

CALHOUN COUNTY
PROCEEDINGS OF THE
BOARD OF COMMISSIONERS

August 20, 2015

1. CALL TO ORDER/ROLL CALL

The Regular Session of the Calhoun County Board of Commissioners convened at 7:00 p.m., Thursday, August 20, 2015 in the Commissioners' Meeting Room, County Building, Marshall, MI.

Chair King called the meeting to order and requested the Deputy Clerk call the roll.

Present: Comrs. Reynolds, Haadsma, King, VanSickle and Bearman

Excused: Comrs. Dunn and Frisbie

Staff Present: Administrator/Controller Kelli Scott, Assistant County Administrator Brad Wilcox and Deputy Clerk Chris McComb

2 and 3. INVOCATION AND PLEDGE OF ALLEGIANCE

The Board held a moment of silence followed by Comr. Bearman leading the Pledge of Allegiance.

4. APPROVAL OF AGENDA

"Moved Comr. Bearman, second by Comr. Reynolds to approve the agenda of the August 20, 2015 Regular Session of the Calhoun County Board of Commissioners as presented."

On a voice vote, Motion **CARRIED**.

5. APPROVAL OF MINUTES

A. Minutes of the August 6, 2015 Regular Session

"Moved Comr. VanSickle, second by Comr. Reynolds to approve the minutes of the August 6, 2015 Regular Session of the Calhoun County Board of Commissioners as presented."

On a voice vote, Motion **CARRIED**.

6. CITIZENS' TIME

There was none.

7. ELECTED/APPOINTED COUNTY OFFICIALS' COMMENTS

Calhoun County Road Department Managing Director Christopher Bolt introduced Shawn Surque, the Interim Director of Operations. Surque stated the mowing was caught up and dust control was completed. He stated they were working on culverts and noted the rain put a lot of stress on them. He suggested they be more proactive on culvert assessment with regular inspections. Bolt stated they were behind on potholes because of the culvert issues but they had to prioritize. He noted the interviews for Director of Operations would be held soon.

8. SPECIAL ORDER OF BUSINESS

A. "Picture This" Presentation by Community Development Director Ingrid Ault

Community Development Director Ingrid Ault presented information on the "Picture This!" program which brought at risk youth into the parks to learn about photography and nature while developing a relationship with the outdoors.

9. CONSENT AGENDA

A. Petitions, Communications, Reports

B. Resolutions

1. Amendments for Surveyor Contracts Related to the Remonumentation Grant
2. Workforce Development Board Appointments
(Private Sector Terms to Expire September 30, 2016)
 - {a} Mike Bearman, Veterinary Clinic
 - {b} Paul David, Duncan Aviation
 - {c} Kathy Ragla, Kellogg Company
 - {d} Lisa Stevens, DENSO Manufacturing MI
 - {e} Doyle Hayes, Sr., D Hayes Group – Alternate to
 - {f} Tamara Hendricks, TODA America – Alternate to Lisa Stevens
 - {g} Derek King, King Jewelers – Alternate to Mike Bearman

(Terms To Expire September 30, 2017)

- {a} Doug Voshell, Battle Creek Unlimited – Economic Development
- {b} Mark O’Connell, Kellogg Community College – Higher Education
- {c} Trevor Bidelman, BCTGM Local 3G – Organized Labor
- {d} Richard Frantz, AFL-CIO – Organized Labor – Alternate to Trevor Bidelman
- {e} Karen Doubleday, Calhoun County – Health & Human Services – Alternate to Sheila Beaty
- {f} John Fiore, Calhoun County – Rehabilitation Services – Alternate to Robert Smith

Res. 128-2015

“Motion by Comr. Bearman, second by Comr. VanSickle to approve the following:
Resolved the Calhoun County Board of Commissioners does hereby accept the August 6, 2015 Consent Agenda as presented.”

On a voice vote, Motion **CARRIED**.

10. SPECIAL COMMITTEE/ WORKSHOP/BOARD REPORTS

There was none.

11. UNFINISHED AND OLD BUSINESS

There was none.

12. NEW BUSINESS AND COUNTY ADMINISTRATOR’S REPORT

A. County Administrator/Controller’s Report

Administrator/Controller Scott stated she had been participating in BC Vision project since the launch in May. She explained they were in the process of working in smaller action teams and she was on the Small Business Action Team. She stated they have met and started an action plan to create a single point of contact for government programs. She stated the group acknowledges government entities need to be part of the process and she will continue to insist the county be included in the process.

Scott stated the Veterans’ Affairs Committee met recently and has several great initiatives underway. She stated their office was under construction and the renovation was creating a better conference room for meeting with the public. She stated the staff was accredited for the first time so they will be more knowledgeable about benefits and able to complete and file all of the necessary Veteran paperwork. She stated VA Director Aaron Edlefson was working on the budget for next year. She noted he was doing a good job reaching out to other groups in the county to help find the best use of millage dollars, such as establishing a veteran scholarship through KCC and working with County Veterans Court to offer incentives through that program. She stated he would continue to have a broader public relations impact and have more of a presence in areas the office had little before.

Comr. Haadsma stated Director Edlefson and his assistant Kristina Higgins were at the fair meeting with seniors and veterans.

B. New Business

1. 2016 MAPPO Benefit Rate Renewal

Administrator/Controller Scott stated the first two agenda items came from Human Resources. She explained that both renewals had to be executed before September 1. She stated this item was the Medicare Advantage PPO benefit rate renewal, a fully insured group plan option retirees can choose from. She stated there was no increase in rates and no change in plan benefits.

Res. 129-2015

“Motion by Comr. VanSickle, second by Comr. Reynolds to approve the following:
Resolved the Calhoun County Board of Commissioners does hereby approve the Medicare Advantage Group Contract rates for 2016 as presented.”

On a roll call vote, Yes – 5, Excused – 2 (Dunn and King). Motion **CARRIED**.

2. 2016 BCNA Renewal

Administrator/Controller Scott stated this item asked for the approval of the Blue Care Network Advantage, which offers a higher out of pocket deductible but monthly premiums are lower. She stated there was no budgetary impact and this was the least expensive option for retirees.

Res. 130-2015

“Moved Comr. Bearman, second by Comr. Reynolds to approve the following:
Resolved the Calhoun County Board of Commissioners does hereby approve the Blue Care Network Advantage plan rates for 2016 as presented.”

On a roll call vote, Yes – 5, Excused – 2 (Dunn and King). Motion **CARRIED**.

3. Road Department Staffing Allocation

Administrator/Controller Scott stated this item stated it was for a new position at the Road Department because it was not included in current staffing allocation but it was not a new position. She explained the Construction Manager position was part of the UAW union group but the position wasn't fully utilized because there was limited construction so it was eliminated. She stated we were requesting to bring it back because construction wouldn't slow down for a long time and it was more cost effective to have a person on staff rather than contract. She stated the position would be funded in the current budget because of changes in other staffing.

Road Department Managing Director Bolt stated this hiring was budget neutral and created long term savings for the county. He explained he was trying to build staff for the quantity of work coming up and hiring a consultant would be much more expensive than having someone on staff.

Res. 131-2015

“Moved Comr. VanSickle, second by Comr. Bearman to approve the following:
Resolved the Calhoun County Board of Commissioners does hereby approve the changes to the 2015 Authorized Staffing Allocation Report and the related budget adjustment for the Road Department as presented.”

On a roll call vote, Yes – 5, Excused – 2 (Dunn and King). Motion **CARRIED**.

4. Approval of the FY 2015/2016 PA2 Budget

Administrator/Controller Scott discussed the proposed approval of the 2015/2016 PA2 Alcohol Tax Budget for substance abuse treatment services. She stated the Board has always approved the PA2 Budget and for the last few years it has increased. She stated this year marks a transitional period for our PA2 Budget so there have been several months of work with Southwest Michigan Behavioral Health and with the policy oversight board to come up with plan that lessens the blow to the county and the services that are needed here. She stated the budget for the year starting October 1 will be just under \$489,000. She explained the 4% liquor tax that has been in place for many years sunsets at the end of this year and decreases the county’s proposed alcohol tax funding by about half. She stated that because of the Medicaid expansion in Michigan there is more money available in block grants and we were able to shift all of the prevention services out of the PA2 budget and into block grant funding. Scott also noted that Psychological Consultants, who had been one of our main treatment providers, was no longer a block grant contractor and discontinued service with the county’s PA2 contracts. She stated we are looking for new providers and working on a three year plan that used the carryover funds to gradually provide a status quo budget. She stated we were able to use the contingencies over the next few years in case the block grant can’t support prevention providers. She stated most of the providers received what they requested noted they were earmarking funds for jail services and juvenile home services even though the providers had not been chosen.

Mindy Smith, Southwest Michigan Behavioral Health, stated they had been working on a surplus when they found out the PA2 budget would decrease. She stated they had met with the providers in June and explained that they could fully fund them this year then do massive cuts in the next budget or do the slope plan over three years. She stated they had the support of the providers, knowing they would have some cuts this year, next year they will take about a 20% cut then in the third year they would be at about 50% of the funding they were currently at. She stated it gave everyone a chance to plan for the loss.

Res. 132-2015

“Moved Comr. Reynolds, second by Comr. VanSickle to approve the following:
Resolved the Calhoun County Board of Commissioners does hereby approve the Calhoun County PA2 Alcohol Tax Budget for Substance Abuse Prevention and Treatment services for FY15/16 in the amount of \$488,651 in expenses.”

On a roll call vote, Yes – 5, Excused – 2 (Dunn and King). Motion **CARRIED**.

5. Purchase of Cutting Edge Blades

Administrator/Controller Scott this was an approval for the purchase of cutting edge blades for an amount estimated by quantity at \$120,000.

Assistant Administrator Brad Wilcox explained that the cutting edges were applied to snow plows in the winter to remove ice and snow from the roads. He stated this bid was for a 60 day cycle instead of the usual yearly bid. He stated the Road Departments will estimate the number of blades they will need this winter and the blades would be ordered within the next 60 days to ensure price. He stated this gives them a more competitive pricing without contingencies.

Res. 133-2015

“Moved Comr. Dunn, second by Comr. Haadsma to approve the following:
Resolved the Calhoun County Board of Commissioners does hereby approve the contract with St. Regis Culvert, Inc. for the purchase of cutting blades in an amount estimated at \$120,000.”

On a roll call vote, Yes – 5, Excused – 2 (Dunn and King). Motion **CARRIED**.

6. Calhoun County Road Department Truck Ford Credit Lease

Administrator/Controller Scott stated this item was to approve a lease for trucks through Ford Credit and was a follow up to using Capital Improvement Bonds to finance equipment. She stated leasing was a better option and the resolution relating to the bonds did not specifically state lease so the Board needed to approve. She explained the fleet was in critical condition and we need to replace 26 of 45 trucks in one year. She noted the bond attorney stated this kind of financing is not available for Road Commissions because we can issue long term debt. She stated the total cost was \$1.8 million and the lease proposed has a low financing rate of 3 ½%. She noted these trucks could be dedicated to the state trunkline, which is something we have not taken advantage of in Calhoun County. She explained the Michigan Department of Transportation allows recovery of the depreciation of equipment used specifically on state roads.

Assistant Administrator Wilcox stated this was Phase 1 of a larger ten year plan. He explained that thirty of the forty-five trucks were in poor to critical condition, which means they were unsafe to drive. He stated twenty-six of these trucks were not be available to plow snow this winter. He noted that out of the last twenty-two years, the county did not purchase any trucks in fourteen of those years and from 2001 – 2010, there were no trucks purchased. He stated the plan was to sell the old trucks, reduce the cost of repairs and increase state reimbursements to cover the cost of lease payments. He noted that replacing the twenty-six trucks will cut repair costs in half.

Res. 134-2015

“Motion by Comr. VanSickle, second by Comr. Bearman to approve the following:
Resolved the Calhoun County Board of Commissioners does hereby approve the appropriation for the Ford Credit lease and authorization for the County Administrator/Controller to execute the necessary lease agreements.”

Scott noted this approval was for eight of the twenty-six trucks.

On a roll call vote, Yes – 5, Excused – 2 (Dunn and King). Motion **CARRIED**.

7. July 2015 Financial Statements

Administrator/Controller Scott presented an overview of financials, with the inclusion of a financial statement from the Road Department through June. She stated the second half of the year was more critical for the county budget because that’s when property taxes are due. She stated that for the rest of the year the reports will be more meaningful as the bulk of revenue starts coming in. She stated the Road Department financials were in a different format because of ACT 51 reporting and our finance staff now has access to that system so that we have more oversight. She stated the preliminary ACT 51 report included shows they received \$6.8 million in revenues and expenditures total approximately \$5.6 million for a net surplus of \$1.2 million at the halfway point of the year. She stated that the state grant projects were not funded until the end of the project so many of them were not recorded yet. She stated the Road Department budget looks to be in good shape. She noted structural changes have decreased the amount of administrative and staffing costs.

Res. 135-2015

“Motion by Comr. Bearman, second by Comr. Reynolds to approve the following:
Resolved the Calhoun County Board of Commissioners does hereby approve the July 2015 Financial Statements for informational purposes as presented.”

On a voice vote, Motion **CARRIED**.

8. Secondary Road Patrol Grant

Administrator/Controller Scott stated this was an annual state grant that funds almost all expenses for two road patrol deputies. She noted the grant was for a fixed amount and as our costs increase; it no longer covers 100% of the cost of two deputies but requires us to keep the same amount of deputies on the road as we had in 1978 when the act was passed.

Res. 136-2015

“Motion by Comr. Haadsma, second by Comr. Reynolds to approve the following:
Resolved the Calhoun County Board of Commissioners does hereby approve the Secondary Road Patrol and Traffic Accident Prevention Program application as presented.”

On a roll call vote, Yes – 5, Excused – 2. Motion **CARRIED**.

13. CITIZEN'S TIME

Matthew Hall, Sheridan Township and Road Department Teamster Chief Steward, thanked everyone for the compliments on the Road Department and for the new equipment. He stated the staff appreciates it.

14. COMMISSIONERS TIME

Comr. King announced that Sunday was Comr. Reynolds birthday and wished her well.

Comr. Bearman reminded everyone of Swinging at the Shell in Albion on Sunday.

Comr. VanSickle announced he would be absent from the next two meetings because he was going on a bear hunt.

15. CLAIMS PAYABLE

A. Calhoun County Claims Payable for July 30 – August 13, 2015 in the amount of \$3,318,590.96

Res. 137-2015

“Moved Comr. Bearman, second by Comr. Reynolds to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the Calhoun County Claims Payable for July 30 – August 13, 2015 in the amount of \$3,318,590.96 as presented.”

On a roll call vote, Yes – 5, Excused – 2 (Dunn and King). Motion **CARRIED**.

16. ANNOUNCEMENTS

There was none.

17. ADJOURNMENT

The meeting was adjourned at 8:12 p.m. at the call of the Chair.

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Chairman
Calhoun County Board of Commissioners

Clerk
Calhoun County