

**Calhoun County Board of Health**  
**Monday, February 27, 2006**

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**Meeting Minutes**

**Board of Health**

Jeff Mitchell  
Kathy Foerster  
Ben Miller  
Rick Tsoumas (via telephone)

**Health Department**

Dottie-Kay Bowersox  
John Eva  
Dr. Gregory Harrington  
Ted Havens  
Ginger Hentz  
Brigette Reichenbaugh  
Mike Waite

**Calhoun County**

Jim Latham  
Nancy Mullett  
Greg Purcell

**Absent**

Larry Anderson (excused)  
Byron McDonald  
(unexcused)  
Ken Ponds (excused)

Mitchell called the meeting to order at 8:05 a.m. Bowersox asked for an addendum to the agenda to include the Health Partnership (HP) contractual coordinator agreement.

**Consent Agenda**

Mitchell motioned for approval of an amended Consent Agenda to include the January meeting minutes and Cook-Hughes resolution. Remaining items were pulled for further discussion. Miller motioned for approval of the consent agenda as amended. Foerster seconded.

- Healthy Communities Access Program (HCAP) contracts: Bowersox summarized the Year 3 HCAP contracts. Miller motioned for approval. Foerster supported. All in favor.
- Health Partnership (HP): Hentz read the list of membership and potential membership for the Council of Advisors (COA) for the HP program. Miller motioned for approval of the bylaws and the membership. Foerster seconded.
- Bowersox briefed the BOH on the contractual position of the HP coordinator. She asked for approval of the open contract, as presented (no specific individual reference). Miller asked about the additional salary of \$29.90 (current coordinator salary is \$28.49 IUOE: O-6). Tsoumas asked for the names of potential candidate(s). The concern raised by the BOH is the absence of Calhoun County residency. Bowersox stated that Nicole Boyd (COA Chair), Dr. Campbell (COA Co-Chair), and she met and agreed that this is the best candidate although she is not a Calhoun County resident. She also stated that the Battle Creek Community Foundation (BCCF) guarantees the coordinator salary for two years should we lose the Genomics grant. The BOH asked that the HP coordinator contract be presented again in March

for further discussion. The BOH asked Bowersox to bring the contract and further clarification to the next BOH meeting. Contract as presented is declined.

### **Health Officer Report**

Breast and Cervical Cancer Control Program (BCCCP) discussion: Bowersox summarized the program, three options, and the staffing model. Due to the recent State of Michigan decline in funding, it is necessary for the HD to pursue other options for assurance of this service to our clients. Bowersox is in discussion with the Ingham County to provide administrative oversight of this program. She is also in discussion with Family Health Center to provide BCCCP screening and referral services. We are asking for approval of the transfer of the administration of the BCCCP program to Ingham County. Upon approval, we will develop an intergovernmental transfer agreement. The BOH asked that the contract be presented at the March 20, 2006 BOH meeting and to the Commissioners on April 6, 2006. Tsoumas moved. Foerster seconded. Motion instructs the Health Officer (HO) to construct an agreement with Ingham County for BOH review and approval and presentation to the BOC. Mullett stated that Ingham County is the recommended direction for the BCCCP program and authorized Bowersox to negotiate the contract and bring back to the BOH for formal approval. That recommendation will then go to the BOC. Miller noted that he abstains from this and asked Purcell to send to Commissioner Segal for her review and comments. Mitchell noted that financially it makes sense and he would like to see the agreement and our oversight responsibilities. Foerster shares Miller's concerns and that we are simply advising our HO that we see this as a cost effective and method to move forward. Dr. Harrington wants confirmation that our liability is covered. Foerster: approves; Mitchell: approves; Tsoumas: approves; Miller: abstained.

Summary of Services: Bowersox provided a summary of CCPHD services and programs. Within the summary and in regards to the lack of fulfillment of a Nurse Practitioner at the Student Health Center (SHC), she stated that our hiring rate of pay is low compared to physician offices and hospitals. Bowersox will present SHC options and scenarios next month. Bowersox also indicated that the FIMR case reviews may be as much as four years behind. Tsoumas stated that the Maternal and Infant Commission has volunteer staff lined up but they are waiting for the FIMR review. Tsoumas would like the FIMR review made a priority item. Mitchell asked if Bowersox would advise the BOH and provide a recommendation in March 2006 as to how to complete the FIMR review. Dr. Mitchell would like a cycle of follow-up -- demonstrates we are getting value out of the money we spent.

### **Board Education and Discussion**

The Board governance review meeting will follow the BOH meeting on April 17th. Board members are asked to hold 8 – 12 on their calendars for the BOH meeting.

The Community Planning session is expected to be approximately seven hours (8:30 a.m. – 4:00 p.m.). The session will be held on Friday, April 21<sup>st</sup>.

Mullett recommended that the BOH review the following two items during the Governance meeting:

- Would the BOH prefer to see and have copies of the contracts that are presented for approval?
- Should the majority of the Board be present (on-site of the meeting). Mullett clarified that without Tsoumas' call today, the BOH did not have a majority of members present to hold the meeting.

Mitchell requested an attendance summary be presented at the next meeting. He also requested that additional items will not be added to the agenda on the day of the meeting.

Meeting adjourned. 9:20 a.m.