

CALHOUN COUNTY BOARD OF HEALTH MEETING
190 East Michigan Avenue, Suite A-100, Battle Creek, MI 49014
June 21, 2004
MEETING MINUTES

ATTENDANCE

Board of Health

Byron McDonald
Ken Ponds
Jean Cook-Hughes
Jeffrey Mitchell
Larry Anderson
George Perrett
Ben Miller

Public Health Department

Heidi Oberlin
Kathy Ferguson
Brigette Reichenbaugh
Ted Havens

Calhoun County Administration

Greg Purcell
Jim Latham
Nancy Mullett

Guest

Jill Wise, Regional Health Alliance/BCCF

I CALL TO ORDER AND INTRODUCTIONS

Larry called the meeting to order at 8:00.

II APPROVAL OF AGENDA

- Remove Resolution 18: Agreement with Organizational Development Solutions/ Joyce Brown
- Add Resolution 18-2004: 2003/2004 Budget Adjustments
- Add a resolution in opposition of separating Calhoun County from the Kalamazoo County Metropolitan Statistical Area
- Add discussion regarding Senate Bill 189

Jeff supported. Mac seconded. All in favor.

III PUBLIC COMMENT

IV. PUBLIC HEARING

- Proposed Revision of Calhoun County Sanitation Code
Ted stated that at the three public hearings held there were five individuals/companies in attendance. All were in attendance were in support of the revised sanitation code.

Motion to close the public hearing - Mac. Seconded by Jeff. Passed.

V CONSENT AGENDA

- May 17, 2004 Meeting Minutes
George moved to approved the consent agenda. Jeff seconded. Passed.

VI. RESOLUTIONS

- Resolution 12-2004 Approval of Revised Sanitation Code – Jeff moved. Jean supported. Passed.
- Resolution 13-2004 Approval to hire Amy M. Upston at Step 2 – Heidi summarized the IUOE contract language indicating that the Health Officer has approval to hire at Step 2 with BOH approval. She also

summarized Amy's skills and experience. Ben moved. George supported. Passed.

- Resolution 14-2004 Approval of Contract with CISD – Heidi summarized the contract. Mac moved. Jeff seconded. Mac asked how many nurses does this contract cover. Heidi stated that it is only one nurse to cover the county. However, this nurse works in collaboration with the Calhoun County hospitals and ISD early childhood staff. Passed.
- Resolution 15-2004 Approval of Contract with the City of Battle Creek for CDBG funds for the Nursing Clinic of Battle Creek – This is an ongoing contract with declining funding but it provides significant support. The City requires signing on July 1st at meeting. The remaining salary comes from the federal grant, fees, and donations. George moved. Jeff seconded. Passed.
- Resolution 16-2004 Approval of Contract with the City of Battle Creek for CDBG funds for the Lead Abatement Program – Heidi summarized the contract stating that last year we did not receive funds. Mac moved. Jean supported. When the subcontractor(s) are chosen by the County, additional contract language is required due to the subcontracting status. Nancy indicated that she will get Ted the language. George moved. Jean seconded. Passed.
- Resolution 17-2004 Approval of Amendment #4 with the Battle Creek Community Foundation for the Minority Health Partnership Special Project – the revised contract assures that the state dollars are passed through as outlined. This contract is based on the motion at the May 2004 BOH meeting to move forward with the Minority Health Partnership relocation to the Health Department. Board member asked for clarification about the BCCF funding and funding for the MHP. Kathy clarified the MHP budget. Board member asked about the non-increase in projected revenue from year to year. There will be no direct cash outlay from the Health Department for the MHP. Board's concern is that if we don't receive sufficient support for the MHP, the county will be responsible. Greg P. stated he understands the Board member's concern, but at least we have received a commitment from the BCCF through September 2008. George stated that the fact is we shouldn't wait until 2008 to obtain grants in support of MHP. We need to start now in order to guarantee a fund balance. We presume no increase in costs, which George feels is probably not realistic. Let's get the funding now. Board member asked how they provide services for the entire county. Heidi stated that Priscilla is very connected across the county and in Albion with Harry Bonner. Many of the MHP grants are to sustain specific projects (e.g., diabetes support groups in Albion and BC). George moved. Ben supported. Passed.
- Resolution 18-2004 Approval of Agreement with Joyce Brown, Ph.D. (Organizational Development Solutions) for Ongoing Evaluation of CareSource – removed from agenda pending rewriting to

include details recommended by legal counsel. Mac and George asked for clarification of the funding and the contract. Confirm there is a 30-day-out clause. Heidi will distribute a copy of the contract when complete.

VII. FINANCE REPORT

- Kathy Ferguson, Finance Officer
 - ♦ May Financial Summary and Narrative

Kathy: The new budget is included in the May statements. We are up-to-date on receipt of state funds. At this time, we show a gain of over \$100,000 however, we are not projecting a gain at the end of the year. The last three pages (in gridline format), are how budget amendments are presented. Kathy asked if the Board want to see line-by-line detail, the budget adjustment format, or both? George stated that he likes the format that is included in the June 2004 BOH packet. Agreed by other Board members.

The WIC \$10,000 budget decrease was due to a decision by Burnham Brook not to fund the program (they are doing the work internally). The number of WIC clients we serve is approximately 4,330. The largest growth of WIC clientele is in Albion.

Motion for approving the amended budget. Board member asked about the budget adjustment paying the county. Jim clarified that it is a transfer from our fund balance to the county, just as when the Health Department is in deficit, the county transfers money to the Health Department. There is approximately \$150,000 remaining in the Health Department fund balance, excluding NCBC funds. George asked if we have any unrealistic reductions in expenditures to make the bottom line balance. No. Kathy clarified that this is the first budget adjustment for the fiscal year and does include all adjustments in expenses and revenues. George motioned to approved the amended budget. All in favor.

VIII. OTHER BUSINESS

Health Officer's Report:

- Environmental Health
 - ♦ Revised Calhoun County Sanitation Code
 - Update on Community Meetings (Enclosed with June agenda, as mailed.)
See above, Resolution 12-2004.
- Minority Health Partnership
 - ♦ Enclosed financial statements for 4 years out with June Agenda, as mailed
 - ♦ Letter from Brenda Hunt, BCCF President and CEO, enclosed with June Agenda, as mailed
 - ♦ See above, Resolution 17-2004. Mac asked for a copy of the MHP Evaluation when complete.

IX. BOARD BUSINESS

- Bylaws Discussion -- Larry stated that we had several discussions with the Advisory Board and the physicians about the NCBC. Things are progressing smoothly. We will have discussions with Nancy regarding further development of the bylaws.
- George: Metropolitan Statistical Area (MSA) issue. Calhoun County is in the Kalamazoo MSA for purposes of receiving healthcare funding. There is a proposal at

the Federal level to separate Kalamazoo and Calhoun County. This will have a dramatic negative impact to hospital operations and to their community-based hospital programs: approximately \$5,000,000 for hospitals within Calhoun County. George is proposing that the BOH support the preservation of our relationship with Kalamazoo County and the continuing integration. Nick Smith, Fred Upton, Mark Schauer, and Mike Nofs should all be notified of this situation, too. Calhoun County is not the only county affected. It is supposedly designed as a cost-cutting measure, to reduce Medicare and Medicaid funding to focus dollars specifically to population centers that need it more. There is a larger population base in Kalamazoo, therefore, a higher funding base for Kalamazoo and Calhoun when affiliated. Larry stated that both hospitals have been working closely with the RHA, and that both hospitals are taking a much broader look at community health rather than individual. The Battle Creek Health System's bottom line is \$6M, if they take out of \$4.5M, they will not be able to step forward in the community as much. The wage rate drives the MSA rate. Therefore, Grand Rapids also petitioned to join the Kalamazoo MSA. Kalamazoo has one of the highest wage rates in the region. Jeff stated that our wage rates are based on Kalamazoo rates. If we take out the money, we will have trouble keeping up with Kalamazoo wages (which are already 7% higher). Therefore, we will have a much harder time maintaining staffing, especially nurses. George moved that the BOH adopt a resolution that be brought to BCHS and Oaklawn and all representatives, that Calhoun County be opposed to a stand-alone MSA. Also bring to the BOC. Ben supported. Passed.

Heidi and Larry will take a copy of the resolution to a meeting they will be attending at Battle Creek Health System. Heidi will ensure copies will be broadly distributed.

- Senate Bill 189 is the State's proposed ban on smoking in restaurants. Larry asked if the BOH wants to support it? Two Board members do not want the BOH to support this legislation. The City of Marquette tried this and was overturned in the State Supreme Court. Smoking is legal, can we tell private property owners what to do with their business. Another Board member feels that we should support it as a public health entity.
- Heidi: Regarding the Minority Health Partnership, the Health Department proposed moving MHP staff to the Health Department this summer to begin that transition and was assured by BOH members that this was understood.
- Greg Purcell informed members that the County Commission has established a budget committee and was planning to meet with BOH to discuss priorities and various issues. This meeting is tentatively scheduled to follow the July BOH meeting.

The meeting was adjourned at 9:45 a.m.