

**PROCEEDINGS OF THE
BOARD OF COMMISSIONERS**

March 3, 2016

1. CALL TO ORDER/ROLL CALL

The Regular Session of the Calhoun County Board of Commissioners convened at 7:00 p.m., Thursday, March 3, 2016 in the Commissioners' Meeting Room, County Building, Marshall, MI.

Chair King called the meeting to order and requested the Deputy Clerk call the roll.

Present: Comrs. Dunn, Reynolds, Haadsma (arrived 7:05), Frisbie, King, VanSickle and Bearman

Staff Present: County Administrator/Controller Kelli Scott, Assistant County Administrator Brad Wilcox, Human Resources Director Kim Archambault, Corporation Counsel Richard Lindsey and Deputy Clerk Chris McComb

2 and 3. INVOCATION AND PLEDGE OF ALLEGIANCE

A moment of silence was held was followed by Comr. Bearman leading the Pledge of Allegiance.

4. APPROVAL OF AGENDA

“Moved Comr. Dunn, second by Comr. Reynolds to approve the agenda of the March 3, 2016 Regular Session of the Calhoun County Board of Commissioners as presented.”

On a voice vote, Motion **CARRIED**.

5. APPROVAL OF MINUTES

A. Minutes of the February 18, 2016 Regular Session

“Moved Comr. VanSickle, second by Comr. Dunn to approve the minutes of the February 18, 2016 Regular Session of the Calhoun County Board of Commissioners as presented.”

On a voice vote, Motion **CARRIED**.

6. CITIZENS' TIME

There was none.

7. ELECTED/APPOINTED COUNTY OFFICIALS' COMMENTS

There was none.

8. SPECIAL ORDER OF BUSINESS

There was none.

9. CONSENT AGENDA

A. Petitions, Communications, Reports

1. Alger County Resolution #2016-04
2. Alger County Resolution #2016-05
3. Alger County Resolution #2016-06
4. Huron County Resolution #16-31C

B. Resolutions

1. Drainage Board
(Terms to Expire December 31, 2016)

{a} Derek King (Statutory)

{b} Blaine VanSickle

Res. 32-2016

"Moved Comr. Bearman, second by Comr. Dunn to approve the Consent Agenda of the March 3, 2016 Regular Session of the Calhoun County Board of Commissioners as presented."

On a voice vote, Motion **CARRIED**.

10. SPECIAL COMMITTEE/ WORKSHOP/BOARD REPORTS

Comr. Bearman stated he went to the Michigan Association of Counties (MAC) conference and attended a breakout session on diversity in the boardroom. He stated they talked about the lack of youth and women in the boardroom and recommended a youth program to bring high school students in to sit with board members.

Comr. Dunn stated she attended a Gougac Lake board meeting and the board does a good job. She stated they discussed weed control and the State told them most lakes in an urban setting are not in as good of shape.

Comr. VanSickle stated he attended the Parks and Recreation Commission meeting. He stated they had a proposal to put out a mapping system of parks with an activity calendar and what amenities the park offers.

Comr. King stated the Parks and Recreation Commission is going to start recognizing the volunteers who work on the trailway.

11. UNFINISHED AND OLD BUSINESS

There were none.

12. NEW BUSINESS AND COUNTY ADMINISTRATOR'S REPORT

A. County Administrator/Controller's Report

Administrator/Controller Kelli Scott stated she attended the MAC conference with Comrs. Haadsma, Bearman and VanSickle. She stated the County Administrators met and discussed expecting full revenue sharing according to the Governor's budget. She explained several Legislative Bills that MAC was opposing and supporting. She stated she also attended a session on active shooter training and the Marshall County Building will be having an all employee meeting and training. She stated the Marshall County Building will also be closing from 8:00-9:00 on Tuesday, March 22 and on Friday, March 25, we will be closing from 8:00-12:00 for security training and we will be closed for the afternoon on March 25 for Good Friday. She stated she received notice from Corporation Counsel Richard Lindsey that he has accepted a position with Oaklawn Hospital and will be here until mid-April. She stated Human Resources is reviewing the job description and will be posting the position soon.

B. New Business

1. Resolution Authorizing Issuance and Sale of 2016 General Obligation Limited Tax Bonds

Administrator/Controller Kelli Scott stated this process started in June 2015 when the Board approved a Notice of Intent Resolution for up to \$6.5 million in General Obligation Bonds for the purchase of Road Department Equipment and our portion of funding for the salt barn. She stated last December the Board approved up to \$2.2 million in bonds for the Honeywell Phase 3 project. She stated we are recommending to combine the issuance of both bonds into one to save on issuance costs. She stated this was a combined resolution asking for the issuance and sale of up to \$8.6 million in bonds, prepared by our bond counsel, Miller Canfield. She noted our attorney Bill Danhof of Miller Canfield and our financial advisor Bobby Bendzinski of Bendzinski & Co. were in attendance if the Board had questions.

Res. 33-2016

“Motion by Comr. Haadsma, second by Comr. Bearman to approve the following:
Resolved the Calhoun County Board of Commissioners does hereby approve the Resolution Authorizing Issuance and Sale of 2016 General Obligation Limited Tax Bonds in an amount not to exceed \$8,605,000.00 as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

2. Payment Agreement and Release Agreement with Enbridge

Administrator/Controller Kelli Scott stated the Payment Agreement and Release Agreement with Enbridge was the result of many meetings to agree on the responsibility of repairs to roads damaged during their Line 6B Pipeline Replacement Project. She stated Enbridge has agreed to a lump sum of \$900,000 and in exchange the county will release Enbridge from any further obligations. She stated the Road Department would perform the repairs, which includes thirty-five road areas and haul routes, over the next year. She stated she appreciates Enbridge working with the county so we can repair the roads.

Res. 34-2016

“Moved Comr. Frisbie, second by Comr. Dunn to approve the following:
Resolved the Calhoun County Board of Commissioners does hereby approve the Payment Agreement and Release Agreement with Enbridge as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

3. Enbridge Recycling Grant

Administrator/Controller Scott stated this item was a request to approve an application for a grant that Enbridge is offering as part of their settlement after the oil spill. She explained that Recycling Coordinator Sarah Kelly is applying for just less than \$90,000 to help make changes in the Marshall recycling center.

Recycling Coordinator Sarah Kelly stated the grant will help transition the Marshall Recycling Center into the same model as is used in Albion. She stated the center would require new paving, lights and security cameras.

Res. 35-2016

“Moved Comr. Haadsma, second by Comr. Dunn to approve the following:

Resolved the Calhoun County Board of Commissioners does hereby approve the Enbridge Recycling Grant Application and does authorize the County Administrator/Controller to sign the grant as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

4. Amendment of Senior Millage Contracts

Administrator/Controller Scott stated this was follow-up to an item previously approved by the Board for changes in the lease of the Forks Senior Center. She stated we have gotten approval for the changes of the lease and eliminated Senior Services from the contract. She stated this agreement talks about how payments will be made.

Res. 36-2016

“Moved Comr. Bearman, second by Comr. Haadsma to approve the following:

Resolved the Calhoun County Board of Commissioners does hereby approve the Amendment to Senior Millage Agreements as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

5. GIS Software Maintenance Agreement

Administrator/Controller Scott stated this is the annual maintenance agreement for our GIS software. She explained that the contract was signed in 2011 with a five year maintenance contract, now due for renewal. She stated the cost has increased because of increased usage throughout the county. She stated GIS Coordinator Brent Thelen has worked hard to add layers for different uses by offering to expand the use of the program to other departments.

Res. 37-2016

“Moved Comr. Haadsma, second by Comr. Dunn to approve the following:
Resolved the Calhoun County Board of Commissioners does hereby approve the maintenance quote for GIS software as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

6. Road Department Staffing Allocation

Administrator/Controller Scott stated this request was a follow up to the presentation on Road Department progress, in which a revised organizational chart and a description of the positions were presented at the end of the report. She explained the background of the request and stated county departments are unable to change their position allocation without Board approval.

HR Director Kim Archambault stated the organizational chart has been under review for a long time and they were asking for seven additional positions. She reviewed the steps remaining before posting and noted that the positions are budgeted in the 2016 budget.

Comr. Frisbie reviewed discussions he and Comr. King had with Road Department Managing Director Christopher Bolt that helped him understand why this is a positive step. He added that several of the positions’ costs will be offset or covered by the state contract and other project contracts.

Res. 38-2016

“Moved Comr. Frisbie, second by Comr. Reynolds to approve the following:
Resolved the Calhoun County Board of Commissioners does hereby approve changes to the 2016 Authorized Staffing Allocation Report for the Road Department as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

13. CITIZEN’S TIME

There was none.

14. COMMISSIONERS TIME

Comr. VanSickle stated he appreciated the opportunity to go to the Michigan Association of Counties (MAC) conference and he also attended the active shooter workshop where they provided very valuable information. He urged Department Heads to encourage their employees to participate. He explained there are three modes of action if the shooting starts: run, hide or defend yourself. He stated he also went to a workshop on the need for legislation on drones.

Comr. Dunn stated how sad she was to hear that Corporation Counsel Lindsey was leaving. She stated that he has been a godsend to the Administrative Team and she wished he would change his mind. She stated she appreciated everything he has done.

Comr. Bearman also thanked Corporation Counsel Lindsey for all he's done. He also apologized for not being at the last meeting because of health reasons.

Comr. Frisbie added that in the Road Department organizational chart, the State Trunk Line Superintendent is almost exclusively paid for by Michigan Department of Transportation (MDOT) contracts and was built into the budget.

15. CLAIMS PAYABLE

- A. Calhoun County Claims Payable for February 13 - 26, 2016 in the amount of \$1,233,966.39 and Road Department Claims Payable for February 9, 2016 in the amount of \$366,257.61 and February 23, 2016 in the amount of \$560,702.64

Res. 31-2016

“Moved Comr. Haadsma, second by Comr. Reynolds to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the Calhoun County Claims Payable for February 13 - 26, 2016 in the amount of \$1,233,966.39 and Road Department Claims Payable for February 9, 2016 in the amount of \$366,257.61 and February 23, 2016 in the amount of \$560,702.64 as presented.”

On a roll call vote, Yes – 7. Motion **CARRIED**.

16. ANNOUNCEMENTS

There were none.

17. ADJOURNMENT

The meeting was adjourned at 7:40 p.m. at the call of the Chair.

cam

Chairman

Clerk