

**Calhoun County Board of Health  
Meeting Minutes**

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**August 21, 2006  
8:00 a.m. – 11:10 a.m.**

**ATTENDANCE**

<b>Board of Health</b>		<b>Health Department</b>
Larry Anderson Kathy Foerster Byron McDonald Benjamin Miller Dr. Jeffrey Mitchell Kenneth Ponds (Absent: Excused) Rick Tsoumas		Dottie-Kay Bowersox John Eva Ted Havens Brigette Reichenbaugh Mike Waite
<b>Calhoun County</b>		<b>Other</b>
Nancy Mullett Wendee Woods		Peggy Glave Bob Overley Jennifer Trudeau

Anderson called the meeting to order at 8:00. Approval of agenda as amended, removal of TB (tuberculosis) report. Foerster moved. McDonald seconded. All approved.

**Public Comment**

Peggy Glave, citizen. Ms. Glave expressed her concerns about the service she received from the Health Department. She handed out materials for Board review and asked that the Board follow-up with her and take appropriate action. Ms. Glave departed at 8:10a.m. Bowersox updated the Board on Ms. Glave's concerns including animal control situation. Anderson asked that the Board review the materials handed out and discuss at a later meeting.

Bob Overley, CCPHD employee, asked that the Board consider evening meetings and that public comment be moved to the end of the agenda.

Anderson moved for approval of the consent agenda. Mitchell moved. McDonald supported. Miller clarified that the BOH is not approving the vehicle policy. It will be presented to the Commissioners (BOC) as a separate agenda item. McDonald addressed his concerns regarding the health officer evaluation, the potential WIC relocation, and the Nursing Clinic of Battle Creek (NCBC) potential recommendations. All approved. McDonald stated that he is not approving the NCBC plan.

Tackett presented her findings regarding the NCBC. Miller stated that these recommendations regarding grant noncompliance are no means grounds alone to close the NCBC. McDonald asked what CCPHD's portion of NCBC funding is. Eva and Bowersox: approximately \$142,000 2006-2007; \$90,000 2005-2006; \$67,000 2004-2005; \$54,000 previous years. The Nursing Clinic Advisory Council's (NCAC) concerns are staffing (turnover due to union bumping) and the Nurse Practitioner (unavailability during vacation, conference, etc.). McDonald stated that the BOH support leaving the building with the NCBC once separated from CCPHD. Tsoumas asked what the process is for approval of budget as it relates to the NCBC potential reorganization. The December 2006 date was a target date for the NCBC to present a transition plan and several months for actual transition.

McDonald moved that we fund the NCBC for one year, providing them one year to make the decision of their direction.

## **Financial Reports/Reorganization Plan**

### **July 2006 Financial Reports**

WIC Relocation. Miller asked why consider relocating WIC. McDonald stated that he likes the one-stop shopping idea.

Miller motioned for support of the 2006-2007 budget. Mitchell supported.

Miller suggested pulling budget lines 2600 and 2629 (NCBC) from the 2006-2007 budget. Larry supported. McDonald approved. Consider them separately, separate vote and discussion.

Miller/Nursing Clinic discussion. Miller feels the timeline is too short/too soon. To accept is irresponsible to the staff, physicians, NCAC, and patients. Miller asked that the BOH approve the development of County to add a line item through the Treasurer's Office and relieve the CCPHD and Health Board of its concerns for the fourth quarter giving the NCBC and staff a year to determine the next steps. Miller recommends the BOH send to the BOC.

Tsoumas asked how we fund the \$27,000. Fund balance? Miller further recommended that the additional funds come from CCPHD fund balance and the BOC budget committee can review and develop a recommendation. Considering the Federal funding sources, does CCPHD have to be fiduciary or can the County? Appropriation council to review Federal guidelines. Potentially, the federal grant will fund the first nine months of the 2006-2007 fiscal year. Mitchell and Tsoumas stated that this is a BOH program and obligation and that it needs to stay here, not be placed in the BOC hands.

Miller motioned to pull 2600 and 2629 from proposed budget for separate discussion. Mitchell opposed. Anderson: Yes; Miller: Yes; Foerster: Yes; McDonald: Yes.

Motion for approval of the 2006/2007 budget excluding 2600 and 2629. Mitchell supports. Foerster seconded.

Continued NCBC discussion. If we walk away June 30, 2007 please clarify that we would not owe the Federal Government any money. Mitchell clarified that the NCAC is looking more at operating as a free clinic, the NCAC or CCPHD are not considering closing. Tsoumas stated that our interest should lie in taking care of the patients we currently serve. In favor of obtaining their decision by December 31 but the NCBC continue operations as is through June 2007. Miller will recommend to the Commissioners, County, and Administration that they assume the budget lines to allow continuity for clients and employees. He recommends that we pass this budget line as is and the County and BOC assume the responsibility.

Tsoumas motioned to bring line items 2600 and 2629 for the operations to exist for the next six months and bring recommendations that guarantee operations through March 31, 2006 with the opportunity for funding through June 30, 2007. NCAC will present recommendations in December 2006. Foerster supported. Anderson: Yes; Mitchell: Yes; Miller: Opposed; McDonald: Opposed.

Motion for acceptance of the July financial statements. Mitchell motioned. Tsoumas supported. Tsoumas asked for a projected year to date (10+2) in all monthly financials. All in favor.

Motion for approval of the budget adjustments. Tsoumas moved. Mitchell supported. All in favor.

BOH requested a special meeting to discuss the 2006-2007 budget and reorganization plan. The available dates are:

- Tuesday 9/5 pm
- Wednesday 9/6 am
- Thursday am or (pm in Marshall)
- Friday 9/8 am

Motion for adjournment. All in favor. 11:10 A.M.