitchell  
   (Term January 1, 2018 through December 31, 2020)

   {b} Nancy Mullett  
   (Term January 1, 2018 through December 31, 2020)

   Calhoun County Board of Health Appointments
   {a} Sonja Elder – Replacing Amy Davis  
   (Term January 1, 2018 and fulfill the remaining term for Amy Davis expiring December 31, 2019)

   {b} Mary Jo Byrne, Chairperson  
   (Term January 1, 2018 through December 31, 2019)

   {c} Mark Crawford, Vice-Chairperson  
   (Term January 1, 2018 through December 31, 2018)

Res. 1-2018

“Moved Comr. Potter, second by Comr. Reynolds to approve the Consent Agenda of the January 4, 2018 Organizational Session as presented.”

On a voice vote, Motion CARRIED.

10. SPECIAL COMMITTEE/ WORKSHOP/BOARD REPORTS
There was none.

11. UNFINISHED AND OLD BUSINESS

There was none.

12. NEW BUSINESS AND COUNTY ADMINISTRATOR’S REPORT

A. County Administrator/Controller’s Report

Administrator/Controller Kelli Scott provided the following top level highlights that were to be e-mailed to the Commissioners and County staff the following day. She stated that the Michigan Indigent Defense Council (MIDC) would be reviewing the County’s proposal for the new public defender office on the following day, January 5th. She announced that on Tuesday, January 10th, Chair Derek King would be speaking at the Annual State of the Community Address in Battle Creek. Ms. Scott stated the Albion Recycling Center would be closed on Monday, January 15th in observance of Martin Luther King, Jr. Day. She shared that the Road Department received an award from the Michigan Concrete Association for their B Drive North Project in Albion and would be recognized in February. Ms. Scott stated the Senate Bill 686, regarding pension and retiree healthcare plans, was passed in December and would take effect on July 1, 2018 and would only accelerate the County’s progress on this initiative. Ms. Scott concluded that the County did reach a tentative agreement with the Teamster’s Local 214 Chapter earlier that day. She stated that the members of the Teamster’s bargaining team were professional and everyone bargained in good faith. Ms. Scott agreed with Mr. Gaffney’s statement in that the proposals that were addressed earlier that day would resolve the issues related to payroll, time-entry and overtime and was hopeful that a contract would come before the Board as early as January 18th.

B. New Business

1. Calhoun County Health Department myInsight (Medical Records) and Hedgerow (Environmental Health Regulation) Software

Health Department Operations and Development Manager Brigette Reichenbaugh explained the Health Department is requesting the purchase and implementation of two software programs. She explained that myInsight is an electronic medical records (EMR) program that will replace two EMRs and integrate all of their clinical programs into one EMR increasing accuracy of data and staff efficiency. Hedgehog is an environmental health regulation software that will allow Field Sanitarians and Restaurant Inspectors to process licenses in the field, improve data collection and provide real-time analytical reporting. Ms. Reichenbaugh stated that both contracts were signed prior to December 31, 2017 to secure a 50% discount on each program. She stated the estimated savings would be increased staff efficiency and $8,000 in licensing fees.

Res. 2-2018
“Moved Comr. Potter, second by Comr. Reynolds to approve and ratify the selection of myInsight (Medical Records) and Hedgerow (Environmental Health Regulation) Software
as presented and authorize the Administrator/Controller to sign the contract on behalf of Calhoun County.”

On a roll call vote, Yes – 6, Excused - 1. Motion CARRIED.

2.  Branch County Road Commission Federal Highway Aid Dollars Agreement

Administrator/Controller Kelli Scott stated the three year agreement would allow Calhoun County to purchase federal highway aid dollars from Branch County resulting in a reduction in cost to the County for work that was already going to be completed by County crews. She added that the agreement would also reduce the strict guidelines for Branch County that accompany federal aid funds. Director of Engineering Angie Kline stated there was a termination clause and the County would not be bound to the additional two year contract. Ms. Kline explained that Branch County has $400,000 in chip seal funds and the County would like to use their crews to complete federally aided projects which would result in nearly two miles of free chip seal.

Res. 3-2018
“Moved Comr. Tompkins, second by Comr. Smith to approve the agreement with the Branch County Road Commission to permit Calhoun County to purchase Federal Highway Aid Dollars during calendar years 2018, 2019, and 2020 subject to minor modifications acceptable to the Administrator/Controller and Corporation Counsel and authorize the Board Chair to sign the contract on behalf of Calhoun County.”

On a roll call vote, Yes – 6, Excused - 1. Motion CARRIED.

3.  Approval of the APAA Collective Bargaining Agreement.

Human Resources Director Kim Archambault explained this contract covers the 14 Assistant Prosecuting Attorneys within the Prosecutor’s Office. Ms. Archambault said the bargaining team is recommending a two year agreement that included a few minor changes including bereavement leave provisions, Paid Time Off (PTO) language, and 2% Cost of Living Adjustment increase. Ms. Archambault stated that bargaining went well and the contract had been approved by members.

Res. 4-2018
“Moved Comr. Tompkins, second by Comr. Reynolds to approve the Assistant Prosecuting Attorneys’ Association (APAA) Collective Bargaining Agreement effective January 1, 2018 through December 31, 2019 as presented and authorize the appropriate County officials to sign the contract on behalf of Calhoun County.”

On a roll call vote, Yes – 6, Excused - 1. Motion CARRIED.

4.  Resolution that Calhoun County Board of Commissioners Rule 2.3 is amended to establish the date of the Annual Meeting of the Board, as required by MCL 46.1

Corporation Counsel Jim Dyer explained this amendment would move the time for the Annual Meeting from the second Tuesday to the first Thursday in October in order to adhere to MCL 46.1 and going forward the Board Rules would reflect the change.
Res. 5-2018
“Moved Comr. Potter, second by Comr. Reynolds to approve the Amendment of Board of Commissioners’ Rule 2.3 to establish the date of the Annual Meeting of the Board as required by MCL 46.1 as presented.”

On a roll call vote, Yes – 6, Excused - 1. Motion CARRIED.

5. 2018 Board of Commissioners’ Meeting Schedule

Ms. Scott explained that the 2018 proposed meeting schedule would remain the first and third Thursdays except where noted and there would only be the Equalization meeting in April which was consistent with past years. Ms. Scott also noted that there would only be one meeting in July as the first Thursday falls the day after the Fourth of July, the Annual Meeting would be held on October 4th and the Property Tax Apportionment Session on October 18th.

Res. 6-2018
“Moved Comr. Reynolds, second by Comr. Vette to approve the 2018 Board of Commissioners’ Meeting Schedule as presented.”

On a roll call vote, Yes – 6, Excused - 1. Motion CARRIED.

13. CITIZEN’S TIME

There was none.

14. COMMISSIONERS TIME

Comr. Potter expressed his appreciation for the Road Department staff for their hard work.

Chair King thanked Comr. Vette for her service as Vice-Chair for the past year and stated he was looking forward to working with Comr. Potter as Vice-Chair for the next year. Mr. King also expressed his gratitude to the Road Department staff.

15. CLAIMS PAYABLE

A. County Claims Payable for December 15, 2017 and December 28, 2017 in the amount of $5,186,284.04

Res. 7-2018
“Moved Comr. Potter, second by Comr. Vette to approve the County Claims Payable for December 15, 2017 and December 28, 2017 in the amount of $5,186,284.04 as presented.”

On a roll call vote, Yes – 6, Excused - 1. Motion CARRIED.

16. ANNOUNCEMENTS
Comr. Tompkins shared that Homer would be hosting its All-In Community Breakfast at the Homer Community Schools Library the following morning from 7:30 a.m.-9:00 a.m. weather permitting. Hot breakfast would be available for $10 and coffee for $2. Comr. Tompkins stated the Build-Out AmeriCorps Vista team would be hosting a free MLK Community Dinner on January 15th from 5:00 p.m. – 8 p.m. at the Marshall Opportunity High School to honor the legacy of Dr. Martin Luther King, Jr. Mr. Tompkins also expressed his gratitude for the Road Department staff.

17. ADJOURNMENT

The meeting was adjourned at 7:38 p.m. at the call of the Chair.

slh

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Chairman                    Clerk to the Board