

Calhoun County Planning Commission
Minutes
July 25, 2016

Present: Comrs. Tammi Damerow, Sarah Kelly, Dan Kesselring, Angie Kline, Terence Lunger, Kelli Scott, Blaine VanSickle, Dan Livingston. Staff: Planning Consultant Jennifer Bomba and Deputy Clerk Chris McComb.

Excused: Tracy Bronson, Linda Freybler

1. The July 25, 2016 Planning Commission Meeting was called to order at 4:04 p.m.

Planning Consultant Bomba introduced new member Dan Livingston and Community Development employee Vera Price.

2. Roll was called by the Deputy Clerk.

3. Approval of Agenda

“Moved Kesselring, supported by Lunger to approve the July 25, 2016 Calhoun County Planning Commission agenda as presented.”

On a voice vote, Motion CARRIED.

4. Public Comments

There were none.

5. Approval of April 25, 2016 Meeting Minutes

“Moved Scott, second by Kesselring to approve the April 25, 2016 Calhoun County Planning Commission minutes as presented.”

On a voice vote, Motion CARRIED.

6. Communication

- A. Planning Commission Meeting Notice, City of Battle Creek, July 27, 2016

Planning Consultant Bomba presented the July 27, 2016 meeting announcement for the City of Battle Creek Planning Commission.

7. Old Business

There was none.

8. New Business

A. Membership subcommittee

Planning Consultant Bomba explained that several Commissioner terms would be expiring at the end of this year. She gave a review of the recruitment process and suggested a Membership Subcommittee for outreach for new members. Members Scott, Lunger and Kelly volunteered to be on the subcommittee. She stated Dan Kesselring has stated he will not seek reappointment and Linda Freybler has been having a hard time making it to meetings so she will not be back but will be instrumental in finding her replacement. Member Blaine VanSickle stated he will not be on the Board of Commissioners next year, but would like to remain on the Planning Commission in an agricultural capacity. Bomba stated that Angie Kline and Sarah Kelly's terms are also up and the Economic Development position is still open. Bomba stated that the County Master Plan is due for an update so there will be lots of projects to participate in.

"Moved Kline, second by Lunger to approve the establishment of a Membership Recruitment Subcommittee."

On a voice vote, Motion CARRIED.

9. Township Planning and Zoning Coordination

There was none.

10. Department Report

A. 2017 Projects and Department Goals

Planning Consultant Bomba stated that the Planning Department will begin working on the five year update of the County Master Plan, as the last update was in 2013. She stated that the Plan will be ten years old at this update so we should take a closer look at everything to see how we are progressing with our goals. She explained the most of the work will be done in 2017 with some final updates and approval in 2018, so there will be more activity for the Board than we have had in the recent past. She stated the Technical Resources Group, made up of county-wide planning staff, got together to talk about planning issues and initiatives. She stated the goal for 2017 will be for the county to lead this group in quarterly networking meetings so they can share information and updates.

B. August meeting date

Planning Consultant Bomba stated she would like to change August meeting date to the 29th. The Board was in agreement.

11. Member Comments

Member Kelli Scott stated the County has asked the Community Development Department to help with county-wide transit planning discussions. She stated the discussions were still preliminary and nothing has been presented to any of the municipal governing boards. She stated the county will help with issuing the Request for Proposal (RFP) for a consultant in the future.

12. Public Comments

There were none.

13. Announcements: The next Calhoun County Planning Commission meeting was scheduled for August 29, 2016 at 4:00 p.m.

14. Adjournment: 4:36 p.m.