



**REQUEST FOR QUALIFICATIONS
CATCH BASIN/MANHOLE REPAIR
RFQ#106JX-16**

1.0 INTRODUCTION:

Calhoun County is soliciting Statements of Qualifications from reputable contractors for catch basin and manhole repairs on County roads at the direction of the Jackson County Department of Transportation (JCDOT) for the 2016 construction season. Contractors qualifying under this RFQ will be selected to participate in the bidding of road projects for JCDOT. The County may choose to enter into an agreement with the respondent whose submission of information and qualifications most appropriately meets the expectations of the County, as a result of this solicitation, and to be determined by the Administrative Services Office, Purchasing Division.

1.0.1 Jackson County is located in southern Michigan, midway between Chicago and Detroit, with interstate I-94 running directly down the center of the county. Jackson County sits between Calhoun County and Washtenaw County and is 723 sq. miles (*source Wikipedia*). Jackson is the largest city, and it is located in the middle of the county. The remainder of the county is primarily agricultural. Jackson County has 19 townships.

2.0 SCOPE OF PROJECT:

Qualified contractors will be required to provide the following service or services for catch basin and manhole repair pursuant to the following:

2.0.1 Description:

The pay item shall consist of furnishing all required labor, equipment, and materials to:

2.0.1.1 Record the location of the structure so each cover can be reinstalled at its original location. Remove the existing frames and covers and match mark them for later identification and placement. Salvage and safely store frames and covers. Repair the existing structure to allow uniform contact of the steel plate to the top of the structure. Place and compact the HMA for patching in accordance with section 501.

2.0.1.2 Cut a circular hole in the pavement at the drainage structure location after the final lift HMA resurfacing material is placed.

2.0.1.3 Remove and dispose of the circular pavement slug cut out in above.

2.0.1.4 Remove items covering the drainage structure (steel plate or drainage structure cover). If the existing drainage structure cover is to be salvaged and reused, remove concrete, masonry, or HMA from the cover as needed to allow for reinstallation.

2.0.1.5 Install a new cover (or reinstall an existing cover) and make final adjustments as needed to make the top of the cover align with the top of the adjacent pavement surface.

2.0.1.6 Fill the space between the drainage structure cover and adjacent pavement with concrete. The top surface of the concrete should align with the top of the drainage structure cover and the top of the pavement surface.

2.0.1.7 Catch Basin and Manhole Repairs may be needed on an individual basis and will be quoted accordingly.

2.0.2 Construction Methods:

2.0.2.1 Adjust the drainage structure cover in accordance with Section 403.03 of MDOT's 2012 Standard Specifications for Construction.

2.0.2.2 Place concrete to fill the void between the drainage structure cover and the pavement in accordance with Section 602 of MDOT's 2012 Standard Specifications for Construction.

2.0.3 Materials:

2.0.3.1 Materials used to adjust drainage structure covers shall meet the requirements of Section 403.02 of MDOT's 2012 Standard Specifications for Construction.

2.0.3.2 The concrete used to fill the void between the drainage structure cover and the adjacent pavement Grade P1 or Grade HE in accordance with Section 601 of MDOT's 2012 Standard Specifications for Construction.

3.0 STATEMENT OF QUALIFICATIONS:

Statements of Qualifications should include:

3.0.1 List your company's legal name, address, and telephone number. Include parent company information if applicable.

- 3.0.2 How long your company been in business?
- 3.0.3 Provide at least three references for work on county road construction projects.
- 3.0.4 Number of employees you have.
- 3.0.5 The Contractor shall provide a list of equipment that could be used for each assigned project.
- 3.0.6 The Contractor shall provide a copy of the Contractor's safety program and damage claim process.
- 3.0.7 Contractor shall state compliance with signage and traffic control in accordance with the Michigan Manual of Uniform Traffic Control Devices, Part 6.
- 3.0.8 Whether or not you are prequalified by the Michigan Department of Transportation (MDOT) to participate in projects as stated in the scope of project (Sec. 2.0).
- 3.0.9 Concluding Statement: The proposer should state the reasons in requesting consideration for providing the County with consulting services. (Proposers may include a maximum of one page of additional information not included above, if it is deemed useful and applicable to this project.)
- 3.0.10 Statement of Qualifications should be signed and dated by an authorized representative.

4.0 EVALUATION CRITERIA:

A number of factors will influence the County decision in selecting the final product and the vendor providing it. In addition to cost considerations, final responses will be evaluated on the basis of the following factors, not necessarily in order of importance:

- 4.0.1 Qualifications of firm
- 4.0.2 MDOT prequalification
- 4.0.3 Safety program and damage claim process
- 4.0.4 References for work on county road construction projects
- 4.0.5 Equipment list
- 4.0.6 Concluding Statement

5.0 RFQ SUBMISSION:

Contractors shall submit *two (2) copies and one original* of their Statement of Qualifications no later than **TUESDAY, MARCH 8, 2016; 3:00 p.m. (LOCAL TIME)** to the following physical location: Administrative Services, Purchasing Division, County Building, 315 West Green Street, Marshall, MI 49068. The sealed envelope containing your response shall be clearly noted **“RFQ#106JX-16; CATCH BASIN/MANHOLE REPAIR”**. Statements must be signed and dated by the authorized party.

Questions regarding this request should be submitted in writing via email to:

Calhoun County
315 West Green Street
Marshall, MI 49068-1585
Leslie R. Obrig, Purchasing Coordinator
(269) 781-0981
lobrig@calhouncountymi.gov

LATE RESPONSES WILL NOT BE ACCEPTED.

The County reserves the right to accept or reject any or all Statements of Qualification and to waive informalities and irregularities in responses, and to accept any response determined by the County to be in the best interests of the County.