

1. Can you please clarify the type of photography needed for these projects?

The type of photography used for property recordation must meet the minimum standards included in Appendix B. The selected contractor may decide to use either film or digital photography so long as the end product meets SHPO's requirements. SHPO would also require photos be submitted on a disc; Appendix B lists acceptable disc types. Although the best one listed is CD-R with patented Phthalocyanine dye and 24 Karat gold reflective layers, it also states that CD-R and DVD-R are acceptable.

2. The RFP states on page 3 that there is a goal of at least 10% MBE and 10% WBE participation, would a proposal that includes at least 20% of either MBE or WBE be sufficient to meet the requirements?

Yes.

3. Can the Land Bank clarify specifically if an archeologist is required for this proposal?

An archeologist is not needed to perform property recordation or historical mitigation planning services; the only time that an archeologist would be needed is on the off chance that something of archeological interest is found (see question 4).

4. Have there been any findings that suggest Native American items, remains, or other items of archeological interest at or near the sites in question?

No, to date the Land Bank and the City of Battle Creek have demolished and renovated structures in and around these areas and have never come across items of archeological interest. However, the Land Bank cannot say for certain that these types of items would not be found.

5. What activities does the Land Bank anticipate being undertaken to complete the "tribal outreach efforts" for properties?

For past projects, the Land Bank compiled a list of Indian Tribal Nations that may have an interest in and around the City of Battle Creek and sent letters stating the address, type of property, and a map of the area to each tribe. Included in the letter is a time frame for comment. To date, this system has been accepted by SHPO and the Advisory Council on Historic Preservation.

6. The professional liability requirement of \$2,000,000 is large for a series of small studies; would the Land Bank agree to a smaller limitation covering the amount of the contract?

The Land Bank is willing to decrease the amount of the professional liability insurance requirement to \$500,000.

- 7. The hold harmless clause is not insurable the way it is written since a liability carrier can only insure for negligence on the part of their insured party (Respondent) not on acts including anybody who might decide to make a claim against the county; would it be acceptable to substitute language that is acceptable to the Respondent's carrier?**

The Land Bank would be willing to amend this language so long as the Respondent and its insurance company, County Attorney, and the county's insurance carrier all agreed to the change.

- 8. The historic districts shown in Appendix C do not correspond to the local historic districts adopted by the City of Battle Creek; can you please explain the discrepancy?**

As part of the NSP2 grant program, which uses federal funding, the Land Bank and City of Battle Creek asked SHPO to review the program's potential for effects on historic properties. As such, SHPO looked at all target areas and identified the areas shown in the map in Appendix C. Although the Land Bank is not privy to the reasoning behind this decision, it must follow federal regulations in these areas. As an aside, the Land Bank must also follow local guidelines for projects in the identified local historic districts.