

REQUEST FOR PUBLIC RECORDS

I. Requestor Information				
Name of Person Making Request	Phone Number () -	Extension	Email Address	Date
Street Address	City	State		ZIP Code
Company Representing, if applicable	Name of Client or Insured, if applicable		Claim/File/Reference Number, if applicable	
II. Type of Record Requested: Place a check mark next to the type(s) of record being requested and provide the requested details.				
<input checked="" type="checkbox"/> Michigan criminal history records are obtained by visiting ICHAT at https://apps.michigan.gov/ichat/home.aspx				
<input type="checkbox"/> Traffic Crash Report (UD-10) Traffic crash reports are also available by visiting p2c.calhouncountymi.gov				
Report Number	Date of Incident	Location of Incident	Name(s) Referred to in Report	Driver's License Number
<input type="checkbox"/> Incident Report				
Report Number	Date of Incident	Location of Incident	Name(s) Referred to in Report	
<input type="checkbox"/> Photos				
Date of Incident	Location of Incident	Description		
<input type="checkbox"/> Other:				
Date of Incident	Location of Incident	Description		
III. Method of Access to Record: Select one of the options below.				
<input type="checkbox"/> Mail to Requestor (Use address provided in Section I)				
<input type="checkbox"/> Mail To (If different than address in Section I)				
Name	Street Address	City	State	ZIP Code
<input type="checkbox"/> Inspect Copies by Appointment.				

Please e-mail request to aroy@calhouncountymi.gov

STATEMENT MADE PURSUANT TO PUBLIC ACT 218 OF 2013

I HEREBY ACKNOWLEDGE BY SUBMITTING THIS FORM THAT FROM THE TIME THAT I, OR THE ORGANIZATION (IF ANY) THAT I REPRESENT, HAVE BEEN GRANTED ACCESS TO THE REPORT THAT I AM REQUESTING UNTIL THIRTY (30) DAYS AFTER THE DATE THE REPORT WAS FILED, ARE PROHIBITED FROM DOING EITHER OF THE FOLLOWING AS IT RELATES TO THE REPORT THAT I HAVE REQUESTED:

- (A) USING THE REPORT FOR ANY DIRECT SOLICITATION OF AN INDIVIDUAL, VEHICLE OWNER, OR PROPERTY OWNER LISTED IN THE REPORT.
- (B) DISCLOSING ANY PERSONAL INFORMATION CONTAINED IN THE REPORT TO A THIRD PARTY FOR COMMERCIAL SOLICITATION OF AN INDIVIDUAL, VEHICLE OWNER, OR PROPERTY OWNER LISTED IN THE REPORT.

I ALSO ACKNOWLEDGE THE DEFINITIONS TO THE WORDS USED ABOVE ARE THE SAME AS THOSE USED IN THE MICHIGAN PUBLIC ACT 218 OF 2013. I AM AWARE THAT I AM PROVIDING AND AGREEING TO THIS STATEMENT BEFORE BEING PERMITTED TO ACCESS THE REQUESTED REPORT. I FURTHER ACKNOWLEDGE THAT A PERSON THAT KNOWINGLY VIOLATES SECTION 503 OF PUBLIC ACT 218 OF 2013 IS GUILTY OF A CRIME PUNISHABLE AS FOLLOWS:

- (A) FOR A FIRST VIOLATION, A MISDEMEANOR PUNISHABLE BY A FINE OF NOT MORE THAN \$30,000.00
- (B) FOR A SECOND, OR SUBSEQUENT VIOLATION, A MISDEMEANOR PUNISHABLE BY IMPRISONMENT FOR NOT MORE THAN 1 YEAR, OR A FINE OF NOT MORE THAN \$60,000.00.

REQUEST # _____

RECEIVED BY AND DATE: _____