

**Calhoun County Board of Health Meeting  
Meeting Minutes**

---

**Monday, November 21, 2005**

**ATTENDEES**

<b>Board of Health</b>	<b>Health Department</b>
Larry Anderson Byron McDonald Ben Miller Ken Ponds	Dottie-Kay Bowersox Ted Havens Ginger Hentz Brigitte Reichenbaugh
<b>Calhoun County</b>	
Jim Latham Nancy Mullett Greg Purcell	

Anderson called the meeting to order at 8:10 a.m. McDonald moved for approval of the agenda. Ponds supported. All approved.

Havens stated that the appellant requested that the appeal be postponed for December or January. Mr. Blaski, appellant, hired an engineer to review the property and potentially present an alternative plan.

It was noted that Dr. Harrington presented on the Avian Bird Flu at a recent Rotary Club meeting. The presentation was very informative and very well received. Dr. Harrington agreed to present again as a follow-up visit to Rotary members.

**Consent Agenda**

Miller motioned for approval of the consent agenda. McDonald moved. Ponds supported.

Mullett requested the Albion Health Care Alliance Agreement, Resolution 47-05, be pulled from consent agenda. Miller moved approval of the agenda removing item 47-05. Ponds supported. McDonald asked for clarification of removal. Mullett clarified that the contract requires further review, but the program continues to move forward. Update to be provided at upcoming meetings.

**Board Education**

Miller delivered additional Board of Health applications that were received. Applications received included: Mr. James Bradley, Ms. Alberta Duck, Richard Tsoumas, and Ms. Gerardyne Drozdowski. A Board member asked about the 12 names mentioned at the previous meeting. Anderson clarified that they were names discussed but the individuals were not approached.

- Ponds stated he has worked with Mr. Tsoumas on several community initiatives and feels Mr. Tsoumas would make an outstanding Board member.

- Havens stated that he approached Mr. Bradley and encouraged him to submit his application to the Board. From an Environmental Health (EH) point of view, he would make an outstanding member.
- Anderson stated Alberta Duck is very active working with the elderly, particularly with Burnham Brook and other senior organizations. McDonald knows Ms. Duck and stated that she is very competent in working with elderly.
- McDonald also stated that he knows Ms. Drozdowski and is very impressed with her. McDonald feels that it should be a woman but is impressed with all four candidates. Miller approached Ms. Duck about becoming a potential BOH member (due to the increasing health issues in Calhoun County) and asked her to submit her application to the BOH.

Purcell asked about Cook-Hughes' potential resignation. Anderson asked for a special meeting to nominate candidates due to the date of the Board of Commissioners meeting (December 15, 2005). A special meeting of the Board will be held on Monday, December 12 at 8:00 to review candidates. Reichenbaugh to confirm meeting with the entire Board.

The Coordinating Council (TCC) report was summarized by Hentz. Bowersox provided an overview also and how the Health Department will use this report to plan direction and benchmarking. Anji Phillips (The Coordinating Council) and A.J. Jones (Family Health Center) presented the TCC Report at the Commissioners meeting. They highly commended the Health Department on its participation and data provided to produce this report. McDonald asked for clarification of immunization rates. Our rate is over 90% for those individuals that the Health Department (HD) is responsible for immunizing. The numbers presented in the TCC report are countywide. Hentz announced the recent release of The Michigan Child Death report. The HD has a copy that can be loaned out if anyone is interested.

### **Health Officer's Report**

- Health Partnership update: Bowersox has participated in various community discussions about the Health Partnership program. Bowersox has met with Dr. Campbell and Nicole Boyd, Health Partnership Advisory Council representatives, regarding the continuity within the program and their expectations. Ponds expressed that the BOH needs to be more consistent and informative about our bumping, hiring, and staffing procedures as they relate to the Health Partnership. Further discussion will continue with Dr. Campbell and Ms. Boyd.
- Bowersox noted that the Teen Pregnancy Prevention Program is very viable with the Health Department and is a program that we need. She also stated that several programs appear to not be compliant including: Health Partnership, Nursing Clinic, Fetal Infant Mortality Review (FIMR), Adolescent Health Center (Nurse Practitioner has not been hired, staffing, and hours of operation per week requirement, distribution of medications, Health Insurance Portability and Accountability Act (HIPAA) compliance/security of files, etc.), Teen Pregnancy Prevention Program, Healthy Choices, Healthy Communities Access Program (HCAP) (grant requirements/mandates, tracking outcomes as related to activities [e.g., you're handing out 50 brochures but how does it improve the community, parish nurses, etc.]), and Albion Adolescent Health Center (staff, how to and who is responsible).

Motion for adjournment. Miller moved. Ponds supported.