



# Bi-Weekly Report

**To:** Kelli Scott, County Administrator/Controller  
**From:** Christopher Bolt, Road Department Managing Director  
**Date:** March 13, 2015  
**Re:** Weekly Update

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## Managing Director Overview

- Freeze/thaw cycle is under way and the following action plan is being implemented:
  - Weight restrictions are in place as of March 9<sup>th</sup> – details are posted on our website
  - Around the clock coverage patching potholes with a four step plan:
    1. Systematic response - 8-10 crews of 2 men that stay on a road and patch until holes are filled
      - a. High speed roads addressed first
    2. 1<sup>st</sup> Responders – 5-6 crews on 1 man who go to specific areas (emergencies) and patch those first
    3. Areas that are falling apart – these areas will be covered with gravel or other aggregate mix and flattened to create a safer driving area
    4. Crews will be patching 8-12 hour days. Coverage will continue on days, nights, and both Saturday and Sunday.
- We are in process of hiring replacement employees:
  - Five full-time crew members require replacement because of retirements
  - Numerous seasonal employees are required to supplement operations – some positions are expiring, and some have resigned to take full-time positions elsewhere

## Project Updates

### Federal Aid Projects:

- Trailway - Final contract modification at MDOT for approval. Audit is being set up for April.
  - Michigan Ave Bridge- Waiting for signed con mod from MDOT.
  - Working on paperwork and logs for our 6 ½ Mile Road, K Drive South and Bellevue Road. Gave the 2 safety projects to Corey to complete which she sent one back for my review- I will do ASAP.
  - The 5 PRIP contracts and the 25 ½ Mile Road contract are in the mail to MDOT
- Grants:
- Got verbal notice that we got one of our 2016 guardrail safety projects funded

- Got verbal notice that we got funding for our Category A Custer Drive project
- Local bridge apps are due May 4- will submit 5 apps.

**Township/City:**

- The committee for the Local Road program is Matt, Angie, Erin, Leslie and the working foreman for the prospective area.
- Pennfield- Kori has gotten costs for the radar signs and the 2 40 MPH speed limit signs. Leslie is working on drafting a letter to the township making a recommendation.
- Emmett Township- They have requested a cost estimate to resurface and to reconstruct 2 residential roads next year. Will be having the committee review these too.
- Marengo- working on a school zone for Marr Lee schools on H Drive North (haven't had time to do this yet)
- Clarence- We are working with CEI on the culvert option for the 29 ½ Mile Road. I sent the DEQ permit on Friday March 6, 2015.
- Leslie has started on the master spreadsheet.
- Leslie and Shawn (Jackson County DOT) were out in Bedford Township Wednesday and Thursday measuring roads and doing site inspections to create project estimates for 2015.

**MDOT:**

- 25 ½ Mile Road crossing closure- contract was approved, waiting for the signed contract from MDOT.
- Cat. A Submittal (30 Mile Road)- Spoke to Brembo and construction early spring of 2016 works best with their site work. Waiting for the updated resolution from Chris to send to MDOT.
- Certification book is on board agenda for March 19 meeting, it's due to the state on March 31, 2015.

**Bridges:**

- Working with Matt to get the 3 structures updated.
- Leslie attended GIS training to learn about improving mapping capabilities

**Upcoming Meetings**

Township Supervisors Meeting, Road Department Basement

March 25, 2015, 9:00am