



**REQUEST FOR QUALIFICATIONS
PARKING LOT REPAIR & MAINTENANCE
RFQ#120-18**

1.0 INTRODUCTION:

Calhoun County is soliciting Statements of Qualifications from competent contractors for the reconstruction, repair and maintenance of five (5) asphalt parking lots totaling approximately 289,000 square feet at five County-owned facilities located in Battle Creek, Marshall, and Albion. Qualified contractors will be required to provide asphalt repairs and maintenance of existing parking lots, as well as providing a long term plan for maintaining County parking facilities over an extended period of time.

2.0 SCOPE OF PROJECT:

2.1 Description of Project

Parking lot services may include asphalt reconstruction, repair, resurfacing, sealing, and striping, although this is not an exhaustive list of possible service requirements. Prior to commencing with construction and maintenance activities, Contractors will be required to provide a long term plan to properly maintain all County parking facilities. In response to RFQ#120-18, Contractors are required to provide Statements of Qualifications as specified in Section 3.0 of this document. The most qualified Contractor(s) as determined by the evaluation of their responses to RFQ#120-18, will be invited to participate in the next phase of the parking lot project which is the development of a long term parking plan and the reconstruction, repair and maintenance for all County parking lots as prescribed by the resulting long term parking lot plan. A long term asphalt plan would include which lots should be serviced and a description of suggested work including estimates of annual planned activity costs. The proposed plan development would include an annual schedule commencing in 2019, for activities recommended to properly maintain each County parking facility.

2.2 Parking Lot Locations

- 2.2.1 Justice/Correctional Center**
161 E. Michigan Ave., Battle Creek 49014
67,051 total sq. ft. (4 lot areas)

- 2.2.2 Toeller Building**
190 E. Michigan Ave., Battle Creek 49014
97,148 total sq. ft. (3 lot areas)

- 2.2.3 County Building
315 W. Green Street, Marshall 49068
58,143 total sq. ft. (2 lots)
- 2.2.4 Juvenile Home
14555 18 ½ Mile Road, Marshall 49068
21,168 sq. ft. (1 lot)
- 2.2.5 Albion Human Services Building
101 N. Albion, Albion 49224
45,488 sq. ft. (1 lot)

Aerial views of these lots are attached to this document for your information; however, respondents are encouraged to visit each of these parking lots prior to submission of their RFQ response to view the condition of each lot. The following is contact information for each parking lot, should you wish to be accompanied on your site visit or have specific lot questions:

County Building	Denny Bukoski, Bldg. Supervisor
Juvenile Home	269.967.3972
Human Services Building	
Justice/Correctional Center	Kevin Hamilton, Bldg. Supervisor
Toeller Building	269.420.8435

3.0 STATEMENT OF QUALIFICATIONS:

Statements of Qualifications should include:

- 3.0.1 List your company's legal name, address, telephone number, and website address. Include parent company information if applicable.
- 3.0.2 Briefly describe company experience in providing asphalt contracting including relevant licenses or certifications.
- 3.0.3 Provide at least three references for work on asphalt parking projects similar to those described in is RFQ. Include with this information the contact name, phone number, and email address.
- 3.0.4 List key staff with resumes and the number of employees you have to perform parking lot work.
- 3.0.5 Provide a list of equipment that would be used for asphalt work and maintenance.
- 3.0.6 Concluding Statement: The proposer should state the reasons in requesting

consideration for providing the County with services. (Proposers may include a maximum of one page of additional information not included above, if it is deemed useful and applicable to this project.)

3.0.7 Statement of Qualifications should be signed and dated by an authorized representative. Include phone number and email address.

4.0 EVALUATION CRITERIA:

A number of factors will influence the County decision in selecting the final product and the vendor providing it. Final responses will be evaluated on the basis of the following factors, not necessarily in order of importance:

4.0.1 Qualifications of firm

4.0.2 References for work on asphalt parking projects

4.0.3 Capacity including staff & equipment list & processes

4.0.4 Concluding Statement

5.0 RFQ SUBMISSION:

Contractors shall submit *two (2) copies and one original* of their Statement of Qualifications no later than **DECEMBER 6, 2018; 3:00 p.m. (LOCAL TIME)** to the following physical location: Administrative Services, Purchasing Division, County Building, 315 West Green Street, Marshall, MI 49068. The sealed envelope containing your response shall be clearly noted ***"RFQ#120-18; PARKING LOT REPAIR & MAINTENANCE QUALIFICATIONS"***. Statements must be signed and dated by the authorized party.

Questions regarding this request should be submitted in writing via email to:

Leslie R. Obrig, Purchasing Coordinator
Calhoun County
lobrig@calhouncountymi.gov

LATE RESPONSES WILL NOT BE ACCEPTED.

The County reserves the right to accept or reject any or all Statements of Qualification and to waive informalities and irregularities in responses, and to accept any response determined by the County to be in the best interests of the County.

Calhoun County, MI
Justice Complex
Intake & Visitation
Parking Lots



14809.31 sqft

4945.1 sqft

3657.09 sqft

27826.94 sqft

CHARLTON ST

E MICHIGAN AVE

PITTEE ST

1 inch = 75 feet



Calhoun County, Mi

Toeller Building

North & South
Parking Lots

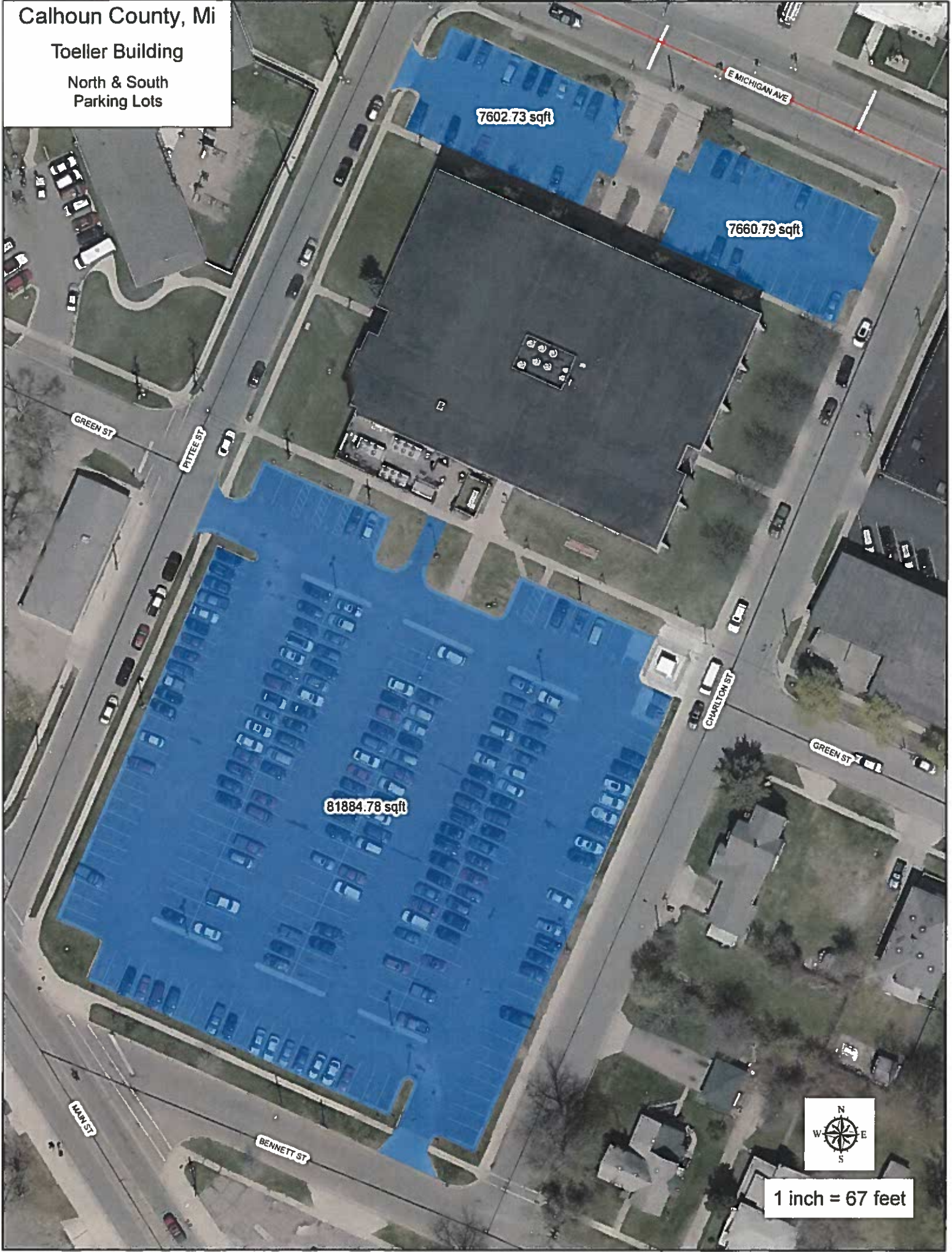
7602.73 sqft

7660.79 sqft

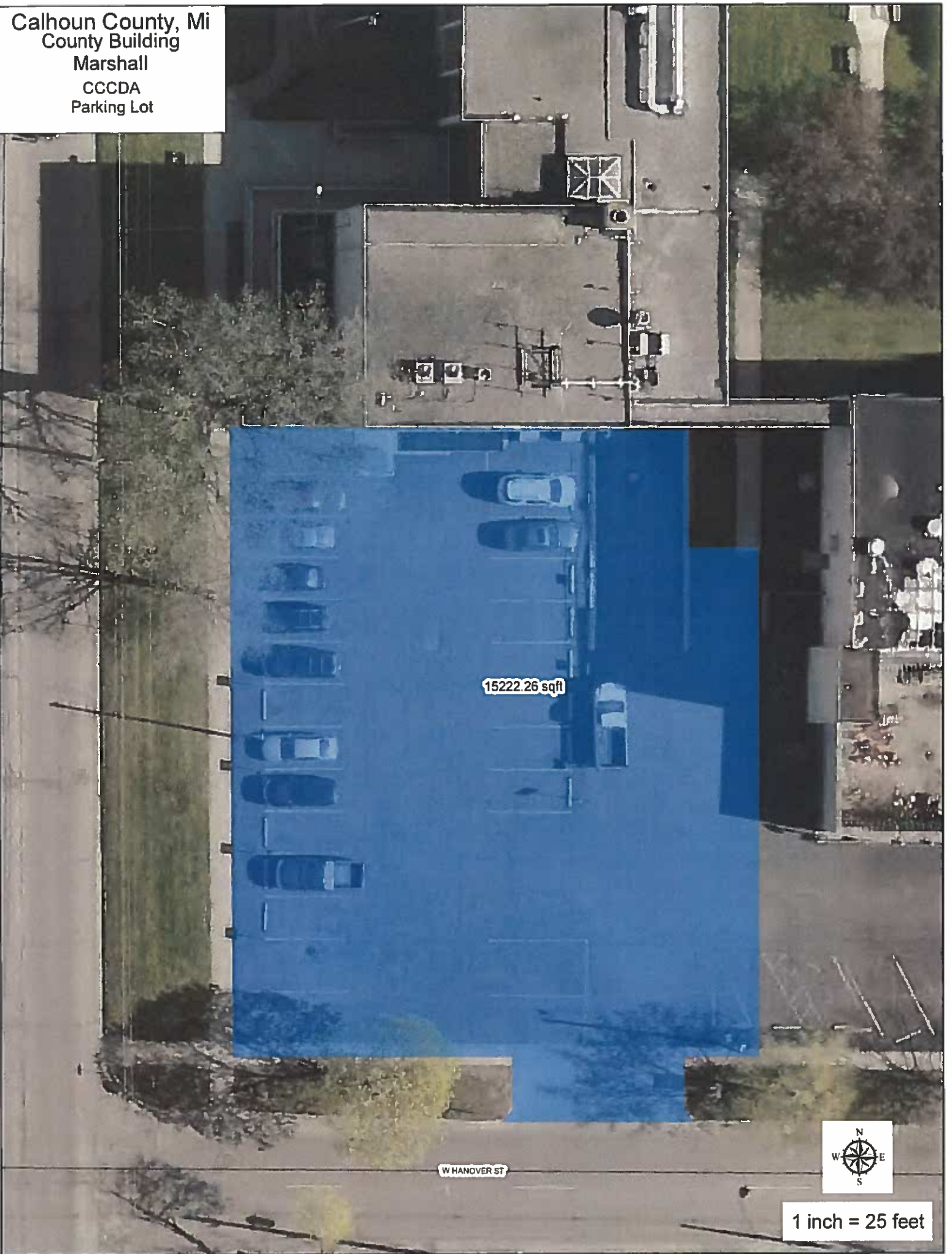
81884.78 sqft



1 inch = 67 feet



Calhoun County, Mi
County Building
Marshall
CCDA
Parking Lot



15222.26 sqft

W HANOVER ST



1 inch = 25 feet

Calhoun County, Mi
County Building
Marshall
South
Parking Lot

W HANOVER ST

W HANOVER ST

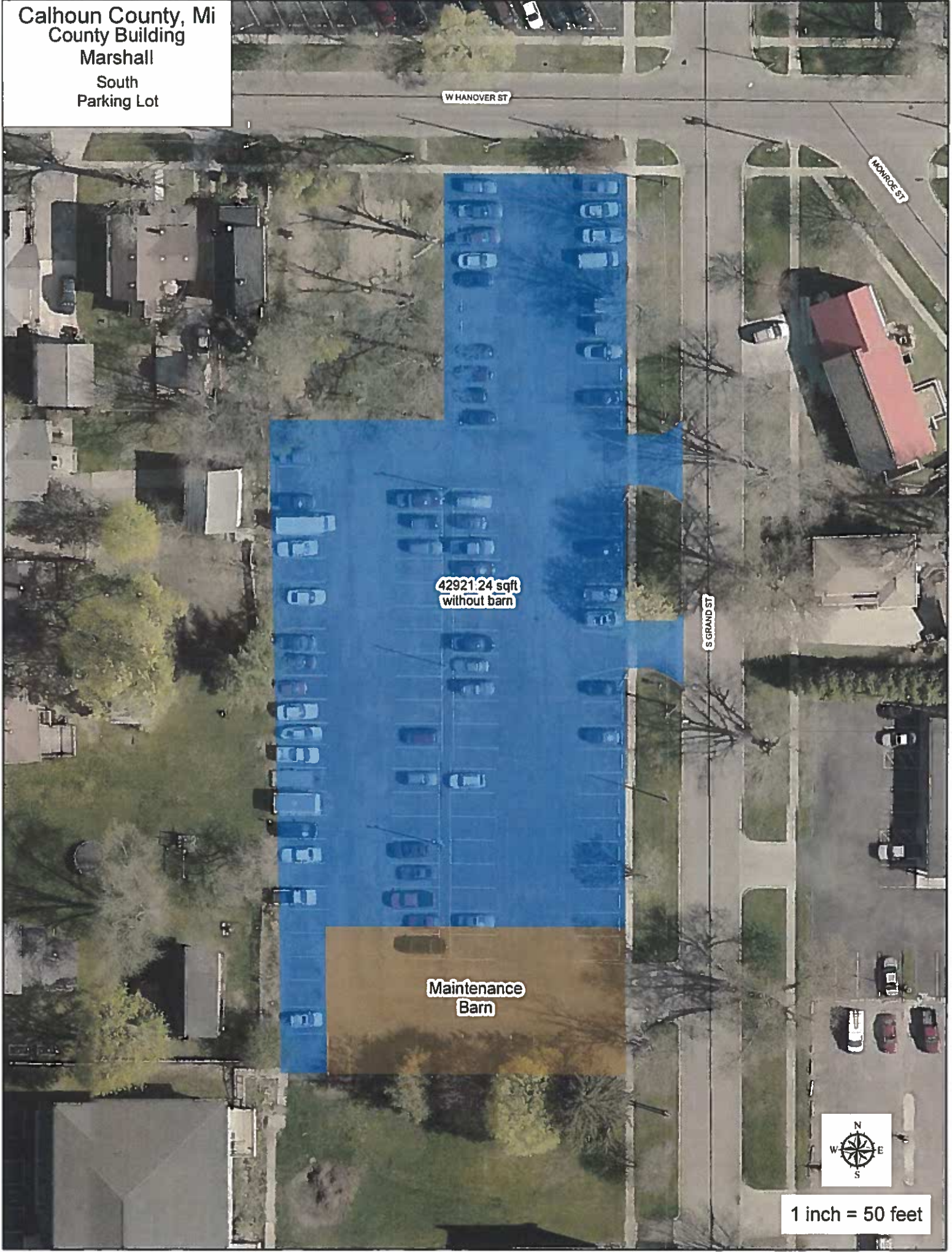
S GRAND ST

42921.24 sqft
without barn

Maintenance
Barn



1 inch = 50 feet



Calhoun County, Mi

Juvenile Home

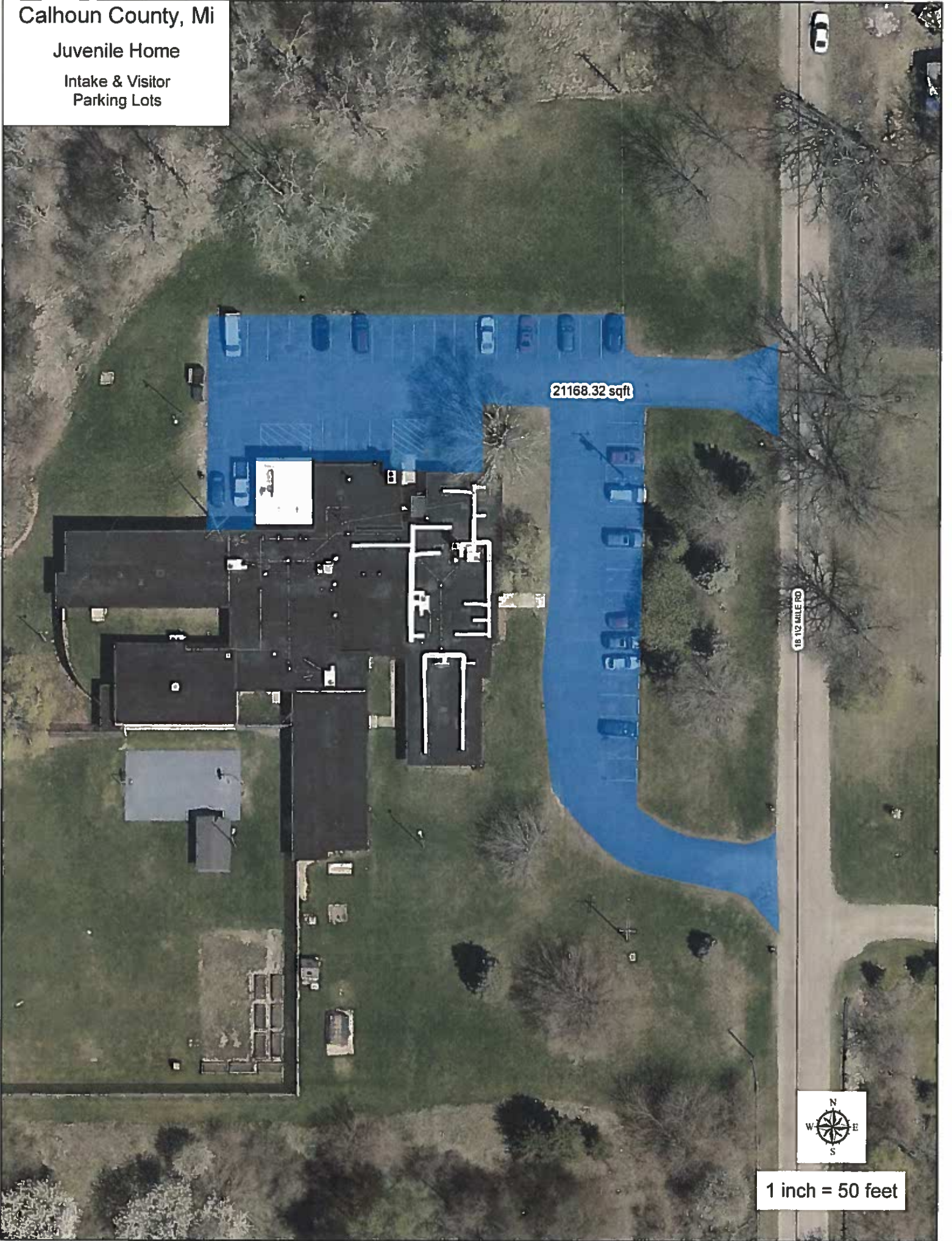
Intake & Visitor
Parking Lots

21168.32 sqft

18 1/2 MILE RD



1 inch = 50 feet



Calhoun County, MI

Albion
Forks
Parking Lot

45488.98 sqft

GADSDEN CT

W CASS ST

N ALBION ST

S ALBION CT



1 inch = 50 feet