

**CALHOUN COUNTY**  
**PROCEEDINGS OF THE**  
**BOARD OF COMMISSIONERS**

February 5, 2015

1. CALL TO ORDER/ROLL CALL

The Regular Session of the Calhoun County Board of Commissioners convened at 7:00 p.m., Thursday, February 5, 2015 in the Commissioners' Meeting Room, County Building, Marshall, MI.

Chair King called the meeting to order and requested the Deputy Clerk call the roll.

Present: Comrs. Dunn, Reynolds, Haadsma, Frisbie, King, VanSickle and Bearman

Staff Present: Administrator/Controller Kelli Scott, Assistant County Administrator Brad Wilcox, Corporation Counsel Richard Lindsey, Human Resources Director Kim Archambault, and Deputy Clerk Chris McComb

2 and 3. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

The Board held a moment of silence followed by Comr. Bearman leading the Pledge of Allegiance.

4. APPROVAL OF AGENDA

“Moved Comr. VanSickle, second by Comr. Dunn to approve the agenda of the February 5, 2015 Regular Session of the Calhoun County Board of Commissioners as presented.”

On a voice vote, Motion **CARRIED**.

5. APPROVAL OF MINUTES

A. Minutes of the January 8, 2015 Regular Session

“Moved Comr. VanSickle, second by Comr. Todd to approve the minutes of the January 8, 2015 Regular Session of the Calhoun County Board of Commissioners as presented.”

On a voice vote, Motion **CARRIED**.

## 6. CITIZENS' TIME

Kim Hallady, City of Battle Creek, stated he talked with the Board Chair regarding Summit Pointe and would like to offer his assistance. He stated he had a background in mental health leadership and would be happy to help.

Jim Coury, Marshall, urged the support of the Parks and Recreation Master Plan and thanked everyone involved for their hard work.

## 7. ELECTED/APPOINTED COUNTY OFFICIALS' COMMENTS

Calhoun County Clerk and Register of Deeds Anne Norlander stated everything begins in her office and they were very busy. She stated her office tended to be the training ground for the courts because the Clerk's Office doesn't pay very much. She stated they had just finished a State Court Administrative Audit in Circuit Court and not only did they pass with flying colors but they would be used as a model for other counties in the State. She gave kudos to Bruce Huepenbecker and Toni Underwood for their hard work.

Senior Services Manager Carl Gibson stated he was also supportive of the concept of the Parks Master Plan and hoped it would lead to long term funding. He also gave a brief update on the upcoming events for Senior Services, including the Calhoun County Senior Fair, the Centenarian luncheon, and Senior Day at the Calhoun County Fair.

## 8. SPECIAL ORDER OF BUSINESS

### A. Road Department Presentation by Managing Director Christopher Bolt

Road Department Managing Director Christopher Bolt presented an overview of snow plowing and the difficulties the drivers face in keeping roads clear.

Comr. Frisbie commented that he had more compliments in the past week because the plow crews were now doing one at least one pass through the subdivisions at the beginning of a snow event instead of waiting until the end. He believed this approach was phenomenal and if we could keep it going, we were 100% ahead of where we were.

Bolt gave kudos to the staff, stating they were the ones doing all the work.

Comr. Haadsma gave another blessing to the Road Department and stated he had received many accolades for their work.

VanSickle echoed the sentiments, stating the Superintendent of MarLee Schools had been very happy with their work in that area.

Comr. King commented the crew had done an awesome job, he had also received lots of compliments and their hard work and changes being made were being noticed by the public.

B. Proclamation Honoring the Scene Magazine Men of the Year

Comr. Reynolds read the tribute into the record.

**WHEREAS**, JOE STEWART joined the Battle Creek community in 1980, where he fostered involvement in community activities and a commitment to philanthropy; and

**WHEREAS**, the Stewarts began several different funds through the Battle Creek Community Foundation to support many different projects from arts and culture, youth and education, community and economic development, and minority programs; and

**WHEREAS**, over the years Joe has held numerous profit and not-for-profit board and chair appointments with both local and national organizations; and

**WHEREAS**, While Erick was willing to follow in his father's footsteps to Southern University in Baton Rouge, Louisiana, he never expected that it would change his life so significantly; and

**WHEREAS**, After graduation Erick headed back to Battle Creek, Michigan to start his career and in November 1999 he began developing a business plan that he and his father could work on and develop together; and

**WHEREAS**, STEWART Industries was incorporated in May 2000, and was identified as a minority firm helping manufacturing companies to improve product quality, line balance issues, off-line processes, and support the overall effectiveness to their customer base; and

**WHEREAS**, Their business plan was well thought out, they had energy, enthusiasm, and the example that Joe had set over the years and they have grown over the years from \$125,000 for their first year in business to \$150,000 a day presently; and

**WHEREAS**, ERICK is just as passionate about working to build a solid business so that their 80+ employees always have a place to come back to the next day; and

**WHEREAS**, Though Joe has moved into retirement for the second time he still manages to pop in from time to time;

**WHEREAS**, One of the projects is very important to the family is JECKS, which supports efforts centered on family and children's development. The premise behind the work that the fund does is birthed out of a principle that that family takes very seriously and that principle is Ubuntu: an African proverb that states that people can only be people through other people.

**NOW, THEREFORE, BE IT RESOLVED**, the Calhoun County Board of Commissioners hereby congratulates Joe and Erick Stewart on being named Scene Magazine's 2014 Men of the Year.

Res. 11-2015

“Motion by Comr. Dunn, second by Comr. Frisbie to approve the proclamation honoring the Scene Magazine Men of the Year as presented.”

On a voice vote, Motion **CARRIED**.

C. American Heart Month Proclamation

Comr. Frisbie read the proclamation in to the record.

**WHEREAS**, While progress has been significant in reducing deaths from heart disease, it is still the No. 1 killer of both women and men; and

**WHEREAS**, Cardiovascular diseases are the nation’s leading cause of death and costliest disease with direct and indirect costs estimated at \$312.6 billion; and

**WHEREAS**, About 2,200 people die from cardiovascular diseases each day, accounting for about one death every 40 seconds; and

**WHEREAS**, The American Heart Association’s 2020 impact goal seeks to improve the cardiovascular health of all Americans by 20 percent, while reducing deaths from cardiovascular diseases and stroke by 20 percent through research, population- and community-level interventions, public health, and policy measures; and

**WHEREAS**, The American Heart Association is celebrating February 2015 as American Heart Month and promoting education and awareness by urging citizens to learn the warning signs of heart attack and stroke; and

**WHEREAS**, Efforts of the American Heart Association encourage citizens to help save lives by calling 9-1-1 if symptoms occur, becoming trained in CPR, and supporting comprehensive automated external defibrillator programs in their communities.

**NOW, THEREFORE, BE IT RESOLVED** the Calhoun County Board of Commissioners does hereby proclaim February 2015 as American Heart Month and February 6, 2015 as National Wear Red Day in Calhoun County, in recognition of the importance of the ongoing fight against heart disease.

Res. 12-2015

“Motion by Comr. Dunn, second by Comr. Reynolds to approve the American Heart Month Proclamation as presented.”

On a voice vote, Motion **CARRIED**.

## 9. CONSENT AGENDA

### A. Petitions, Communications, Reports

1. Huron County Resolution Opposing SB 1123 and 1124

### B. Resolutions

1. Parks and Recreation Commission Appointment  
(Term to Expire December 31, 2015)  
  
{a} John Rodwan (replacing Dore Rios)
2. Administrator/Controller Evaluation Committee Appointments  
(Terms to Expire December 31, 2016)  
  
{a} Steve Frisbie (Chair)  
{b} Kathy Sue Dunn  
{c} Derek King  
{d} Kim Archambault  
{e} Richard Lindsey
3. Agricultural Preservation Board  
(Term to Expire December 31, 2015)  
  
{a} Blaine Vansickle
4. AMSA Appointment  
(Term to Expire December 31, 2016)  
  
{a} Steve Frisbie
5. Area Agency on Aging Appointment  
(Term to Expire December 31, 2016)  
  
{a} Mike Bearman
6. Battle Creek Area Transpiration Study Policy Committee Appointment  
(Term to Expire December 31, 2016)  
  
{a} Christopher Bolt
7. Battle Creek Downtown Development Authority  
(Term to Expire December 31, 2016)  
  
{a} Kelli Scott  
{b} Carla Reynolds

8. Board of Health Appointment  
(Term to Expire December 31, 2016)  
  
{a} Kathy Sue Dunn
9. Budget Committee Appointments  
(Terms to Expire December 31, 2016)  
  
{a} Derek King (Chair)  
{b} Jim Haadsma  
{c} Steve Frisbie
10. Calhoun County Agricultural and Industrial Society Board County Liaison Appointment  
(Term to Expire December 31, 2016)  
  
{a} Blaine VanSickle
11. Calhoun County Consolidated Dispatch Authority Board Appointment  
(Term to Expire December 31, 2016)  
  
{a} Steve Frisbie
12. Community Corrections Advisory Board Appointments  
(Term to Expire December 31, 2016)  
  
{a} Carla Reynolds
13. Gougac Lake Board Appointment  
(Term to Expire December 31, 2016)  
  
{a} Kathy Sue Dunn
14. Homer Lake Board Appointment  
(Term to Expire December 31, 2016)  
  
{a} Blaine VanSickle
15. Southern Michigan Behavioral Health Substance Use Disorders Policy Oversight Board  
Appointments  
(Term to Expire December 31, 2016)  
  
{a} Carla Reynolds  
{b} Jim Haadsma

16. Senior Millage Allocation Committee Appointments  
(Terms to Expire December 31, 2016)
  - {a} Jim Haadsma
  - {b} Mike Bearman
  
17. South Central Michigan Planning Council Appointment  
(Term to Expire December 31, 2016)
  - {a} Kathy Sue Dunn
  
18. Calhoun County Visitors Bureau Appointment  
(Term to Expire December 31, 2016)
  - {a} Kathy Sue Dunn
  
19. Workforce Development Board Appointments  
(Term to Expire December 31, 2016)
  - {a} Mike Bearman
  - {b} Derek King (alternate)
  
20. Potawatomi Resource Conservation Board Appointment  
(Term to Expire December 31, 2016)
  - {a} Blaine VanSickle
  - {b} Mike Bearman
  
21. FireKeepers Local Revenue Sharing Board  
(Term to Expire December 31, 2016)
  - {a} Kathy Sue Dunn (alternate)
  
22. Calhoun County Mental Health Authority Board (Summit Pointe) Appointments
  - {a} Kathy Sue Dunn (Term to expire March 31, 2018)
  - {b} Kelli Scott (Term to expire March 31, 2017)
  - {c} Brenda Minter (Term to expire March 31, 2018)
  - {d} Craig Owens (Term to expire March 31, 2018)
  - {e} Eusebio Solis (Term to expire March 31, 2018)
  - {f} Richard "Trae" Allman (Term to expire March 31, 2017)
  - {g} George Strander (Term to expire March 31, 2017)

Res. 13-2015

“Moved Comr. Frisbie, second by Comr. Dunn to approve the following:  
Resolved the Calhoun County Board of Commissioners does hereby approve the Consent  
Agenda of the December 18, 2014 Regular Session.”

On a voice vote, Motion **CARRIED**.

10. SPECIAL COMMITTEE/ WORKSHOP/BOARD REPORTS

Comr. VanSickle stated the Planning Commission didn't meet in January due to lack of business. He stated the Parks and Recreation Commission met and discussed the Master Plan that would be presented soon. He stated one of the unused bridges that had been stored at the Road Department was going to Purdue University and would be moved when weather permits.

Comr. Haadsma stated he attended the SMART meeting. He stated he also did a ride along with a Meals on Wheels driver and he was pleased with the socializing and service.

Comr. King stated the FireKeepers Local Revenue Sharing Board (FLRSB) met last month and set the check presentation of the 2% slot machine revenue for February 13.

Comr. King stated the Trailway was being used by cross country skiers and snow shoers and was proving to be a real asset.

11. UNFINISHED AND OLD BUSINESS

There was none.

12. NEW BUSINESS AND COUNTY ADMINISTRATOR'S REPORT

A. County Administrator/Controller's Report

Administrator/Controller Scott stated we received information regarding the May ballot proposal to increase the sales tax to help with road funding. She stated that right now our funding was at about \$8.2 million and the expectation was for that to increase over the next three years and beyond to about \$13.8 million. She stated that according to the estimates it will take three years to get there but MDOT is estimating it would be about a 75% increase in state funding for the Road Department. She stated it was very important and the Michigan Association of Counties was supportive of the ballot initiative.

Scott gave an update on Summit Pointe, reminding the Board that it was the county's Community Mental Health Authority created by the Board of Commissioners about twenty-five years ago. She assured the Board that the attorneys conducting the investigation, the interim leadership at Summit and their Board, as a courtesy, had been in contact with her, Corporation Counsel Lindsey and the Board Chair to make sure the county has input in future decision making, even though the County Board doesn't have direct oversight because Summit Pointe was a separate authority. She stated she and Corporation Counsel Lindsey were appointed ex-officio members of the new audit committee to select and oversee auditors, work with the financial officer and help with policy and procedure review. She

stated they were also appointed as advisors to the trustees of the defined benefit pension fund. She stated we were now being responsive to their request to reappoint five board members and also to add two county representatives at their request and she welcomed the opportunity to serve with Comr. Dunn on that board. She stated one of the most urgent things happening was that because of the resignation of the Chief Financial Officer they were meeting with a possible candidate for Interim CFO. She stated they were in almost daily contact with the attorneys to keep the county educated on what was going on. She stated we were being told services were not being compromised.

B. New Business

1. Community Action Agency Office Lease

Administrator/Controller Scott stated this lease was the result of renovations in the Albion Human Services Building. She stated Assistant County Administrator Wilcox negotiated contracts and our facility leases in total bring in over a million dollars each year in revenue to offset operating costs. She stated this contact was for a reduction in space at the same rate and for the same terms.

Res. 14-2015

“Motion by Comr. Bearman, second by Comr. Vansickle to approve the following:  
Resolved the Calhoun County Board of Commissioners does hereby approve the  
Community Action Agency Office Lease as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

2. 2015 – 2019 Calhoun County Parks and Recreation Master Plan

Administrator/Controller Scott stated there had been positive support for the Parks and Recreation Master Plan presented this evening. She stated the Parks and Recreation Commission had met and was recommending approval by the Board, as they had the final authority.

Community Development Director Ingrid Ault thanked everyone who helped make the plan available.

Res. 15-2015

“Moved Comr. Dunn, second by Comr. Vansickle to approve the following:  
Resolved the Calhoun County Board of Commissioners does hereby approve the 2015-  
2019 Parks and Recreation Master Plan as presented.”

On a roll call vote – Yes – 7. Motion **CARRIED**.

Deputy Clerk McComb announced a mis-count on the vote for Agenda Item 12.1.B and Comr. Dunn had not been called for a vote. She called the vote from Comr. Dunn for the record as a yes vote.

3. Agreement for Electronic Recording of Real-Estate Documents for Calhoun County Clerk and Register of Deed Office

Administrator/Controller Scott stated that one of the items she was most passionate about and that we talk about in our Budget Committee meetings was how to invest in technology to make us more efficient, effective, better for the public use and to reduce cost. She stated Corporation Counsel Lindsey had done the legal review for Clerk and Register of Deeds Anne Norlander.

Register of Deeds Anne Norlander proposed the implementation of electronic recording of all of the land records and documents in Calhoun County. She presented an agreement with Simplifile and noted there would be no cost to the county. She stated they were anxious to get started with the project.

Res. 16-2015

“Moved Comr. Frisbie, second by Comr. Reynolds to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the agreement with Simplifile for the electronic recording of real-estate documents as presented and the County Clerk and Register of Deeds is authorized to sign the same on behalf of Calhoun County.”

On a roll call vote – Yes – 7. Motion **CARRIED**.

4. Agreement with Metro Recycling Solutions for Albion Recycling Center

Administrator/Controller Scott stated this was a follow up to our agreement with the City of Albion to change the way we do recycling. She stated this was a better model for all of us. She stated Corporation Counsel worked out the contract with Metro Recycling Solutions, which was the same company that worked with the City of Charlotte in Eaton County, who we were trying to model our system from. She stated all recycling program costs would be paid for out of the solid waste fund so there was no General Fund impact. She stated the center will begin operations under the new model on February 11 and would be open on Wednesdays and Saturdays.

Res. 17-2014

“Moved Comr. Bearman, second by Comr. Dunn to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the Agreement with Metro Recycling Solutions with any modifications as reviewed and approved by Corporation Counsel.”

Comr. Bearman stated he had heard nothing but good things about this and that the city brought it up a few times in their meeting and they were looking at having a grand opening.

On a roll call vote, Yes – 7. Motion **CARRIED**.

Scott stated she wanted to give credit to Sarah Kelly in the Environmental Health Department for doing all the leg work on this project.

5. Participating Group Addendum with Caremark

Administrator/Controller Scott stated this was a Human Resource benefits item. She stated that even though we had master contracts, sometimes there were technical or legal changes. She stated this was an addendum to our Caremark contract, which was the company who administers our prescriptions for our employees. She stated the most important things to notice was the fiscal impact with an estimated cost savings of \$72,000 because we were joining a consortium. She stated it was another example of innovation HR Director Archambault had brought to the county that saved us money.

Res. 18-2015

“Moved Comr. Haadsma, second by Comr. Dunn to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the Participating Group Addendum with Caremark as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

6. Approval of MDOT Contract 2014-0122 For Raymond Road Improvements

Administrator/Controller Scott stated the six items related to Road Department, all MDOT contracts. She stated most were related to the Priority Road Investment Program (PRIP). She stated Engineer Angie Kline was instrumental in overseeing projects and working with MDOT. She stated five of these were related to the \$1.7 million that we were awarded by the State through Representative Bolger’s and Senator Nofs’ office and these replace what was formally earmarked to the Glenn Cross Extension that, because of timeline and obstacles, was determined not to be a feasible project. She stated most of the proposed contracts were for work in Emmett Township and all should bring positive impact.

Engineer Angie Kline stated Agenda Items 6, 8, 9 and 10 were replacing Glenn Cross. She gave a brief overview of the projects, stating we were fortunate to have the funds to continue with other projects that would not have been completed. She stated that last year we negotiated with MDOT to charge \$150,000 for work to be done but the scope of the work changed, it would not cost us that much to do the work so those would going into the budget with no obligation. She stated there would be a neighborhood meeting before starting work on many of these projects.

Res. 19-2015

“Moved Comr. VanSickle, second by Comr. Dunn to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve Agenda Items 6 – 11 pertaining to Michigan Department of Transportation contracts as presented.”

7. MDOT Contract 2015-0114 Regarding to the Closure of the 25 ½ Mile Road Railroad Crossing at Michigan Avenue
8. MDOT Contract 2014-0124 for Improvements to Golden Avenue from Beadle Lake Road to Raymond Road
9. MDOT Contract 2014-0121 for Improvements to 30 Mile Road from M-60 to N Drive North

10. MDOT Contract 2014-0123 for Improvements to Golden Avenue from the City of Battle Creek to Beadle Lake Road
11. MDOT Contract 2014-0859 for Improvements to 27 Mile Road from P drive South to the South County Line

On a roll call vote, Yes – 7. Motion **CARRIED**.

12. Amendment to the 2015 Authorized Staffing Allocation Report and the Related Budget Adjustment for the Veterans Affairs Office

Administrator/Controller Scott stated we were seeking a new director and a service officer for the Veterans Affairs office. She stated currently there was a temporary office assistant position and it had become evident that was a critical role in the office so we were asking for the position to become permanent and it was covered in their budget. She stated we were waiting for a new director to finalize duties and hiring but this was the first step in the process.

Res. 20-2015

“Moved Comr. Dunn, second by Comr. Frisbie to approve the following: Resolved the changes to the 2015 Authorized Staffing Allocation Report and the related budget adjustment for the Veterans Affairs Office as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

13. CITIZEN’S TIME

Matthew Hall, Sheridan Township, Chief Steward of the Road Department Teamsters, commented that the two wing trucks they had were a huge help and they were anxiously awaiting more. He stated the seasonal workers had been great.

Jerry, Emmett Township, stated he had some people from areas to the west congratulate us on how quick our roads got cleared.

14. COMMISSIONERS TIME

Comr. Frisbie stated he had talked to Rachel at the Road Department and she was excited with the support that was being offered. He said the cooperation helped us provide great service and asked Matthew Hall to tell them all we appreciate it.

Comr. VanSickle mentioned Mar Lee Schools for school of choice.

Comr. King stated he forgot to mention GIS Coordinator Brent Thelen during the Master Plan discussion and recognized him for all the great work he did with the maps.

Comr. King stated that a long time icon in Calhoun County, Jon Sahli passed away.

15. CLAIMS PAYABLE

- A. Calhoun County Claims Payable and P-Card Payments for January 2 – 30, 2015 in the amount of \$2,524,998.68 and Road Department Payables from January 15, 2015 in the amount of \$380,346.24 and January 26, 2015 in the amount of \$40,538.55

Res. 21-2014

“Moved Comr. Bearman, second by Comr. Dunn to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the Calhoun County Claims Payable and P-Card Payments for January 2 – 30, 2015 in the amount of \$2,524,998.68 and Road Department Payables from January 15, 2015 in the amount of \$380,346.24 and January 26, 2015 in the amount of \$40,538.55 as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

16. ANNOUNCEMENTS

There were none.

17. CLOSED SESSION TO DISCUSS LABOR NEGOTIATIONS AND MCL 15.268(h) TO CONSIDER MATERIAL EXEMPT FROM DISCLOSURE BY STATE LAW

Res. 22-2015

“Moved Comr. Frisbie, second by Comr. Dunn to retire to closed session to discuss labor negotiations.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

The Board retired to closed session at 8:54 p.m.

The Board returned to open session at 9:55 p.m.

18. APPROVAL OF TPOAM – HEALTH COLLECTIVE BARGAINING AGREEMENT AS PRESENTED

Res. 23-2015

“Moved Comr. Frisbie, second by Comr. Bearman to approve the following: Resolved the Calhoun County Board of Commissioners does hereby the TPOAM – Health Collective Bargaining Agreement as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

19. ADJOURNMENT

The meeting was adjourned at 9:57 p.m. at the call of the Chair.

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Chairman  
Calhoun County Board of Commissioners

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Clerk  
Calhoun County