

CALHOUN COUNTY BOARD OF HEALTH MEETING
3rd Floor Law Library, 315 W. Green St., Marshall, MI 49068
February 28, 2005 – 8:00 AM to 9:30 AM
Meeting Minutes

ATTENDANCE

Board of Health

Larry Anderson
Jean Cook-Hughes
Byron McDonald
Ben Miller

Health Department

Heidi S. Oberlin
Kathy Ferguson
Ted Havens
Paul Makoski
Brigette Reichenbaugh

Calhoun County

Greg Purcell
Jim Latham
Nancy Mullet

Absent

Jeffrey Mitchell, MD
George Perrett
Ken Ponds

I CALL TO ORDER AND INTRODUCTIONS

The meeting was called to order at 8:26 a.m.

Review of the financial statements. The new financial statement presentation format was highlighted and summarized. The narrative specifically addresses items causing large variances. J. Latham noted that the new format should include trend analysis reports, comparing prior years to the current year. G. Purcell suggested that we focus on specific mandated programs (e.g., Environmental Health) when developing trend analysis reports. Grant funded programs often mandate program costs and revenues, and these programs come and go over time thus making comparisons between years difficult.

L. Anderson stated that the Red Dress Event was very well attended. Preliminary numbers indicate 250 people attended the banquet and Health Partnership received \$940 at the banquet and \$230 on National Wear Red Day. Other funds totaling \$600 were received from American Heart Association, Battle Creek Community Foundation, and the Huron-Pottawattamie.

II APPROVAL OF AGENDA

Motion for approval of the revised agenda. Mac moved. Jean and Ben Supported. All in favor.

III PUBLIC COMMENT

N/A

IV PUBLIC HEARING ON FAMILY PLANNING FEES

Public hearing opened; no comments; public hearing closed.

V CONSENT AGENDA

- January 24, 2005 Meeting Minutes
- February 10, 2005 Meeting Minutes
- Resolution 5 – 2005 Approval of Amendment #2 to the Comprehensive Planning, Budgeting and Contracting Agreement for the Period 10/1/04 through 9/30/05 between the Michigan Department of Community Health and Calhoun County.

Motion for approval of consent agenda. Mac moved. Ben supported. All in favor.

VI RESOLUTIONS to be Considered Separately

- Resolution 6 - 2005 Approval of Environmental Health Fee Schedule
 - G. Purcell noted that he asked Brad to determine the cost of completing a fee study. He also suggested that once a study is completed, we can present a plan, potentially over five years. P. Makoski noted that we have not received a fee complaint since the simple and complex fees and food training classes were implemented. The owners stated that they expect cost of living increases, but they disagree when the economy declines and the County passes the entire cost onto the owners. The owners accept a slight increase at a time, not a significant increase all at once. Ben asked that we address a five-year plan to improve our cost/fee structure. The resolution as written was moved by Jean and supported by Mac. Per request, a roll call vote was taken. Larry: No. Ben: No. Mac: No. Jean: Yes. Resolution is defeated. Develop a resolution in the future for revision of fees. Ben moved. Mac supported. All in favor. Ted is to not move forward with fee revision until the study is completed. The County will determine how the study is to be funded.
- Resolution 8 – 2005 Approval of Family Planning Fees
 - Family planning fees were last increased in December 2001. Heidi stated that most of the people we serve in Family Planning either receive services at greatly reduced fees or at no cost, or we bill Medicaid. These increases allow us to receive full Medicaid reimbursement. B. Miller suggested that we explain the exact cost when presenting the resolution to the Board of Commissioners. Motion for approval. Ben moved, Jean supported. All in favor.
 - To be sent to the Board of Commissioners for final approval.

VII COUNTY ADMINISTRATOR'S REPORT

- Executive Summary of Calhoun County Health Officer Evaluation. Greg summarized the Health Officer evaluation and goals.
- Resolution 9 – 2005: Approval of First Amendment to Employment Agreement for Calhoun County Administrative Health Officer. The evaluation committee recommended a two-year extension through December 31, 2006. Larry confirmed that Heidi did review this contract and has full concurrence. Motion for approval. Jean moved. Ben supported. All in favor. Mac asked that email updates be sent to him via U.S. Mail since he does not have email.
 - To be sent to Board of Commissioners for final approval.

VIII BOARD EDUCATION AND DISCUSSION

- 2005 Executive Order Budget Cuts: Background on Local Public Health Operations funding from Michigan Department of Community Health. Hearing and Vision is slated to be cut. B. McDonald feels that the Health Department should do what we can to maintain the hearing and vision services. To operate the service is approximately \$80,000 per year, which in turn would result in the discontinuation of another program/service. We are reviewing the possibility of school nurses performing testing on referred students. H. Oberlin feels that there may be an implosion of the service before the actual discontinuation date due to the need for employment by hearing and vision technicians, not just locally, but across the state. B. Miller asked if we can keep the program for referral availability or if we can bill Medicaid for the service? K. Ferguson answered that we would have to charge everyone the same amount or introduce a sliding fee scale. H. Oberlin stated that she prefers to see one program cut rather than a percentage cut across the board, negatively impacting many programs.
- Policy Governance – Handouts.

IX FINANCE REPORT

- Kathy Ferguson, Finance Officer
 - ♦ January Financial Summary and Narrative
 - ♦ Overview of Budget
 - Budgeted Revenues for FY 04/05
 - Budgeted Expenses for FY 04/05
 - Budgets by Business Unit for FY 04/05

Put the election of Chair and Vice Chair on the next agenda. Larry and Ben will be out of town.

G. Purcell: The Board of Commissioners meeting will address the CareSource Health Plan. The Albion Health Department update: FIA moved out in July and presented a large increase in costs for the maintenance of the building. The Health Department expressed an interest in staying with minor renovations to bring up to accreditation standards. Although we are still losing money, it is a better option than leasing space from another. They received an interest in a potential purchase of the Albion Building.

H. Oberlin: We will receive an additional \$33,000 for WIC services for the current caseload.

Motion for adjournment. All in favor. 9:36 a.m.