

Calhoun County Board of Health
Meeting Minutes

October 17, 2005

ATTENDEES

Board of Health

Larry Anderson
Jean Cook-Hughes
Byron McDonald
Ben Miller
Dr. Jeffrey Mitchell
Ken Ponds

Health Department

Dottie-Kay Bowersox
Ginger A. Hentz
Kathy Ferguson
Dr. Greg Harrington
Ted Havens
Brigette Reichenbaugh

Calhoun County

Greg Purcell
Jim Latham
Nancy Mullett

Absent

George Perrett

MEETING MINUTES

Anderson called the meeting to order at 8:00 a.m. Anderson welcomed Bowersox and thanked Hentz for the outstanding efforts while serving as Interim Health Officer.

APPROVAL OF AGENDA

Agenda addition and revision: Anderson requested that several meetings during the winter be held in Marshall and at least one in Albion. Move Board member resignation to follow consent agenda. Ponds motioned for approval. Mitchell supported. All in favor.

APPEAL

Mr. Kosak cancelled his appeal. Motion to sustain denial by Cook-Hughes. Miller supported. All in favor. Mr. Brian Blaski is scheduled for November 2005. Havens reviewed the materials as presented. Havens feels that in order to get a system in and be 100' away from the river, he would need to add more depth to the property. Dr. Mitchell asked if the current systems on lots 2 and 3 required replacement, would we work with them in order to continue occupancy of their home. Havens answered yes and included that if a house is on lot 2 and a new owner purchases, we would not condemn. Grandfathered in.

CONSENT AGENDA

Resolution 45-05 removed from consent agenda added as separate agenda item. Ponds moved. Cook-Hughes supported. All in favor. Mitchell questioned the Organizational Development Solution (ODS) consulting rate of \$150 per hour. In this particular case we are getting a bargain rate and this particular person has a relationship with the Health Department on this project and the expertise to complete. This rate is the same as we are currently paying. If there is a need for a future ODS contract extension, Mitchell could not support without additional data.

Resolution 45-05. Budget amendment reflected the Mental Health/Substance Abuse (MH/SA) grant and the remodeling to the NCBC. This is a small piece of the remodeling. According to the grant, these dollars need to be expended by October 31, 2005. Mullett indicated that the Fox contract cannot be approved as presented due to Federal Requirements. When spending federal dollars there are several certifying statements required. Mr. David Fox has agreed and understands and Mullett has a copy of his license and insurance. Mullett will finalize the paperwork and indicated that this contract does not need to be presented to Board of Commissioners (BOC). Federal dollars do not need to be presented to the BOC. This was not

bid out because it was federal dollars spent. Motion to approve the contract pending final legal counsel approval. McDonald motioned. Mitchell supported. All in favor. McDonald asked for a report on the dollars held at Battle Creek Community Foundation (the two endowments).

BOARD MEMBER RESIGNATION

McDonald motioned to accept Perrett's resignation. Mitchell supported. All in favor. McDonald asked for further recognition of Perrett's service. Anderson will handle.

Meeting dates. November, December, and January in Marshall. February in Albion. Reichenbaugh to work with Ponds on Albion location selection. McDonald moved. Cook-Hughes supported. All in favor.

FINANCE OFFICER'S REPORT

Statements as presented are still preliminary. The billing for September is not complete therefore the loss will be resolved.

NOMINATING COMMITTEE REPORT

Cook-Hughes summarized. The nominating committee contacted Mr. Wayne Wiley to fill Perrett's vacancy. Miller feels that the city has no operating board like the county and feels that there needs to be some separation from city and county government. There are others awaiting appointment/interested individuals that Mary Lou Barrett, BOC Secretary, has on file. This is not a personal reflection on Mr. Wiley, strictly based on his position within the City of Battle Creek. McDonald feels that this board is male heavy and Battle Creek weighted. This board could use a female and a Marshall/Albion/etc. community member. Anderson talked to Mr. Wiley who has withdrawn his nomination. Funding sources can create conflict of interest. Board asked County to post the opening. Interested candidates can complete the form on-line or by contacting Reichenbaugh or Ms. Barrett for the application. Bowersox asked if the BOH completed an assessment on the board needs. Anderson suggested that we have a list of interested candidates and present at the November 21 meeting. Decision: The County will post the position. Human Resources and Mullet will provide Reichenbaugh with the resumes and applications for the board packet. Reichenbaugh will contact Ms. Barrett prior to the meeting for candidate information. BOH members with nominees should send name and resume to Reichenbaugh to include in the November BOH packet.

MEDICAL DIRECTOR'S REPORT

Purcell asked Dr. Harrington to present on the Avian Flu at the Rotary Club meeting on November 7th. Purcell would also like to ask the media to be present. Dr. Harrington stated that there are other flu viruses out there that can also cause a pandemic.

INTERIM HEALTH OFFICER'S REPORT

United Way of Greater Battle Creek (UWGBC): Larry met with Mike Larson and Nancy McFarlane, UWGBC, regarding the Teen Pregnancy Prevention Partnership (TP3). UWGBC committees did not feel there was enough leadership for coordination of activities and by the Health Department. Anderson does not feel that we should appeal that decision. UWGBC indicated very strongly that they want to continue working with the Health Department (HD) on future projects; however, this particular project did not work out. McDonald asked that we provide the Board with a copy of the UWGBC report. Dr. Mitchell asked what else we have with UWGBC. Hentz answered Great Choices and the Health Partnership. These are not contracts they are letters of grant award. Cook-Hughes and Mitchell asked the HD to be proactive in the continuing grants with UWGBC. Bowersox will approach the United Way.

Development Update

Kathy Ferguson applied for and was chosen to fulfill the HCAP/CareSource Director position previously held by William Burton. Hentz summarized the development update. Hentz also updated the Board on the Battle Creek Community Foundation (BCCF) visit scheduled for October 24, 2005. Hentz presented Bowersox with the keys along with a rabbit's foot for good luck.

The Board will work on an open house to introduce Bowersox to the community.

Anderson thanked Reichenbaugh for her contributions to the Health Care Leadership Forum and Dr. Einhorn's visit.

McDonald passed the *CPR in a Box* article from USA Today. We are getting a defibulator from Emergency Services for the NCBC. McDonald asked for the list of needs at the NCBC.

Mitchell asked for the following items to be presented at the next meeting:

- HP accomplishments.
- Population distribution map.

Miller moved for adjournment. Mitchell supported.