

**Calhoun County Board of Health
Meeting Minutes**

March 21, 2005

ATTENDEES

Board of Health	Health Department
Jean Cook-Hughes Jeff Mitchell George Perrett Ken Ponds	Kathy Ferguson Dr. Greg Harrington Heidi Oberlin Brigette Reichenbaugh
Calhoun County	Absent
Greg Purcell Jim Latham Brad Wilcox	Larry Anderson Byron McDonald Benjamin Miller

I. Call to Order and Introductions

J. Cook-Hughes called the meeting to order at 8:00. J. Mitchell moved. G. Perrett supported. All in favor.

II. Approval of Agenda

Addition to the agenda: Albion building lease. G. Perrett moved support of the revised agenda. J. Mitchell supported. All in favor.

III. Consent Agenda

G. Perrett moved. J. Mitchell seconded. All in favor of the consent agenda.

Greg Purcell introduced Brad Wilcox.

IV. Resolution (addition)

Heidi provided an update on the Albion Health Department space. Heidi stated that clinic space, particularly clinic rooms with sinks, reception area, etc. was very difficult to locate in Albion. What space was available was very costly. Brad noted that updating the current space was more cost effective than leaving the building vacant. The county is recommending a 10 year lease agreement at \$7.50 per square foot for 2,400 square feet for the Health Department. The space will be refurbished, ensuring that accreditation standards will be met, including sinks. The Health Department is paying for the \$25,000 renovations up front, rather than work that cost into the per square foot payment. WIC is receiving an additional \$33,000 that will help pay for that program's share of the remodeling, for example. The county has discussed leasing the additional space to other community programs. Brad also noted that there is an opt-out clause in the lease should one or both of our program findings are cut. Ken expressed his support of the Albion office and the County's commitment

to maintain services in Albion. G. Perrett moved to support Albion lease. J. Mitchell seconded. All in favor.

V. Board Education and Discussion

J. Cook-Hughes asked for nominations for Chair and Vice Chair. J. Mitchell nominated L. Anderson for Chair. G. Perrett supported. G. Perrett nominated J. Cook-Hughes for Vice Chair. J. Mitchell supported. All in favor of Chair and Vice Chair.

VI. Finance Report

K. Ferguson summarized. We are awaiting State of Michigan funding for Bioterrorism and Student Health Center. We will begin billing for services performed once all systems are in place and staff are documenting services appropriately. Kathy presented a statement to illustrate a program's ability to fund itself. However, the Board asked that Kathy revise for clarification and add to a future agenda.

Accreditation: In 2001 the Health Department missed approximately 45 indicators. In 2005, the preliminary numbers indicate 7 – 8 missed indicators, but the outcome from Family Planning's review is unknown as those reviewers did not share their recommendation at the time of the exit interview. Accreditation is every three years, however, in 2004, a new accreditation process was reviewed. The significance of accreditation is questionable beyond its PR value, but without it, a department might be ineligible to apply for particular grants and programs that don't meet standards might have more direct state involvement in operations. A written summation will be presented to the Board after it's received from the state.

Dr. Harrington reported on the two former inmate deaths that have been in the news. We are trying to educate the community on MRSA, its causes and prevention measures. Our role is to initiate a thorough epidemiological study. Findings will be presented to the BOH within several months.

J. Cook-Hughes motioned for adjournment of the meeting at 9:15. J. Mitchell moved. Ken supported. All in favor.