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The Court, as permitted by MCR 8.110(E), finds it necessary to provide generally for data systems security.

37th CIRCUIT COURT CLERK

IT IS ORDERED:

1. Input and access to the Circuit Court data processing system shall be allowed only upon the written authority of the Circuit Court Administrator or the Chief Judge and shall be subject to limitations or conditions as may be prescribed. Input and access includes, but is not limited to, data entry, data retrieval, data maintenance, access to and use of all system codes.
2. The Circuit Court Administrator may prescribe written procedures necessary to provide for the efficient operation of the data processing system. Procedures, unless otherwise ordered by the Court, shall apply to all persons having access to the system including, but not limited to: Circuit Court Clerk employees and agents, Circuit Court employees and agents, Sheriff Department employees and agents, Probation Department employees and agents; any other authorized system user.
3. The Court Administrator shall cause to be included in the normal programming for system operations the use of a security and password system controlling input and retrieval deemed appropriate.
4. This Order is effective April 1, 1993.

Dated: _____

3/10/93


JAMES C. KINGSLEY, P15983
Chief Circuit Judge