

Senior Millage Allocation Committee (SMAC)

Friday, July 7, 2017 8:00 a.m.

Calhoun County Garden Conference Room
315 W. Green Street, Marshall, MI 49068

MINUTES

Call to Order/Roll Call: Chair Vic Potter at 8:07 a.m. and Roll Called

Attending: Rod Auton, Dianne (Willy) Kalnins, Richard Lindsey, Jim Powers, Vic Potter, Jason Rapelje, Teresa Schell and Gary Tompkins

Absent Excused: Jill Booth, Art Kale, Joanne Konkle, Ralph Moore and Willie Tabb

County Personnel: Jen Bomba, Community Development Director; Michele Johnson, Finance Director; Helen Guzzo, Senior Service Manager; Rodna Stealy and Lora Stevens, Senior Services staff.

Visitors: Luann Sommers, Director of Forks Senior Center (FSC); Linda Grap, CEO of Senior Health Partners (SHP); Katherine Lipari, Aetna Better Health Transportation Services Representative; Laura Miller, Associate Director for CareWell Services Southwest.

Agenda for June 2, 2017:

Motion to accept Agenda – Powers and Lindsey: Motion, Second and Approved - ***Motion Carried***

Minutes for April 7, 2016:

Motion to accept Agenda – Powers and Lindsey: Motion, Second and Approved - ***Motion Carried***

Introduction of Visitors – No Comments

SMAC group photo tabled until next meeting

REPORTS:

Contract Spending/Budget Report:

CCPHD – Vision Services is underspent and has openings, Hearing Services has a waiting list

CentraCare Respite Care – they have openings and this is a free services

Advertising Budget for Senior Services is almost spent for 2017. (Budget adjustment - \$12,000 from Administrative Budget - Consultant moved to Advertising.)

Firekeepers have awarded grant \$5,000; which have not been recorded as received. Will be checking into this and reporting back to SMAC

Managers' Report and Action Items: (Helen Guzzo)

- Guzzo reported that she has met with most of the vendors; she delivered meals when meeting with Senior Services of SWMi and while meeting with Community Action, Guzzo road along picking up and delivering seniors. She will be meeting with CareWell Services SW and Senior Services of SWMi – Chore Services division in the near future. At the August meeting she will summarize her meetings and questions that she has sent to each vendor in her report.
- Mrs. Guzzo wrote an article for the Ad-Visor and Shopper and was also in Senior Times with a photo this month and will write an article monthly for Senior Times.
- Senior Services procedures/policy and strategic planning is a focus for Guzzo next. There is currently no Fund Balance Policy. Michelle Johnson and Kelli Scott are working on County Wide Policies.
- RFP for 6 Vendors will start in August.

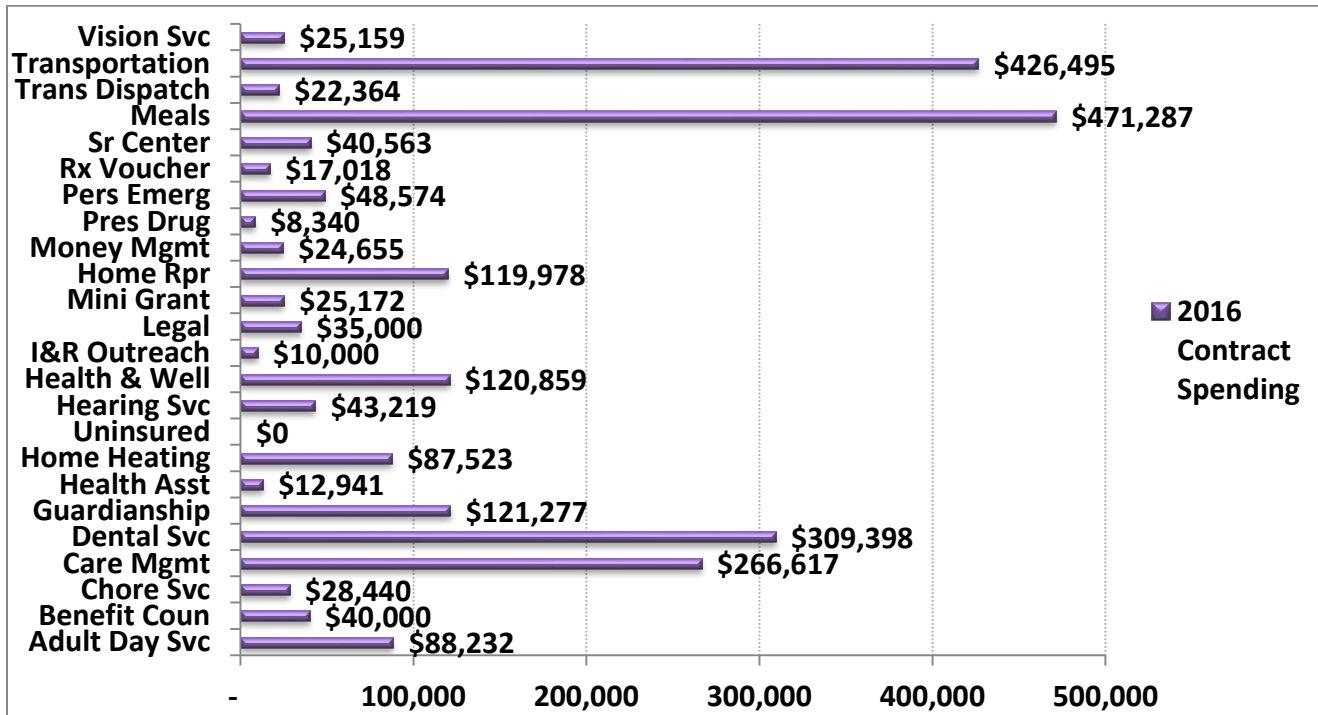
Heritage Commons Senior Enrichment Center Update: (Rodna Stealy)

- Some programs have been already been scheduled at different locations and they are still in the process of cleaning up the space.
- There is a Soft Opening on Tuesday, July 11 at 12:00pm. It is the graduation of the participants in the Aging Mastery Classes that has been held at the Marshall Library for several weeks.
- Grand Opening is Tuesday July 18th, starting at 12:30pm and ribbon cutting ceremony is at 1:00pm. Calhoun County Administrator/Controller, Kelli Scott will be attending.

New Business:

2016 Senior Millage Financial Review: (Michele Johnson)

- 2016 expenditures are 93% which is your contract spending supporting seniors in the community
- 6% is for personal service and staff and benefits
- 1% is for fringe – staff supplies
- Administrative Services \$327,525
- Contractual Services \$2,393,110
- 2016 total budget \$2,992,173 and total expenditures \$2,720,635
- 2016 beginning fund balance - \$1,088,161 and ending 2016 - \$1,543,48 – Net change \$455,297
- Collected \$70,000 over budget in regular property taxes in 2016
- **Transportation** provide 26,000 rides; **Dental Services** – more than 700 seniors were served; **Community Care** – 200 seniors served
- 50% of this fund balance came from the millage the first year as we didn't spend much
- SMAC Millage money is 100% use for seniors the County cannot use any of the money
- Fund balance spend down should be for a one time use, not to sustaining a program



- Firekeepers money – Senior Services is part of the formula and we will get a % like the County and schools.
- SMAC passed a motion that all Firekeepers money goes to the Senior Centers in the County, but this was never approved by BOC
- SMAC needs to spend down \$1,500,000 from old policy and we need to have a plan to use it. How about creating a service that is needed in the County. This will be discussed at length during our

strategic planning sessions in September and October. Programs are needed in the outlining villages and townships. Transportation, ramps, senior center, outreach programs, health and wellness are a few of the ideas voiced. Some programs don't use all their funds and maybe using the funds elsewhere.

- Discussion on budget through May 31, 2017
 - 2017 Total Budget \$2,968,685
 - 2017 Expenditures through May \$988,694
- August will discuss the RFP for the 6 Vendors; talk about the Directors at the Senior Centers (CareWell has a 2 year contract to cover Sommers and Knoll's positions-Salaries and benefits.)
- Many of the people in the County and local cities don't know what a senior millage is or does.
- CA has received a grant for new software that will help serve the citizens quicker and be more organized.
- Discussion on a circulator van or bus that goes around the County on a schedule, this way everyone will know the schedule and where the pick stops will be.
- Everyone thanked Michele for her presentation and help with the millage funding.

Strategic Planning for CC Senior Services:

- This will be held at the Regional Law Enforcement Center for the SMAC meetings scheduled September and October meetings. 8:00 to 9:00am for regular meeting and 9:00 till 11:30am strategic planning. All SMAC members agreed.

Senior Day at the Park – CO Brown Stadium in Battle Creek on Friday, August 11th. Everyone is invited and FREE admission for anyone that day sponsored by Sherman Williams until 3:00pm. Sponsors include Senior Services, Walgreens, CareWell, CentraCare, Bronson, Senior Health Partners and City of Battle Creek.

Senior Day at the Fair – Wednesday, August 16th and there is Bingo with prizes, lunch served to those who RSVP, crowning of the King and Queen (Oldest people at this event). Sponsored by Calhoun County Senior Services and Senior Times.

Adjourned 9:05am

Next SMAC Board meeting – August 4, 2017, Friday - 8:00 a.m. in the Calhoun County Building Garden Level Conference Room.



ADDITIONAL INFORMATION is always available by contacting Calhoun County Senior Services at (269) 781-0846