

**PROCEEDINGS OF THE
BOARD OF COMMISSIONERS**

January 21, 2016

1. CALL TO ORDER/ROLL CALL

The Regular Session of the Calhoun County Board of Commissioners convened at 7:00 p.m., Thursday, January 21, 2016 in the Commissioners' Meeting Room, County Building, Marshall, MI.

Chair King called the meeting to order and requested the Deputy Clerk call the roll.

Present: Comrs. Dunn (arrived at 7:10), Haadsma, Frisbie, King, VanSickle and Bearman

Excused: Comr. Reynolds

Staff Present: County Administrator/Controller Kelli Scott, Assistant County Administrator Brad Wilcox, HR/Labor Relations Director Kim Archambault, Corporation Counsel Richard Lindsey and Deputy Clerk Lora Stevens

2 and 3. INVOCATION AND PLEDGE OF ALLEGIANCE

A moment of silence was held followed by Comr. VanSickle leading the Pledge of Allegiance.

4. APPROVAL OF AGENDA

"Moved Comr. Bearman, second by Comr. VanSickle to approve the agenda of the January 21, 2016 Regular Session of the Calhoun County Board of Commissioners as presented."

On a voice vote, Motion **CARRIED**.

5. APPROVAL OF MINUTES

A. Minutes of the January 7, 2016 Organizational Session

"Moved Comr. VanSickle, second by Comr. Frisbie to approve the minutes of the January 7, 2016 Organizational Session of the Calhoun County Board of Commissioners as presented."

On a voice vote, Motion **CARRIED**.

6. CITIZENS' TIME

Mr. Rossburg Jr., Pennfield, read a statement of concerns regarding the County Clerk and Register of Deeds office and distributed copies of supporting documents to Commissioners and staff.

7. ELECTED/APPOINTED COUNTY OFFICIALS' COMMENTS

Community Development Educator Ingrid Ault presented information about the pictures on the garden level walls. She stated there were fifty-nine at-risk youth, ages 6 to 17, that participated in the "Picture This" program and their best photographs from Ott and Kimball Pines Parks are displayed. She stated "Picture This" was made possible by a Ticket to Ride grant from the National Park Foundation through the generous support of DISNEY. She invited everyone to view the pictures and stated she is working on receiving this grant again in 2016.

8. SPECIAL ORDER OF BUSINESS

There was none.

9. CONSENT AGENDA

A. Petitions, Communications, Reports

B. Resolutions

1. Planning Commission Appointment
(Term to Expire December 31, 2018)

{a} Tracy Bronson, Environmental Representative

Res. 10-2016

"Moved Comr. VanSickle, second by Comr. Frisbie to approve the Consent Agenda of the January 21, 2016 Regular Session of the Calhoun County Board of Commissioners as presented."

On a voice vote, Motion **CARRIED**.

10. SPECIAL COMMITTEE/ WORKSHOP/BOARD REPORTS

Comr. Haadsma stated he attended the bi-monthly meeting of Southwest Michigan Behavioral Health Substance Use Disorder Policy Board. He stated the most relevant highlight was that Family and Children's Services has recently applied with the Department of Licensing and Regulatory Affairs (LARA) for a substance abuse license. He stated Mindie Smith of Southwest Michigan Behavioral Health indicated that should be approved and Family and Children's Services will be able to provide women's specialty services of substance use disorder treatment within a few months.

Comr. VanSickle stated that at the January 13 at Homer Lake Board meeting, Water Resources Commissioner Chris Kosmowski was re-elected Board Chair and they discussed other business. He stated the when the treatment facility's maintenance agreement was done in 2000, it was the understanding at that time that the Village of Homer would have maintain the pond system but they have not as it was not in their budget. He stated the maintenance was promised verbally, but not written in 2000. He stated that Homer has decided that they would accept some responsibility for the maintenance . He stated \$500 was taken from the Board budget to pay for this (maintaining weeds/grass along the pond). He stated there are plans to treat the lake this summer

11. UNFINISHED AND OLD BUSINESS

There were none.

12. NEW BUSINESS AND COUNTY ADMINISTRATOR'S REPORT

A. County Administrator/Controller's Report

Administrator/Controller Kelli Scott stated she attended the 2016/2017 Employment Forecast presented by the Upjohn Institute and sponsored by Battle Creek Unlimited, Battle Creek Community Foundation and others. She stated it was a good annual update on the state of the economy. She stated they presented the good news that the state and Battle Creek are in a relatively good position, with our employment expected to grow slowly over the next two years by about 1½% each year.

Scott stated that Jim Robey has left the Marshall Area Economic Development Alliance (MAEDA) and is now working for Upjohn. She stated MAEDA is currently interviewing for a new CEO.

Scott stated she received notice from Michigan Association of Counties that the Legislative Conference will be held from February 29 to March 2 in downtown Lansing. She stated the registration forms will be sent out to Board members.

B. New Business

1. 2016 Changes to Policy #340 – Employee Benefits

Administrator/Controller Kelli Scott stated this policy change was for Nonunion Employee Benefits.

HR Director Kim Archambault reviewed the policy, stating there was language changes for the school based nursing centers to be updated to the school calendar. She stated there was also the addition of the option for nonunion employees to request a payout of twenty hours of personal time off, to match union employee contracts.

Res. 11-2016

“Motion by Comr. Dunn, second by Comr. Frisbie to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the changes to Policy #340 - Employee Benefits as presented..”

On a roll call vote, Yes – 6, Excused – 1 (Reynolds). Motion **CARRIED**.

2. Forks Senior Center Lease Amendment

Administrator/Controller Kelli Scott stated this was a request to amend the lease agreement with Forks Senior Center to include the space formerly leased to Senior Services, Inc. She stated the revenue impact to the county was neutral.

Res. 12-2016

“Moved Comr. Bearman, second by Comr. Dunn to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the termination of the Senior Services Inc. lease and the amendment of the Forks Senior Center lease agreement for office space in the Albion Human Services Building as presented.”

On a roll call vote, Yes – 6, Excused – 1 (Reynolds). Motion **CARRIED**.

3. Employee Leave of Absence Request

Administrator/Controller Scott stated this was the request for an extension of employee leave without pay and benefits for an additional ninety days for Leigh Davis of the Treasurer’s Office.

Res. 13-2016

“Moved Comr. Frisbie, second by Comr. Bearman to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve an extended personal leave of absence for employee Leigh Davis for a period of 90-days.”

On a roll call vote, Yes – 6, Excused – 1 (Reynolds). Motion **CARRIED**.

4. Road Department Retirees – Increase of Premium Contribution

Administrator/Controller Scott stated this was a request for approval of an increase of premium contribution for retiree insurance through 2020. She stated a letter of understanding is made with the collective bargaining unions to bring the Road Department retiree insurance benefits in line with those of other County retirees according to Board policy. She added that this step was important to continue strategies to reduce unfunded liabilities inherited from the former Road Commission.

Res. 14-2016

“Moved Comr. Haadsma, second by Comr. Reynolds to approve the following:
Resolved the Calhoun County Board of Commissioners does hereby adopt the Resolution
Increasing the Premium Contribution as presented.”

On a roll call vote, Yes – 6, Excused – 1 (Reynolds). Motion **CARRIED**.

13. CITIZEN’S TIME

Sherry Swan, Pennfield Township, announced that at the end of February 2016, Presidential Candidate Donald Trump will be speaking at Firekeepers.

14. COMMISSIONERS TIME

Comr. Dunn stated she serves as Board Chair for the Kellogg Community College Foundation and announced that Mark O’Connell was named President for the college. She noted O’Connell has been with the college for 25 years.

Comr. Bearman thanked the Sheriff and his staff for their help at a recent event. He stated the Sheriff’s Department staff is very professional and helpful.

15. CLAIMS PAYABLE

- A. Calhoun County Claims Payable for January 1 – 15, 2016 in the amount of \$1,588,528.30 and Road Department Payables for December 30, 2015 in the amount of \$914,503.99

Res. 15-2016

“Moved Comr. Haadsma, second by Comr. Reynolds to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the Calhoun County Claims Payable for January 1 – 15, 2016 in the amount of \$1,588,528.30 and Road Department Payables for December 30, 2015 in the amount of \$914,503.99 as presented.”

On a roll call vote, Yes – 6, Excused – 1 (Reynolds). Motion **CARRIED**.

16. ANNOUNCEMENTS

There were none.

17. ADJOURNMENT

The meeting was adjourned at 7:30 p.m. at the call of the Chair.

cam

Chairman

Clerk