

**CALHOUN COUNTY  
BOARD OF COMMISSIONERS  
POLICY STATEMENT**

<b>SUBJECT:</b>	<b>DATE APPROVED:</b>	<b>EFFECTIVE:</b>	<b>POLICY NO.</b>
<b>COUNTY WEBSITE ACCEPTABLE USE</b>	<b>12/19/02</b>	<b>12/19/02</b>	<b>445</b>
		<b>REPLACES:</b>	<b>NEW</b>

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**STATEMENT OF PURPOSE:** The Calhoun County website is provided as an information source for public use. Calhoun County strives to maintain the integrity of its site and to present information which is accurate and timely. The purpose of the site use policy is to outline the terms and conditions for public use in accessing the County website.

**AUTHORITY:** The Calhoun County Board of Commissioners. Changes to this policy will be made and approved by the Board of Commissioners based on changes in technology. Further development of the website and changes to the laws and policies which govern the use and dissemination of information to the public will necessitate additional updates.

**RESPONSIBILITY:** The Office of the County Administrator/Controller will be responsible for the implementation of administrative terms or procedures for the enforcement of this policy.

**POLICY:**

**Site Use**

This website is provided as an information source for public use. Calhoun County strives to maintain the integrity of this site and to present information which is accurate and timely. The information is subject to periodic updates, revisions, deletions and additions without prior notice. Material provided at this site is assembled from many sources and is provided for informational purposes only and should not be relied on in lieu of professional advice. The user is cautioned that charts and other graphics which appear at this site may not be subject to accurate transmission in their entirety. Where an official printed document differs from text provided at this site, the official printed document takes precedence.

The Freedom of Information Act provides that all messages received by Calhoun County at this site become public records subject to disclosure under the Act. Users who communicate through this site are advised that all communications are public information and cannot be held in confidence. Furthermore, in accordance with its internal policies, Calhoun County may periodically monitor communications at this site. Commercial use of material contained at this site is prohibited without the express written permission of Calhoun County.

### **Disclaimer of Liability**

With respect to all information available at this site, Calhoun County, its elected officials, its officers, employees, agents and assigns make no warranty, express or implied, including the warranties of merchantability or fitness for a particular purpose, and assume no legal liability or responsibility for the accuracy, completeness or usefulness of any information, apparatus, product or process disclosed, nor does Calhoun County make any representation that the use of said information will not infringe privately owned rights. Calhoun County, its elected officials, its officers, employees, agents and assigns will not be liable for any damage or injury caused by the use of this site, including but not limited to failure of performance, error, omission, interruption, defect, delay in operation or transmission, computer virus, or on-line failure.

The user assumes all risks associated with the use of this site, including those involving computer, software or data damage caused by any virus, software or other file which might be transmitted or activated via Calhoun County website or users access to it.

### **Disclaimer of Legal Notice**

Communications made through this site shall in no way be deemed to constitute legal notice to Calhoun County or any of its agencies, officers, employees, agents or representatives, with respect to any existing or potential claim or cause of action against the County or any of its agencies, officers, employees, agents or representatives, where notice to the County is required by any federal, state or local law, rule or regulation.

### **Comply with Applicable Laws**

In accessing this site the user agrees to comply with all applicable federal, state and local laws, statutes, ordinances, and regulations regarding your use of the Calhoun County website and any services provided therein.

### **Navigation and Search Engines**

Calhoun County website users shall not use or attempt to use, and shall not cause a party under users control to use or attempt to use, any engine, software, tool, agent or other device or mechanism (including without limitation browsers, spiders, worms, bots, avatars or intelligent agents) to navigate or search the site other than the search engine and search agents made available on the site and other than generally available third party web browsers (e.g. Netscape Navigator, Microsoft Internet Explorer).

### **Links to Other Sites**

Some of the links appearing on the Calhoun County website allow the user to access third party websites. Links to third party websites are provided for the user's convenience and information only. Calhoun County does not control and is not responsible for the content appearing on these sites. These links to other third party websites contain information created, published, maintained, or otherwise posted by institutions or organizations independent of the County. Calhoun County does not endorse, approve, certify, or control these third party websites and the County does not guarantee the accuracy, completeness, efficacy, or timeliness of information located at these websites. Use of any information obtained from linked third party websites is voluntary, and reliance on that information should only be undertaken after an independent review of its accuracy. Reference at this website or on linked websites, to any specific commercial product, process, or service by trade name, trademark, service mark, or otherwise does not constitute or imply endorsement, recommendation, or favoring by the County.

In no event will Calhoun County be liable for any damages suffered by a user with regard to access to or use of such website or the contents contained therein. The user is responsible to review and comply with the notices, terms, conditions and policies governing third party websites.

### **Copyright**

Copyright © Calhoun County, Michigan. All rights reserved.

**SUMMARY:** This policy is established to insure the integrity of the County website and the information which resides on and is linked therein. The policy is designed to provide the terms and conditions for the use of the website by the public and others who access the site for the purpose of accessing information.

Any violation of this policy constitutes just cause for taking disciplinary action, revoking information system privileges and/or initiating legal action for any illegal, inappropriate or obscene use of the system or in support of such activities. Any questions regarding this policy should be directed to the County Administrator/Controller.