

**PROCEEDINGS OF THE  
BOARD OF COMMISSIONERS**

May 19, 2016

1. CALL TO ORDER/ROLL CALL

The Regular Session of the Calhoun County Board of Commissioners convened at 7:00 p.m., Thursday, May 19, 2016 in the Commissioners' Meeting Room, County Building, Marshall, MI.

Chair King called the meeting to order and requested the Deputy Clerk call the roll.

Present: Comrs. Dunn, Haadsma, Frisbie, King, VanSickle and Bearman

Excused: Comr. Reynolds

Staff Present: Administrator/Controller Kelli Scott, Human Resources Director Kim Archambault, Finance Director Michele Johnson, Interim Corporation Counsel Jim Dyer and Deputy Clerk Chris McComb

2 and 3. INVOCATION AND PLEDGE OF ALLEGIANCE

A moment of silence was held was followed by the Comr. Frisbie leading the Pledge of Allegiance.

4. APPROVAL OF AGENDA

"Moved Comr. Bearman, second by Comr. Dunn to approve the agenda of the May 19, 2016 Regular Session of the Calhoun County Board of Commissioners as presented."

On a voice vote, Motion **CARRIED**.

5. APPROVAL OF MINUTES

A. Minutes of the May 5, 2016 Regular Session

"Moved Comr. VanSickle, second by Comr. Frisbie to approve the minutes of the May 5, 2016 Regular Session of the Calhoun County Board of Commissioners as presented."

On a voice vote, Motion **CARRIED**.

6. CITIZENS' TIME

Debra Evans, Emmett Township resident, stated she was concerned with the vendor the Clerk uses for document retrieval and how the vendor is chosen.

Barry Wayne Adams, Marshall, stated he was not satisfied with the materials located in the Marshall County Building Law Library.

7. ELECTED/APPOINTED COUNTY OFFICIALS' COMMENTS

Sheriff Matt Saxton stated this is National Police Memorial Week, enacted by President Kennedy. He noted May 15 is Police Memorial Day. He gave statistics on the numbers of law enforcement personnel lost in the line of duty.

Saxton announced that Deputy Mike Beaumont retired from the Sheriff's Office after 20 years and thanked him for his years of service. He stated Beaumont joined the Sheriff's Office following a full retirement from the military.

Community Development Educator Ingrid Ault stated she had posted a notice about a stolen park bench that received almost 700 shares on Facebook. She stated she wanted to clarify that we paid over \$1000 for the commercial grade bench with grant funds, not taxpayer dollars.

Road Department Managing Director Christopher Bolt stated construction is in full swing for the season and gave updates on projects. He stated they were doing everything they can to fix potholes. Road Department Director of Operations Doug Steffen stated they were working as hard and as fast as they can and they appreciated the Commissioners allowing them to hire contractors. He also thanked the crews and contractors for their hard work. Bolt noted they had called the temp agencies to look for labor help with pothole patching but they denied, saying there was too much liability.

8. SPECIAL ORDER OF BUSINESS

There was none.

9. CONSENT AGENDA

A. Petitions, Communications, Reports

1. Bay County Resolution 2016-122: EPA and Army Corp of Engineers Implementation for Regulation for Defined Waters of the US under the Clean Water Act

B. Resolutions

1. Southcentral Michigan Planning Council Appointments

- {a} Art Kale (Term to expire September 30, 2018)
- {b} Ingrid Ault (Term to expire April 30, 2017)

2. Submission of Fuel Up to Play 60 School Nutrition Grant by the Calhoun County Juvenile Home

Res. 70-2016

“Moved Comr. Dunn, second by Comr. VanSickle to approve the Consent Agenda of the May 19, 2016 Regular Session of the Calhoun County Board of Commissioners as presented.”

On a voice vote, Motion **CARRIED**

10. SPECIAL COMMITTEE/ WORKSHOP/BOARD REPORTS

There were none.

11. UNFINISHED AND OLD BUSINESS

There was none.

12. NEW BUSINESS AND COUNTY ADMINISTRATOR’S REPORT

A. County Administrator/Controller’s Report

Administrator/Controller Scott stated she and Chair King had attended a City/County meeting that included members of the Community Development to discuss county wide transportation. Everyone is realizing there is a gap in accessibility, especially those in rural areas, and the state and Governor’s office are pushing for transportation needs to be met. She stated we are looking into getting data for a feasibility study to begin moving forward. She noted this is the first time there has been this level of enthusiasm in so many arenas on this subject. Scott stated she and Battle Creek City Manager Rebecca Fleury will be doing a joint interview to go on radio station WBCK to announce this is being looked at as a future possibility.

B. New Business

1. 2015 Calhoun County Public Health Department School Wellness Social Worker MSW Position Increase Request

Administrator/Controller Kelli Scott stated the first two agenda items were staffing change requests from the Health Department. She stated that by policy the Commissioners have control over staffing levels. She stated the Health Department is asking for an increase of hours for a social worker position for the school wellness program and they are not asking for the appropriation to be increased. She explained they need to provide mental health services year round, including summer.

Res. 71-2016

“Motion by Comr. VanSickle, second by Comr. Dunn to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the request from the Calhoun County Public Health Department to increase the School Wellness Social Worker MSW Position from .81 FTE to 1.0 FTE as presented.”

On a roll call vote, Yes –, Excused – 1 (Reynolds). Motion **CARRIED**.

2. Calhoun County Public Health Department Program Lakeview Health Center Program Clerk Position Request

Administrator/Controller Scott stated the Lakeview Health Center has had a resignation in the medical assistant position but they found there is more of a need for a program clerk, which is a clerical position. She stated the position is figured at .81 because of the school calendar and the employee will be off in the summer. She noted there will be a cost savings because of the salary differential between the positions.

Res. 72-2016

“Moved Comr. Dunn, second by Comr. Bearman to approve the following:  
Resolved the Calhoun County Board of Commissioners does hereby approve the request from the Calhoun County Public Health Department Program Lakeview Health Center for a Program Clerk Position as presented.”

On a roll call vote, Yes –6, Excused – 1 (Reynolds). Motion **CARRIED**.

3. Qualified Energy Conservation Bonds (QECC) Allocation

Administrator/Controller Scott stated Administration was asking for approval of a resolution prepared by bond counsel to assign some of our Qualified Energy Conservation Bonds (QECC) to the City of Battle Creek. She stated these are bonds we purchased but have since been deemed not to be the best financial action for us. She explained that the city has asked for those bonds for energy conservation work at their waste water treatment plant.

Res. 73-2016

“Moved Comr. Dunn, second by Comr. Frisbie to approve the following:

Resolved the Calhoun County Board of Commissioners does hereby approve the Resolution Assigning all of the Calhoun County Qualified Energy Conservation Bonds (QECC) Allocation to the City of Battle Creek as presented.”

On a roll call vote, Yes –6, Excused – 1 (Reynolds). Motion **CARRIED**.

4. April 2016 Financials

Administrator/Controller Scott stated the financials were prepared by Budget Analyst Pam Kline with our new Finance Director Michele Johnson now reviewing too. She stated Johnson will be looking at the format and how financials are presented then developing a new, more user friendly format.

Res. 74-2016

“Moved Comr. Frisbie, second by Comr. VanSickle to approve the following:

Resolved the Calhoun County Board of Commissioners does hereby accept the April 2016 Financial Statements for information as presented.”

On a voice vote, Motion **CARRIED**.

13. CITIZEN’S TIME

There was none.

14. COMMISSIONERS TIME

Comr. VanSickle reminded everyone that agriculture is in full swing, farming equipment is larger and faster and people should try to be aware and safe.

Comr. Bearman announced that his youngest son just got out of the Navy and was on his way home.

Comr. Bearman stated that Albion had a groundbreaking for a hotel and had well over 200 people, showing this will be very important to the county. He stated that amazing things are going on over in the east side of the county.

Comr. Dunn stated she has been out on the roads with Road Department crews. Doug Steffen has been very helpful and has done a lot of work, as have the crews.

Comr. Frisbie stated it was nice to see the Road Department paying attention to the details.

Comr. Frisbie stated the Calhoun County Consolidated Dispatch Authority Board unanimously elected to hire Rich Feole as the 911 Director. He also thanked Matt Saxton for his leadership during the hiring process.

15. CLAIMS PAYABLE

- A. Calhoun County Claims Payable for April 29 - May 12, 2016 in the amount of \$1,945,458.34 and Road Department payables for May 9, 2016 in the amount of \$250,299.55

Res. 75-2016

"Moved Comr. Dunn, second by Comr. Frisbie to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the Calhoun County Claims Payable for April 29 - May 12, 2016 in the amount of \$1,945,458.34 and Road Department payables for May 9, 2016 in the amount of \$250,299.55 as presented."

On a roll call vote, Yes –6, Excused – 1 (Reynolds). Motion **CARRIED**.

16. ANNOUNCEMENTS

There were none.

17. ADJOURNMENT

The meeting was adjourned at 7:40 p.m. at the call of the Chair.

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Chairman

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Clerk