

Board of Health Meeting Minutes

November 20, 2006

ATTENDANCE

Board of Health

Larry Anderson
Kathy Foerster
Byron McDonald
Dr. Jeffrey Mitchell
Ken Ponds
Rick Tsoumas

Health Department

Dottie-Kay Bowersox
John Eva
Ted Havens
Brigitte Reichenbaugh

Calhoun County

Nancy Mullett
Greg Purcell

Other

John Harper, NCAC
Joni Jones, NCAC
William Schroer, WJSchroer Company
Elizabeth Huff, Enquirer

Absent

Ben Miller

Anderson called the meeting to order at 8:00 a.m. McDonald moved. Ponds supported approval of the agenda.

STRATEGIC PLANNING

Schroer indicated that on December 1, 2006 the telephone survey results will be presented. Bowersox reviewed the strategic planning recommendation. Tsoumas requested a document clearly stating CCPHD's strategic plan, including the increase 10% in health indicators, etc.

CONSENT AGENDA

Tsoumas moved. McDonald supported. All in favor.

NURSING CLINIC OF BATTLE CREEK

Joni Jones, Nursing Clinic Advisory Council (NCAC) Chair presented the status of the NCBC transition to a free clinic. Background: Over the past three years, there was growing concern by the NCAC that the NCBC was not serving the homeless and uninsured clients to the best of their ability, partially due to the Bureau of Primary Health Care (BPHC) grant requirements. Harper reviewed the resolution developed by the NCAC.

McDonald stated that he will vote for the resolution presented by the NCAC but he wants the Health Officer and County Administrator to be involved in the discussions. He is concerned that the NCBC should continue receiving the BPHC funds. Motion to adopt the resolution as presented. Mitchell moved. Foerster supported.

Bowersox commented on the NCBC's receipt of all monetary gifts donated after October 1, 2006 to be allocated to the NCBC. Those gifts are included in the current operating budget and transfer of those funds is dependent on the specific transition date. Eva: Regarding the budget, as long as the June 30, 2007 transition timeframe is met by the NCAC, the donated gifts from October 1, 2006 can be relinquished to the NCBC and as long as the NCBC continues as budgeted as presented to and approved by the Board of Commissioners (BOC) in September 2006.

Tsoumas: Is it necessary for the NCBC to form another 501c3? Harper stated that the NCAC agreed and the collaborators agreed to form the 501c3 and that it was best for the Clinic. The NCBC can behave as a fully independent organization. As an independent entity, there is an ability to form collaborators and joint ventures. The game plan is not to continue with two Federally Qualified Health Center's (FQHCs) in Calhoun County. Jones stated that discussions with Family Health Center (FHC) as a partner organization will continue. The FHC will continue to work with the NCAC during the transition but have expressed concerns regarding capacity. If the transition will be completed 100% by June 30, 2006, the FHC will have a full staff on board.

McDonald asked if Drs. Collins and Ptacin are accepting this. Harper and Jones stated that they are extremely supportive and were interviewed in the initial process. They are elated about the potential for a free clinic.

Tsoumas asked about the transfer of the building for \$1. Mullett stated that a transfer is possible. Purcell stated that 1) we need to look into grants for purchase, 2) BOC needs to take action.

Tsoumas stated that with the transition guarantee there are no expenses associated with this. Tsoumas asked about the endowment fund to the project fund. What is the need? Tsoumas' concern is with intention of those endowment fund contributors and transfer of those funds to the project fund. Contributors gave to an endowment fund with use of the interest. Jones stated that they will look further into. Harper stated that the NCAC will develop an endowment fund to transfer the endowment specific funds into.

Ponds expressed concern that CCPHD continue to stay involved in the process and with the NCBC. He recommended the following amendments to the resolution as presented:

- Fourth Resolution: "the Health Officer, her staff, and the CCPHD Board of Health shall provide transition assistance..."
- Third Resolution: "to transfer funds from the Nursing Clinic Endowment Fund to the Community Nursing Clinic Project Fund upon NCAC complete review and

consideration of option to consider original of donor intent when contributing to the endowment fund.”

- Second Resolution: “if the transition occurs before June 30, 2006, all gifts or philanthropic grants donated...”

Jones stated that Julie Hayes, BPHC, felt that the transfer of funds could be finalized within four to six weeks once the paperwork is submitted. The plan is for the NCBC to remain at in the existing location at 34 W. Green Street.

Anderson motioned for approval of the amendments. Tsoumas supported the amendments. All in favor of the amendments.

Anderson motioned for the amended resolution of November 20, 2006. All in favor of the amended resolution.

The Sixth Resolution is a statement of intent of the NCAC to work on this as a planning effort to present again to the BOH at a later date. Motion to adopt the Sixth Resolution as a separate resolution regarding the NCBC assistance. Tsoumas moved. All in favor.

Mullett suggested compiling all documents related to the NCBC transition and start a binder, including the grant, etc.

FINANCIAL REPORT

Eva summarized the financial statements. The funds not received include the Medicaid cost-based reimbursement; evidently there is difficulty between the State and Federal resources. The cost reimbursement funds will not be distributed at this time.

HEALTH OFFICER’S REPORT

Strategic Planning report. May need a separate effort to identify long-term survival of CCPHD. Look at CCPHD funding opportunities.

BOARD DISCUSSION

Foerster, Anderson, Mitchell, and Tsoumas stated that they agree to serve on the Board for another term.

Motion to accept the nomination. Ponds moved. Foerster supported. All in favor.

Anderson suggested that Board members draw numbers randomly to determine Board terms. Foerster: 3 years; Mitchell: 3 years; Anderson and Tsoumas: 2 year terms.

Flu vaccine update: CCPHD received 500 doses of flu which has been distributed to primary physicians and Oaklawn Hospital. Fifty doses were set aside for CCPHD employees. 450 to Oaklawn Hospital.

Purcell asked DKB to update Purcell and BOH via email on the flu vaccine.

McDonald asked about the WIC program? Do we have WIC guidelines stating specifically where coupons can be used? McDonald is concerned about coupon use for non-eligible items. McDonald asked for a copy of the federal guidelines.

Attached are the 2007 meeting dates and locations. McDonald asked if two or three of the BOH meetings can be scheduled in the evening to allow for community member and employee attendance. Foerster supported the dates and times as presented. Anderson motioned for the January date to be scheduled in Albion at Starr Commonwealth and the February and March dates to be held in Marshall. Foerster stated that she will have difficulties with January and February. Tsoumas expressed concern with January. Tsoumas stated he would like to see the meetings continue at 8:00 a.m. and potentially schedule two meetings throughout the year in the evening. Anderson suggested that we confirm the dates and times as presented and look at alternative times at a future meeting.

Anderson, Foerster, Tsoumas, Mitchell, Ponds in favor. McDonald opposed.

Motion for adjournment. Mitchell moved. All in favor.

Meeting adjourned 9:39 a.m.