

Calhoun County Board of Health Meeting Minutes

June 20, 2005

ATTENDEES

Board of Health

Larry Anderson
Jean Cook-Hughes
Byron McDonald
Ben Miller
George Perrett
Kenneth Ponds

Health Department

Heidi Oberlin
Kathy Ferguson
Ted Havens
Ginger Hentz
Brigette Reichenbaugh

County Administration

Jim Latham
Nancy Mullett
Greg Purcell

Absent

Jeff Mitchell

Larry called the meeting to order at 8:00 a.m. Larry asked for a motion to approve the agenda with the following additions:

- Confirmation of retreat date
- Interim leadership for Health Department (HD)
- Health Officer search process and committee

Motion to approve the agenda as amended. Jean moved. Byron supported.

Consent Agenda

- ♦ May 16, 2005 Meeting Minutes
- ♦ Resolutions 23-2005, 24-2005, and 25-2005

Ken moved approval of consent agenda items. Jean supported. All in favor.

Financial Statements

After reviewing the May financials, Kathy provided an overview of the 2005-2006 budget process. A draft budget will be presented to the Board of Health on July 18th and the final budget will be presented on August 15th (to the Board of Commissioners on September 1st). Heidi reminded members that right now we're working with a lot of assumptions and that the true allocated revenues from both the State and Federal levels might not be known until September.

Retreat

Larry prefers to move ahead with the retreat in order to provide some direction for the new Health Officer. Larry asked the availability of Board members in the morning of July 13th to attend the retreat. The following Board members are available: George, Jean, and Larry; Ken and Byron are out of town that week. Ben has a prior commitment. Alternate dates will be presented to Board members. Brigitte will check with Dr. Mitchell.

Interim Leadership

The state must approve the interim director selection and Heidi offered to facilitate that process. George motioned that an executive session be held for the purposes of choosing an Interim Health Officer. Health Department staff members were excused, with the exception of Heidi and Brigitte. Supported. All in favor.

Executive session.

George moved to return to open session. Supported. All in favor.

Resolution 26-2005: George moved the appointment of Ginger Hentz as the interim director of the Health Department effective July 15th. Jean supported. All in favor.

Search Process

The Board was strongly encouraged county officials, funders, private and public community members, etc. to be considered as members of the selection committee. Suggested that we have three Board of Health members, a City of Albion, Marshall, and Battle Creek member, a funding partner, a hospital representative, and a member of private enterprise. Larry asked Byron about his interest in participation in the search. He declined but did state that the Board needs to be involved in the decision. Larry will ask Dr. Mitchell to chair, and Ben Miller and Ken Ponds agreed to serve as Board of Health members on the committee. George will serve as an alternate. Prefer to have a selection of candidates by August 15th. Greg Purcell agreed to serve representing the County. Larry will contact the following individuals for interest and committee establishment: Alec Allen, Oaklawn Hospital; Erv Brinker, Summit Pointe; Jim McHale regarding W.K. Kellogg Foundation contact; Joni Jones, Nursing Clinic Advisory Council; and a Health Partnership Council of Advisors member. Finalize the committee by Monday, June 27, 2005.

Tuesday, July 12th farewell gathering at Larry's house.

Motioned for acceptance of Heidi's resignation effective July 15th. George moved with regret. Jean supported. All in favor.

Meeting adjourned at 9:30 a.m.