

CALHOUN COUNTY
PROCEEDINGS OF THE
BOARD OF COMMISSIONERS

March 5, 2015

1. CALL TO ORDER/ROLL CALL

The Regular Session of the Calhoun County Board of Commissioners convened at 7:00 p.m., Thursday, February 19, 2015 in the Commissioners' Meeting Room, County Building, Marshall, MI.

Chair King called the meeting to order and requested the Deputy Clerk call the roll.

Present: Comrs. Dunn, Haadsma, Frisbie, King, VanSickle and Bearman

Excused: Comr. Reynolds

Staff Present: Administrator/Controller Kelli Scott, Assistant County Administrator Brad Wilcox, Corporation Counsel Richard Lindsey, Human Resources Director Kim Archambault, and Deputy Clerk Chris McComb

2 and 3. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

The Board held a moment of silence followed by Comr. Dunn leading the Pledge of Allegiance.

4. APPROVAL OF AGENDA

"Moved Comr. Bearman, second by Comr. Haadsma to approve the agenda of the March 5, 2015 Regular Session of the Calhoun County Board of Commissioners as presented."

On a voice vote, Motion **CARRIED**.

5. APPROVAL OF MINUTES

A. Minutes of the February 19, 2015 Regular Session

"Moved Comr. VanSickle, second by Comr. Dunn to approve the minutes of the February 19, 2015 Regular Session of the Calhoun County Board of Commissioners as presented."

On a voice vote, Motion **CARRIED**.

6. CITIZENS' TIME

There was none.

7. ELECTED/APPOINTED COUNTY OFFICIALS' COMMENTS

There was none.

8. SPECIAL ORDER OF BUSINESS

There was none.

9. CONSENT AGENDA

A. Petitions, Communications, Reports

There was none.

B. Resolutions

1. Workforce Development Board Appointment
(Term to Expire September 30, 2016)

{a} Jim Burkheimer – Private Sector (replacing Beth Denbrock)

2. Senior Millage Allocation Committee Appointment
(Term to Expire December 31, 2016)

{a} Carla Reynolds

3. Planning Commission Appointments
(Term to Expire May 30, 2018)

{a} Terance Lunger

Res. 31-2015

"Moved Comr. Frisbie, second by Comr. VanSickle to approve the following:

Resolved the Calhoun County Board of Commissioners does hereby approve the Consent Agenda of the March 5, 2015 Regular Session."

On a voice vote, Motion **CARRIED**.

10. SPECIAL COMMITTEE/ WORKSHOP/BOARD REPORTS

There was none.

11. UNFINISHED AND OLD BUSINESS

There was none.

12. NEW BUSINESS AND COUNTY ADMINISTRATOR'S REPORT

A. County Administrator/Controller's Report

Administrator/Controller Scott invited the Commissioners to attend the Legislative Breakfast on Friday, March 20 and noted she had been asked to present the closing remarks. She stated it was a good chance to get to know others in the non-profit arena and ask questions of other elected officials.

Scott stated the Veterans Affairs Director interviews for four candidates would be held March 13. She noted that two Veterans Affairs Committee members would be included in the interviews. She stated we filled the Office Assistant position with LuAnn Cape, the temporary person who had been serving in the position. She stated after looking at the Service Officer position from a market standpoint it was reclassified. She stated we had a transition plan in place and were working with representatives from other organizations who were helping finish our outstanding claims. She noted the next Veterans Affairs Committee meeting would be March 11 at 2:30 in the VA office.

Scott stated the Summit Pointe Board met March 3 to review a proposed updated Compliance Plan. She stated she would serve as the Chair of the Finance and Audit Committee. She stated they reviewed Interim CEO Jeannie Goodrich's performance and authorized the Chair to negotiate a contract with her for her interim service. She stated the Board was planning to begin searches for a new Chief Financial Officer and a permanent Chief Executive Officer.

Scott highlighted the upcoming youth leadership program in which high school kids learn about county, state and Tribal government. She stated the students would be in the county building on the 19th of March from 4:30 – 7 and they would be attending the Board meeting on the 19th as well.

B. New Business

1. Independent Contractor Contracts with the Calhoun County Public Health Department

Administrator/Controller Scott stated this was a request to approve contracts for social workers who were previously contracted through Summit Pointe. She explained the Health Department would like to be more directly in charge of the mental health component of the school wellness program. She stated next school year we would be looking at a county employment situation, versus contracting for the services.

Health Officer Jim Rutherford stated these were two school wellness social workers that were funded by the Michigan Department of Community Health for School Based Centers. He stated they were advised by the state to find alternatives for school social workers because of quality and compliance issues. He explained these contracts would get us through the end of the school year then next year they would consider whether to hire them directly. He stated Summit Pointe's role would become advisory. He explained this was a significant amount of county dollars going to a program they don't control and so they were trying to change that.

Comr. Dunn stated she served on the Board of Health, they had a lengthy discussion about this change and were in favor of the move.

Res. 32-2015

"Motion by Comr. Dunn, second by Comr. Frisbie to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the contract between the Calhoun County Public Health Department and Sonda Kunzi for mental health billing assistance and does also authorize the Board Chair to sign the contracts on behalf of Calhoun County."

On a roll call vote, Yes – 6, Excused - 1. Motion **CARRIED**.

2. Contract for Mental Health Billing Assistance

Administrator/Controller Scott stated this was an independent contract to help with mental health billing and was also related to the school wellness grant. She noted the contract was for an amount not to exceed \$5000 and would end at the end of the Health Department fiscal year.

Res. 33-2015

"Moved Comr. Frisbie, second by Comr. Dunn to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the award of a two year contract with PK Contracting, Inc for the provision of pavement markings for Calhoun and Jackson Counties as presented."

On a roll call vote – Yes – 6, Excused - 1. Motion **CARRIED**.

3. Contract for Updated Aerial Imagery

Administrator/Controller Scott stated this item came from the GIS office. She stated the cost on the flyover was included in the Capital Improvement Program. She stated the resolution was two fold, to approve the legal agreement with Pictometry and a contract to get agreements with townships and villages to share in the access of data. She stated GIS Coordinator Brent Thelen had been instrumental in presenting the information to the Townships. She stated she had talked about using GIS to its fullest extent for several years and this was a big step toward that. She stated the cost was built into the Capital Improvement budget with the expectation that the cities and townships would pay for per parcel access. She stated we planned to spread the cost of the project over three years and we were hopeful we could move forward and get partnerships in place with the local municipalities.

GIS Coordinator Brent Thelen explained that what we currently had was a view from the top down and with Pictometry we would have the top plus the four sides. He stated assessing, emergency management, dispatch and other departments could use this information. He stated the information would be accessed through a web-based site, to be more convenient for users.

Scott stated they had representatives from different departments at the presentation and there was much discussion on the different ways it could be integrated into their departments.

Res. 34-2015

“Moved Comr. Bearman, second by Comr. Dunn to approve the following:
Resolved the Calhoun County Board of Commissioners does hereby approve the agreement with Pictometry International Corporation as presented and the Board Chair is authorized to sign the agreement on behalf of Calhoun County.”

On a roll call vote – Yes – 6, Excused – 1. Motion **CARRIED**.

Res. 35-2015

“Moved Comr. Bearman, second by Comr. VanSickle to approve the following:
It is further resolved that the Administrator/Controller is authorized to negotiate agreements in the form attached hereto with each subunit of government in Calhoun County, together with any applicable governmental authority or non-profit corporation, to allow access to the Pictometry products as an authorized user.”

On a roll call vote – Yes – 6, Excused - 1. Motion **CARRIED**.

4. Rental Agreement with the State of Michigan for DHS Office Space

Adminstrator/Controller Scott stated this was for space in the basement of the Toeller Building, it was only a one year extension, and there were no changes.

Res. 36-2015

“Moved Comr. Dunn, second by Comr. Reynolds to approve the following:
Resolved the Calhoun County Board of Commissioners does hereby approve the twelve month extension of a rental agreement with the State of Michigan for Department of Human Services Offices in the Toeller Building as presented. The Board also authorizes County Administrator/Controller to sign the agreement on behalf of Calhoun County.”

On a roll call vote – Yes – 6, Excused - 1. Motion **CARRIED**.

5. Amendment to Agreement with Roger McEvers

Administrator/Controller Scott stated this was to amend the previous agreement with Equalization Consultant Roger McEvers. She reminded the Board they had previously approved a contract with McEvers for approximately \$47,000 per year in partnership with Judy Nelson to oversee the Equalization process and staff. She explained that we had a vacancy with an appraiser position and had been unsuccessful in finding a replacement. She stated this vacancy added a lot to McEver's scope of work and so we were asking to add \$7,000 for the rest of the calendar year. She stated he would bill only for actual days worked.

Res. 37-2015

"Moved Comr. VanSickle, second by Comr. Dunn to approve the following:
Resolved the Calhoun County Board of Commissioners does hereby approve the Agreement Amendment with Roger McEvers as presented and the Board Chair is authorized to sign on behalf of Calhoun County."

On a roll call vote – Yes – 6, Excused - 1. Motion **CARRIED**.

6. Contract for Statutorily Required Appraisal Services

Administrator/Controller Scott stated this appraisal services agreement was for this calendar year and gets us through the appraisal cycle now through the end of December. She stated this company did appraisal work for us last year too.

Res. 38-2015

"Moved Comr. Frisbie, second by Comr. Bearman to approve the following:
Resolved the Calhoun County Board of Commissioners does hereby approve the Agreement with Appraisals Plus Group, Inc., as presented and the Board Chair is authorized to sign the Agreement."

On a roll call vote – Yes – 6, Excused - 1. Motion **CARRIED**.

7. Construction Management Contract for District Court Office Remodel

Administrator/Controller Scott stated this was a construction management service to oversee the remodel of District Court offices at the request of Judges and staff to create more efficiencies. She explained the management company fee was approximately \$1500, which would come out of available Capital Improvement funds.

Assistant Administrator Wilcox explained the courts determined that it would be more efficient to have Probation with the Courts to give the public better access to services without going from floor to floor. He stated they did not want to have an extended construction process that would interrupt court services and so we contracted the services out instead of trying to do it with county staff.

Res. 39-2015

“Moved Comr. VanSickle, second by Comr. Dunn to approve the following:
Resolved the Calhoun County Board of Commissioners does hereby approve the contract with CM Contracting, Inc. to provide construction management as presented.”

On a roll call vote – Yes – 6, Excused - 1. Motion **CARRIED**.

8. Household Hazardous Waste Agreement

Administrator/Controller Scott reminded the Board that the Health Department had taken over managing solid waste and recycling programs. She stated Kalamazoo County provided a program at their center for our residents to get rid of household hazardous waste outside of our event times. She stated this was the same contract as we had previously with Kalamazoo County.

Health Officer Rutherford stated this was another opportunity to assist our citizens with a nice collaboration for a small amount of money. He stated Kalamazoo County had one of the premier collection sites in the state.

Res. 40-2015

“Moved Comr. Frisbie, second by Comr. Dunn to approve the following:
Resolved the Calhoun County Board of Commissioners does hereby approve the Household Hazardous Waste contract with Kalamazoo County as presented.”

On a roll call vote – Yes – 6, Excused - 1. Motion **CARRIED**.

13. CITIZEN’S TIME

Jerry, Emmett Township, stated he didn't believe there was control over what was happening at Summit Pointe and he was concerned.

Matthew Hall, Sheridan Township, gave the hours of the Kalamazoo Household Hazardous Waste Recycling Center as Tuesday and Friday 8 a.m. to 1 p.m. and Wednesday noon to 6 p.m.

14. COMMISSIONERS TIME

Comr. Bearman thanked Human Resources Director Kim Archambault and Administrator/Controller Kelli Scott for meeting with the Albion School System officials to discuss the CareHere model and the potential for that type of center in the Albion area.

15. CLAIMS PAYABLE

A. Calhoun County Claims Payable for February 13 - 27, 2015 in the amount of \$2,337,131.13

Res. 41-2015

“Moved Comr. Bearman, second by Comr. VanSickle to approve the following: Resolved the Calhoun County Board of Commissioners does hereby approve the County Claims Payable for February 13 - 27, 2015 in the amount of \$2,337,131.13 as presented.”

On a roll call vote, Yes – 6, Excused - 1. Motion **CARRIED**.

16. ANNOUNCEMENTS

Comr. Frisbie invited everyone to the Pennfield Exchange Club March 31 breakfast meeting at Northpointe Woods at 6:45 a.m. He stated they would be hearing essays based on a patriotic theme from the student of the year contestants. He explained that the winner would move on through the state to compete for a \$10,000 scholarship.

Comr. Bearman invited everyone to a free concert at Bohm Theater to hear the Rhythm Society Orchestra play 30s and 40s music on March 6 at 7:30 p.m. as part of the Swinging at the Shell series.

17. ADJOURNMENT

The meeting was adjourned at 8:07 p.m. at the call of the Chair.

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Chairman
Calhoun County Board of Commissioners

Clerk
Calhoun County