

1. In regards to reports being due within seven working days of completing field surveys, is that after the completion of all field surveys or are the reports due seven days after each home is surveyed?

Reports are due within seven day after an individual home is assessed. We are on a tight timeline to utilize these grant funds; therefore, we are looking for a contractor that can quickly and accurately complete these reports. By having the reports come in overtime once the assessment is complete, the CCLBA will be able to start and stagger abatement work.

2. Is a Section 3 Plan applicable?

Section 3 is part of the U.S. Housing and Urban Development Act of 1968 and a compliance law for certain federally funded programs that CCLBA participates in for housing projects. The act is to ensure that economic opportunities generated by certain HUD funded projects shall, to the greatest extent feasible, and consistent with existing Federal and State laws, be directed to low- and very low-income persons (particularly those receiving assistance for housing), and to the businesses that provide economic opportunities to these persons.

As a professional, there are three ways in which the business may be certified as a Section 3 business concern:

1. Business is owned (51% ownership), by Section 3 residents (income is at or below 80% area median income (AMI) (see chart below);
2. As a business owner, 30% of the staff employed are Section 3 residents (are at or below the 80% AMI); or
3. Can provide evidence of commitment to subcontract 25% of work to another Section 3 business.

Qualification proof may include one of the following of types of assistance:

1. Copy of lease (if with public housing authority);
2. Copy of evidence of participation in a public assistance program; or
3. Proof of household income (last W-2, or tax returns with social security numbers blacked out)

Area Median Income limits max. (gross annual income by number of people in household):

1	2	3	4	5	6	7	8
\$29,600	\$33,800	\$38,050	\$42,250	\$45,650	\$49,050	\$52,400	\$55,800

CCLBA will conduct meetings on Section 3 to assist and educate contractors and professionals on qualifications and the certification process. For purposes of this RFP and based on the explanation provided herein, if the Respondent believes he/she/company qualifies, please state as “possible” in the Letter of Interest portion of your submission.

The CCLBA will accept responses from all contractors regardless of Section 3 status.

3. Are prevailing wages required and if so, is the winning contractor required to certify payroll?

Prevailing wage is not required.