

**PROCEEDINGS OF THE
BOARD OF COMMISSIONERS**

January 17, 2019

1. CALL TO ORDER/ROLL CALL

The Regular Session of the Calhoun County Board of Commissioners convened at 7:02 p.m., Thursday, Jan. 17, 2019 in the Commissioners' Meeting Room, County Building, Marshall, MI.

Chair Frisbie called the meeting to order and requested the Deputy Clerk call the roll.

Present: Comrs. Smith, Miller, Hatcher, Tompkins, King, Vette, and Frisbie

Staff Present: Administrator/Controller Kelli Scott, Assistant Administrator Brad Wilcox, Human Resources Director Kim Archambault, Corporation Counsel Jim Dyer, Communications Manager Lucy Blair and Deputy Clerk Shana Huerta

2 and 3. MOMENT OF SILENCE/INVOCATION AND PLEDGE OF ALLEGIANCE

A moment of silence was held followed by Comr. Tompkins leading the Pledge of Allegiance.

4. APPROVAL OF AGENDA

“Moved Comr. Vette, second by Comr. Smith to approve the agenda of the Jan. 17, 2019 Regular Session of the Calhoun County Board of Commissioners as presented.”

On a voice vote, Motion **CARRIED**.

5. APPROVAL OF MINUTES

Minutes of the Jan. 3, 2019 Board of Commissioners Organizational Session

“Moved Comr. Tompkins, second by Comr. Vette to approve the minutes of the Jan. 3, 2019 Organizational Session as presented.”

On a voice vote, Motion **CARRIED**.

6. CITIZENS' TIME

Jim Coury stated that he was present to show his support for the Calhoun County Parks and Recreation program and that they were doing a great job.

7. ELECTED/APPOINTED COUNTY OFFICIALS' COMMENTS

Sheriff Matt Saxton stated that \$6,500 was raised through the No Shave November Campaign that would benefit Jail Ministries, Shop with a Cop and the Sheriff's Department Employee Reward Programs. Sheriff Saxton stated that this was his seventh year on the Calhoun County Consolidated Dispatch Authority (CCDA) Board and that quarterly statements went out and every municipality's share went down this year. Sheriff Saxton stated that the Authority was currently operating at a lower cost than in 2008 when the Authority was created.

Prosecutor Dave Gilbert stated that the Prosecutor's Office reviewed 5,600 misdemeanors, 2,300 felony cases, 425 juvenile delinquency matters, and authorized 143 petitions for matters where juveniles were being either abused or neglected and issued 641 support orders in 2018.

8. SPECIAL ORDER OF BUSINESS

1. Closeout Public Hearing for Michigan Community Development Block Grant (CDBG) Funding for Brembo North American Job Training

Res. 8-2019

"Moved Comr. Vette, second by Comr. Tompkins to open Public Hearing for Michigan Community Development Block Grant (CDBG) Funding for Brembo North American Job Training."

On a voice roll vote, Yes – 7. Motion **CARRIED**.

Community Development Director Jen Bomba explained that the Brembo grant was a \$1.5M grant issued through the Michigan Economic Development Corporation to provide job training for their newly opened foundry in Homer, Michigan. Ms. Bomba explained that the grant assisted with hiring and on-the-job training costs and that one of the requirements was that newly hired employees needed to have remained with Brembo for 90 days after training was completed.

Brembo Human Resources Manager Mark Costa explained that Brembo North American produced brake rotors and that the foundry was built to manufacturer their own rotors in an effort to control inventory and reduce transportation costs. Mr. Costa explained that another requirement of the grant was that 51% of new employees needed to qualify as low to moderate income employees and explained the challenges in meeting that requirement. Mr. Costa stated that the grant required that 161 people be hired through the process and that Brembo ultimately hired 185 employees which increased the total workforce to 675 employees.

Ms. Bomba stated that the newly built foundry was a \$120M investment in Homer.

Comr. King stated that Brembo North America was present at the North American International Auto Show and that recently completed road work in Homer, due to the foundry's construction, was also an investment in Homer's infrastructure.

Comr. Frisbie thanked everyone for their work on the project.

Comr. Tompkins thanked Brembo for being a partner with the County.

Mr. Costa thanked the County, Ingrid Ault, Jen Bomba, and Shana Huerta for their work on the grant.

Chair Frisbie opened the floor for public comment; there was none.

Res. 9-2019

“Moved Comr. King, second by Comr. Hatcher to close Public Hearing for Michigan Community Development Block Grant (CDBG) Funding for Brembo North American Job Training.”

On a voice roll vote, Yes – 7. Motion **CARRIED**.

9. CONSENT AGENDA

A. Petitions, Communications, Reports

B. Resolutions

1. Solid Waste Management Planning Advisory Committee Appointments and Reappointments

{a} Zach Olson – Environmental Interest Group Representative
Reappoint for a term beginning January 1, 2019 through December 31, 2020

{b} Howard Johnson – Township Government Representative
Reappoint for a term beginning January 1, 2019 through December 31, 2020

{c} Art Kale – Regional Solid Waste Planning Agency Representative
Reappoint for a term beginning January 1, 2019 through December 31, 2020

{d} Aya Hashimoto – Industrial Waste Generator Sector Representative
Reappoint for a term beginning January 1, 2019 through December 31, 2020

{e} Robert DeOrsey – Solid Waste Management Industry Representative
Replacing committee member Jim Porter who resigned in October, appoint for a term effective January 1, 2019 through December 31, 2019.

{f} Elizabeth Paul – City Government Representative
Replacing committee member Tiffany Welsh who passed away in September, appoint for a term effective January 1, 2019 through December 31, 2019.

{g} Tommy Miller - Calhoun County Board of Commissioners
Replacing Steve Frisbie, appoint for a term effective immediately through December 31, 2020

2. Calhoun County Parks and Recreation Commission Reappointments

{a} Dr. Bill Comai - Friends of the Ott Member
Reappoint for a term beginning January 17, 2019 through December 31, 2021

{b} Jesse Jacox - Member at Large
Reappoint for a term beginning January 17, 2019 through December 31, 2021

{c} Steve Frisbie - Calhoun County Board of Commissioners Board Chair
Appoint Steve Frisbie to replace Derek King for a term beginning January 17, 2019 through December 31, 2021

3. County Administrator/Controller Evaluation Committee Appointments
(Terms to Expire December 31, 2020)

{a} Commissioner Steve Frisbie, Chair

{b} Commissioner Kathy-Sue Vette

{c} Commissioner Derek King

{d} Kim Archambault

{e} James Dyer

4. Area Metropolitan Service Agency (AMSA) Liaison Appointment
(Term to Expire December 31, 2020)

{a} Commissioner Rochelle Hatcher

5. Area Agency on Aging Advisory Board Appointment
(Term to Expire December 31, 2020)

{a} Commissioner Rochelle Hatcher

6. Battle Creek Area Transportation Study (BCATS) Policy Committee Appointments
(Term to Expire December 31, 2020)

{a} Commissioner Derek King

{b} Commissioner Steve Frisbie (Alternate)

7. Battle Creek Downtown Development Authority (DDA) Advisory Member Appointments
(Term to Expire December 31, 2020)

{a} Commissioner Jake Smith

{b} Administrator/Controller Kelli Scott

8. Calhoun County Board of Public Health Appointment
(Term to Expire December 31, 2020)

{a} Commissioner Steve Frisbie

9. County Board of Commissioners' Budget Committee Appointments
(Term to Expire December 31, 2020)

{a} Commissioner Steve Frisbie, Chair

{b} Commissioner Derek King

{c} Commissioner Jake Smith

10. Calhoun County Community Economic Development Corporation (EDC) Appointments
and Reappointments

{a} Greg Moore (Term to expire 12/31/24)

{b} Reappointment of Susan Baldwin (Term to expire 12/31/24)

{c} Reappointment of Vic Potter (Term to expire 12/31/24)

11. Calhoun County Agricultural and Industrial Society (CCAIS) Liaison Appointment
(Term to Expire December 31, 2020)

{a} Commissioner Tommy Miller

12. Calhoun County Consolidated Dispatch Authority (CCDA) Board Appointment
(Term to Expire December 31, 2020)

{a} Commissioner Steve Frisbie

13. Community Action of South Central Michigan Governing Board of Directors
Appointment
(Term to Expire December 31, 2020)

{a} Commissioner Steve Frisbie

14. Calhoun County Planning Commission Appointment
(Term to Expire December 31, 2020)

{a} Commissioner Gary Tompkins

15. Community Corrections Advisory Board Appointment
(Term to Expire December 31, 2020)

{a} Commissioner Jake Smith

16. Drainage Board Appointment
(Term to Expire December 31, 2020)

{a} Commissioner Steve Frisbie, Statutory

17. FireKeepers Local Revenue Sharing Board Appointment
(Term is indefinite)

{a} Commissioner Steve Frisbie (Alternate)

18. Goguac Lake Board Appointment
(Term to Expire December 31, 2020)

{a} Commissioner Kathy-Sue Vette

19. Southwest Michigan Behavioral Health (SWMBH) Substance Use Disorder Policy Board
Appointments
(Term to Expire December 31, 2020)

{a} Commissioner Kathy-Sue Vette

{b} Commissioner Gary Tompkins

20. Calhoun County Board of Commissioners Legislative Liaisons Committee Appointments
(Term to expire December 31, 2020)

{a} Commissioner Jake W. Smith, Chair

21. Michigan State University Extension Advisory Board Appointment
(Term to expire December 31, 2020)

{a} Commissioner Tommy Miller

22. Southcentral Michigan Planning Council (SMPC) Appointment
(Term to expire December 31, 2020)

{a} Commissioner Steve Frisbie

23. Senior Millage Allocation Committee (SMAC) Appointments
(Terms to expire December 31, 2020)

{a} Commissioner Rochelle Hatcher

{b} Commissioner Gary Tompkins

24. Potawatomi Resource Conservation and Development Council Appointment
(Term to expire December 31, 2020)

{a} Commissioner Gary Tompkins

25. Homer Lake Management Board Appointment
(Term to expire December 31, 2020)

{a} Commissioner Gary Tompkins

26. Information Technology Executive Committee (ITEC) Appointments
(Terms to expire December 31, 2020)

{a} Commissioner Jake W. Smith, Chair

{b} Kelli Scott, Administration

{c} Brad Wilcox, Administration

{d} Megan Banning, Finance

{e} David Hackett, IT

{f} Tim Hurtt, Sheriff's Office

{g} Melissa Jelinek, Prosecutor's Office

{h} Aaron Edlefson, Veterans Affairs Office

{i} Brian Wensauer, Treasurer

{j} Kristen Getting, Circuit Court/FOC

{k} Brigitte Reichenbaugh, Health Department

{l} John Midgley, Road Department

{m} Kim Archambault, Human Resources

27. Calhoun County Employee Recognition Committee
(Terms to expire December 31, 2020)

- {a} Commissioner Kathy-Sue Vette
- {b} Kelli Scott, County Administrator/Controller
- {c} Sarah Parker, Circuit Court
- {d} Shannon Koepke, District Court
- {e} Brent Thelen, GIS
- {f} Brigette Reichenbaugh, Health Department
- {g} Megan Sharkey, Human Resources
- {h} Marie St. Amand, Human Resources
- {i} Melissa Jelinek, Prosecutor's Office
- {j} Phil Amsterburg, Circuit Court
- {k} Melinda Weaver, Treasurer's Office
- {l} Brittany Clifton, Water Resources

28. Calhoun County Trailway Alliance Appointment
(Term to expire December 31, 2020)

- {a} Commissioner Gary Tompkins

29. Calhoun County Local Jail Population Management Committee Appointments
(Terms to expire December 31, 2020)

- {a} Commissioner Derek King, Chair
- {b} Commissioner Rochelle Hatcher
- {c} Kelli Scott, Administrator/Controller
- {d} Matt Saxton, Sheriff
- {e} David Gilbert, Prosecutor
- {f} Randy Hazel, Chief Deputy Sheriff (alternate for Matt Saxton)

{g} Katherine Ambrose, District Court Administrator/Attorney Magistrate

{h} Shannon Koepke, Deputy District Court Administrator (Alternate for Katherine Ambrose)

{i} Michael L. Jaconette, Chief Judge

{j} Sarah Lincoln, Criminal/Civil Division Judge

{k} Frank Line, Presiding District Court Judge

{l} Kris Getting, Circuit Court Administrator/FOC (Alternate for Judge Jaconette and Judge Lincoln)

30. Marshall Local Development Finance Authority
(Term to expire December 31, 2020)

a) Commissioner Tommy Miller

31. Calhoun County Hospital Finance Authority Board Appointments
(Terms to expire December 31, 2020)

{a} Kelli Scott

{b} Jeryl Schoepke

{c} John Byrd, II

32. Risk Management Committee Appointments
(Terms to expire December 31, 2020)

{a} Brad Wilcox, Chair

{b} Durk Dunham, Vice-Chair

{c} Sheriff Matt Saxton

{d} Treasurer Brian Wensauer

{e} Prosecutor David Gilbert

{f} Eric Pessell

{g} Aaron Edlefson

{h} Kristen Getting

{l} Kate Ambrose

{j} Phil Amsterburg

{k} Tori Benden

{l} Curtis Smyers

33. Amendment to the 2019 Schedule of Adopted Fees

Res. 10-2019

“Moved Comr. King, second by Comr. Smith to approve the Consent Agenda of the Jan. 17, 2019 Board of Commissioners’ Regular Session as presented.”

On a voice vote, Motion **CARRIED**.

10. SPECIAL COMMITTEE/ WORKSHOP/BOARD REPORTS

Comr. Tompkins stated that the Homer Lake Board met Tuesday, Jan. 8 and held their election of officers for 2019 where he was elected both Chair and Secretary and would continue to be the Administrator and no cost to taxpayers and approved their 2019 budget. Comr. Tompkins stated that the Trailway Alliance met on Wednesday, Jan. 9 and approved \$3,000 to be spent on road signage along Michigan Avenue directing users to the Arlington Street trailhead and heard an update from Gregg Strand on the status of the Albion trailhead project.

Comr. Frisbie thanked the Sheriff for his updates regarding the CCCDA Board and stated that the consolidated 911 service was providing a much higher level of service than individual centers were able to provide eight years ago. Comr. Frisbie stated that he served on the Southwest Michigan Community Action Agency Board and that they were recently selected by the State to take over the previously Kalamazoo County operated agency and that implementation was ongoing.

Comr. King stated that he was taking over Comr. Frisbie’s appointment on the Board of the Battle Creek Area Transportation Study (BCATS) and the stressed the importance of the County’s representation which results in millions of dollars per year in township road improvements.

11. UNFINISHED AND OLD BUSINESS

There was none.

12. NEW BUSINESS AND COUNTY ADMINISTRATOR’S REPORT

A. County Administrator/Controller's Report

Administrator/Controller Kelli Scott shared that that week offered two opportunities to celebrate the County's 2018 accomplishments. On Monday, Jan. 14, Administrator Scott, Board Chair Steve Frisbie, and Vice Chair Kathy-Sue Vette spoke on Access Television's Be Scene on Air, hosted by Sherii Sherban. They discussed road improvements in the County, efforts to boost communications with the public, and services that the community will see in 2019.

On Tuesday, Jan. 15, Battle Creek City and Calhoun County presented at an annual State of the Community event, hosted by the Battle Creek Chamber of Commerce. With Commissioner Derek King, Administrator Scott gave a presentation about the County's 2018 accomplishments, including county dollars saved and projects benefitting the community. They also highlighted what to look forward to in 2019, including input on the County Parks and Recreation Master Plan and a much-needed website redesign.

Scott reported that on Tuesday, Jan. 8, the Summit Pointe Board met with Commissioner Kathy-Sue Vette as chair, and discussed amendments to the Southwest Michigan Behavior Health bylaws, CEO goals for 2019, and a review of board policies. She added that the Calhoun Public Safety Information Alliance Board met Friday, Jan. 11, and that they lacked a quorum and reviewed the financial report from Q4 in 2018, and discussed updates on the shared law enforcement records management system (RMS) with the County's IT staff. Ms. Scott stated that an all-day strategic planning meeting for the Marshall Area Economic Development Alliance (MAEDA) took place on Tuesday, Jan. 15. At that meeting, they discussed the potential for the establishment of a business incubator program, opportunities for community engagement, and board vacancies and operating procedures.

B. New Business

1. Kalamazoo River Community Recreation Foundation (KRCRF) Grant Award for Historic Bridge Park Improvements

Doug Ferrall explained that the grant would allow the County to remove a lunker structure that was fish habitat previously installed by Enbridge as part of their efforts to upgrade Historic Bridge Pak after the oil spill and encouraged the County to apply for grant. Mr. Ferrall added that it would also provide another path down to the water, concrete work and additional landscaping.

Res. 11-2019

"Moved Comr. Vette, second by Comr. Smith to accept an approved grant in the amount of \$45,560 from the Kalamazoo River Community Recreation Foundation to implement shoreline stabilization measures along the Kalamazoo River and other improvements in Historic Bridge Park as presented."

On a roll call vote, Yes – 6, Comrs. Miller, Tompkins, Vette, Smith, Frisbie and King. No – 1, Comr. Hatcher. Motion **CARRIED**.

2. Amendment to Ordinance 6, the Animal Control and Protection Ordinance of Calhoun County

Corporation Counsel Jim Dyer explained that this item was amendments to Ordinance 6 that was a collaborative effort between the Sheriff's Department, Treasurer's Office and Corporation Counsel. Mr. Dyer explained that the old program caused the Treasurer's office to receive payments all at the same time and that a new program had been implemented to allow payments to come in throughout the year and also made the process more convenient for veterinarians to record licenses. He explained that another big change was changing an unlicensed animal offense from a misdemeanor to a waivable offense if the animal was licensed within so many days of the offense.

Sheriff Saxton stated that changing the offense from a misdemeanor to a civil infraction was a great benefit for citizens.

Comr. Hatcher asked how the amended ordinance would protect citizens from aggressive-breed dogs that are allowed to roam unattended.

Sheriff Saxton said there were still options to protect citizens through State law and that the City of Battle Creek had their own ordinance and that dogs must be licensed through their own municipality. Sheriff Saxton explained that they completed a large dog-fighting case the previous year.

Mr. Dyer stated that were provisions in the County ordinance that addressed five breeds of dogs.

Comr. Vette asked if veterinarians were supportive of the program. Sheriff Saxton stated that they were supportive and more active than ever because it reduced their workload and the process was real-time.

Comr. Frisbie stated that this was positive evidence of elected officials working together.

Res. 12-2019

"Moved Comr. Potter, second by Comr. Vette to adopt the amendments to (Dog Licensing); Article 6 (Kennel Licensing) Article 11 (Confinement of Animals); and, Article 15 (Violations and Penalties) of Ordinance 6, the Animal Control and Protection Ordinance of Calhoun County, as presented."

On a roll call vote, Yes – 7. Motion **CARRIED**.

13. CITIZEN'S TIME

Sheriff Saxton stated that Marty Uldriks of the CCCDA retired that day after 20 years of service and that he would continue his work with the Bedford Township Fire Department.

14. COMMISSIONERS TIME

There was none.

15. CLAIMS PAYABLE

- A. Claims Payable for Dec. 26, 2018 through Jan. 9, 2019 in the amount of \$2,801,616.31

Res. 13-2019

“Moved Comr. Vette, second by Comr. Hatcher to approve Claims Payable for Dec. 26, 2018 through Jan. 9, 2019 in the amount of \$2,801,616.31 as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

16. ANNOUNCEMENTS

Comr. Tompkins stated that Greater Albion would hold their Eggs N Issues meeting on Friday, Jan. 18th at the Albion Malleable Brewing Company and on Monday, Jan. 21st, the Build Albion CorpVistas would present the 2nd Annual Martin Luther King, Jr. Community Dinner at the Marshall Opportunities High School at 5:30 p.m. and Albion’s Winterfest 2019 would take place on Saturday, Feb. 2. Comr. Tompkins shared that the Homer Historical Society’s 27th Annual Herb Workshop would take place on Saturday, Feb. 2 at the Homer United Methodist Church.

Comr. Hatcher stated that on Monday, Jan. 21 a State of Black America honoring Martin Luther King, Jr. would be held at the 2nd Baptist Church in Battle Creek.

Comr. King stated that Rob Ridgeway, Superintendent of Harper Creek, was starting a community breakfast called Beyond the Cereal Bowl, similar to Albion’s Eggs N Issues, that would be held on Thursday, Jan. 24 from 7:30 to 9 a.m. at Harper Creek’s Administration Building.

17. ADJOURNMENT

The meeting was adjourned at 7:53 p.m. at the call of the Chair.

slh

Chairman

Clerk to the Board