



**REQUEST FOR QUALIFICATIONS
HMA CONTRACTOR- 2015 CONSTRUCTION SEASON
RFQ#107J-15**

1.0 INTRODUCTION

Calhoun County is soliciting Statements of Qualifications from reputable contractors for the application of hot mix asphalt (HMA) paving material on County roads at the direction of the Calhoun County Road Department (CCRD) and Jackson County Department of Transportation (JCDOT) for specific projects that the departments will bid for the 2015 construction season. Contractors qualifying under this RFQ will be selected to participate in the bidding of road projects for both agencies. Calhoun County may choose to enter into an agreement with the respondent whose submission of information and qualifications most appropriately meets the expectations of the County, as a result of this solicitation, and to be determined by the Administrative Services Office, Purchasing Division. Questions regarding this request should be submitted in writing via email to:

Calhoun County
315 West Green Street
Marshall, MI 49068-1585
Leslie R. Obrig, Purchasing Coordinator
(269) 781-0981
(269) 781-0140 fax
lobrig@calhouncountymi.gov

Calhoun County is located in southern Michigan, midway between Chicago and Detroit, at the junction of two major interstate freeways - I-94 (east/west) and I-69 (north/south). There are three population areas within the County: the City of Albion in the eastern portion of the County, the City of Marshall in the center and the City of Battle Creek in the northwest corner. The City of Battle Creek is the largest metropolitan area in the County. The remainder of the County is primarily agricultural. There are 19 townships, four incorporated cities and four villages within the boundaries of the County.

Jackson County is located in southern Michigan, midway between Chicago and Detroit, with interstate I-94 running directly down the center of the county. Jackson County sits between Calhoun County and Washtenaw County. Jackson is our largest city, and it sits in the middle of the county. The rest of the county is mainly agricultural. Jackson County has 19 townships as well.

Calhoun = 718 sq. mi

Jackson = 723 sq. mi
(Source: Wikipedia)
1,441 square miles combined

Contractors shall submit *three (3) copies and one original* of their Statement of Qualifications no later than MONDAY, MARCH 23, 2015; 3:00 PM (LOCAL TIME), to the following physical location: Administrative Services, Purchasing Division, County Building, 315 West Green Street, Marshall, MI 49068. The sealed envelope containing your response shall be clearly noted "*HMA CONTRACTOR RFQ*". Statements must be signed and dated by the authorized party.

LATE RESPONSES WILL NOT BE ACCEPTED.

The County reserves the right to accept or reject any or all Statements of Qualification and to waive informalities and irregularities in responses, and to accept any response determined by the County to be in the best interests of the County.

2.0 SCOPE OF PROJECT

Qualified contractors will be required to provide the following material and services:

- 2.1 CCRD/JCDOT requires bituminous asphalt mixtures of 13A and 36A. All materials shall meet the latest MDOT Standard Specifications for Construction. Each contractor must provide a copy of the current HMA plant certification with their Statements of Qualifications.
- 2.2 Contractors shall provide, deliver, and apply HMA material to road surfaces located within Calhoun/Jackson Counties, at the direction of the CCRD/JDOT.
- 2.3 Contractors may be required to perform resurfacing of roads countywide, including graveling, or re-graveling shoulders, and restoration as deemed by the Road Departments.
- 2.4 Contract may also include work on State trunk lines.
- 2.5 The County reserves the right to inspect and test any material and equipment to be used during the term of this agreement. Should test results of the product indicate failure to meet the 2012 Michigan Department of Transportation (MDOT) Standard Specifications for Construction, the Contractor may be subject to fees and /or held responsible for clean-up and removal of the failed product.
- 2.6 Material Safety Data Sheets shall be furnished to the County and kept updated.
- 2.7 The county road departments anticipate local and state projects for the 2015 construction season. Each specific project will be offered to bid for the most qualified, selected contractors as a result of this RFQ.
- 2.8 The County does not guarantee a specific number of projects to be assigned to the Contractor

3.0 STATEMENT OF QUALIFICATIONS:

Statements of Qualifications should include:

- 3.1 List your company's legal name, address, and telephone number. Include parent company information if applicable.
- 3.2 How long has your company been in the business of manufacturing and applying bituminous?
- 3.3 Provide at least three references for work on county road construction projects.
- 3.4 How many employees do you have?
- 3.5 The Contractor will provide a list of equipment that could be used for each assigned project.
- 3.6 Contractor will provide a copy of the Contractor's safety program and damage claim process. Contractor shall state compliance with signage and traffic control in accordance with the Michigan Manual of Uniform Traffic Control Devices., Part 6.
- 3.7 All HMA materials shall meet the latest MDOT Standard Specifications for Construction, section 501.02. Contractors must provide a copy of the current HMA plant certification with their Statements of Qualifications
- 3.8 Concluding Statement: The proposer should state the reasons in requesting consideration for providing the County with contracting services. (Submissions may include a maximum of one page of additional information not included above, if it is deemed useful and applicable to this project.)
- 3.9 Statement of Qualifications should be signed and dated by authorized representative.

4.0 EVALUATION CRITERIA

A number of factors will influence the CCRD and JCDOT decision in selecting the final product and the vendor providing it. In addition to cost considerations, final proposals will be evaluated on the basis of the following factors, not necessarily in order of importance:

- 4.1 Qualifications of construction firm
- 4.2 Compliance with MDOT spec
- 4.3 Safety program and damage claim process
- 4.4 References for work on county road construction projects
- 4.5 Equipment list
- 4.6 Concluding Statement